



THE COMMONWEALTH OF MASSACHUSETTS  
STATE RECLAMATION & MOSQUITO CONTROL BOARD

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

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COMMISSION CHAIRMAN  
RICHARD DAY

EXECUTIVE DIRECTOR  
TIMOTHY D. DESCHAMPS

June 23, 2020

State Reclamation & Mosquito Control Board  
251 Causeway St. Suite 500  
Boston, MA 02114

Members of the Board:

The Central Mass. Mosquito Control Project is committed to providing service to its 44 member cities and towns that is cost effective, efficient and delivered in a timely manner. 2019 was a very busy season for CMMCP with multiple EEE isolations and mammal cases. Service calls continue to increase each year and in the past 6 years alone we have recorded over 300 isolations of both EEE and WNV.

Our budget request for FY/21 is the level-funded amount of \$2,577,745 plus the addition of the town of Grafton's assessment of \$71,000 and the town of Bolton's assessment of \$58,000. The proportionate share of the other 42 communities should not change significantly with the addition of these new assessments. This increase is necessary to maintain the same (or better) level of service to our member communities. Full funding for 22 FTE, increased pesticide costs, fleet and equipment maintenance or replacement, mosquito testing expenses and seasonal, contracted employees will assume most of this increase.

The CMMCP Board of Commission takes great care to listen to the concerns and needs of our member communities, and considers all options to meet these needs. We respectfully request that the SRMCB certify our budget request for the amount of **\$2,706,745** at the earliest opportunity. Thank you for your time and attention to this matter.

On behalf of the CMMCP Commission,

Timothy D. Deschamps  
Executive Director

# FY2020 SPENDING PLAN & FY2021 MAINTENANCE ESTIMATE & BUDGET REQUEST

DISTRICT NAME / ACCOUNT #: Central MA Mosquito Control / 2520-1000

## SECTION I

	FY19	FY20	FY21
Prior Year Rollover:	\$358,584.39	\$356,082.24	
Certified Budget Amt / Request:	\$2,492,984.00	\$2,577,745.00	\$2,706,745.00
Other:	\$61,854.47		
Total Funds:	\$2,913,422.86	\$2,933,827.24	\$2,706,745.00

## NOTES:

level funded, with Grafton & Bolton's assessment added

Object Code	Description	FY19 (as of 8/5/19)	FY20 (est)	FY21 (est)	NOTES:
A01	Salaries: Inclusive	\$1,170,653.80	\$1,270,261.00	\$1,324,361.00	
A08	Overtime Pay	\$32,784.65	\$30,000.00	\$30,000.00	
A12	Sick-Leave Buy Back				
A13	Vacation-In-Lieu	\$1,684.52			
AXX	Other		\$35,000.00	\$35,000.00	COLA
AA	Payroll Actuals Summary:	\$1,205,122.97	\$1,335,261.00	\$1,389,361.00	
B01	Out of State Travel	\$2,421.38	\$3,000.00	\$3,000.00	
B02	In-State Travel	\$1,273.50	\$1,500.00	\$1,500.00	
B05	Conf Train Registration Memb	\$2,616.29	\$2,000.00	\$2,000.00	
B08	Industrial Clothing & Uniforms	\$1,229.85	\$1,000.00	\$1,000.00	
B10	Exigent Job Related Expenses	\$697.87	\$2,000.00	\$2,000.00	
BXX	Other				
BB	Travel Summary:	\$8,238.89	\$9,500.00	\$9,500.00	
C01	Contracted Faculty				
C04	Contracted Seasonal Employees	\$100,965.37	\$50,000.00	\$50,000.00	
C98	Reimbursement for travel & other Expenses for special employees/contracted services	\$100.00			
CXX	Other				
CC	Seasonal Employees Summary:	\$101,065.37	\$50,000.00	\$50,000.00	
D09	Fringe & Payroll Tax	\$431,036.45	\$445,000.00	\$455,000.00	
D15	Workers Comp	\$228.98			
D21	Health Ins. Costs of Employees on LOA				
DXX	Other				
DD	Fringe / Pension Actuals / Summary	\$431,265.43	\$445,000.00	\$483,000.00	
E01	Office & Admin Supplies	\$3,993.86	\$4,000.00	\$4,000.00	
E02	Printing Expenses & Supplies	\$1,726.18	\$2,000.00	\$2,000.00	
E04	Central Reprographic Chgbk				
E06	Postage	\$1,008.50	\$1,000.00	\$1,000.00	
E12	Subscriptions & Licensing Fees	\$3,467.00	\$3,500.00	\$3,500.00	
E13	Advertising Expenses	\$230.95	\$500.00	\$500.00	
E14	Exhibits/Displays				
E15	Bottled Water	\$343.85	\$500.00	\$500.00	
E19	Fees, Licenses, Permits & Chrgbks	\$6,734.00	\$7,000.00	\$7,000.00	
E20	Motor Vehicle Chargeback	\$58,696.40	\$60,000.00	\$60,000.00	
E32	Tort Claims Liab Mgmt Reduc Fd				
E53	Non-Employee Settlements & Judgments	\$582.60			
E52	Conf, Training & Registration	\$6,980.00	\$5,500.00	\$5,500.00	
EXX	Other				
EE	Admin Costs Actuals / Summary	\$83,763.34	\$84,000.00	\$84,000.00	
F05	Laboratory Supplies	\$15,675.91	\$15,000.00	\$15,000.00	
F09	Clothing & Footwear	\$576.42	\$1,000.00	\$1,000.00	
F11	Laundry & Cleaning Supplies				
F13	Farm & Garden Supplies				
F19	ManufactureSupply & Raw Materials	\$584.40	\$1,000.00	\$1,000.00	
F24	Vehicle Maint & Repair Parts	\$6,146.00	\$8,000.00	\$8,000.00	
FXX	OTHER				
FF	Lab/Materials/Vehicle - Summary:	\$22,982.73	\$25,000.00	\$25,000.00	
G01	Space Rental	\$156,894.00	\$153,384.00	\$153,384.00	
G03	Electricity	\$7,011.11	\$6,000.00	\$6,000.00	
G05	Fuel For Vehicles	\$39,231.44	\$30,000.00	\$30,000.00	
G06	Fuel for Buildings / Heat Oil				
G11	Natural Gas	\$3,566.39	\$3,000.00	\$3,000.00	
GXX	Other				
GG	Lease / Utilities / Fuel - Summary:	\$206,702.94	\$192,384.00	\$192,384.00	
H09	Attorneys/Legal Services	\$136.75			
HH2	Engineering, Research & Scientific Services	\$3,923.25			
HH	Consultant Service Contracts	\$4,060.00	\$0.00	\$0.00	
J25	DPH Testing	\$30,303.52	\$35,000.00	\$35,000.00	
J27	Laundry Services	\$25,902.97	\$30,000.00	\$30,000.00	
J50	Instructors/Lecturers/Trainers				
J12	Auxiliary Services	\$1,960.25			
J13	Security Costs		\$600.00		
JJ	Program Operational Summary:	\$58,166.74	\$65,600.00	\$65,000.00	
K04	Vehicle Equipment				
K07	Office Furnishings	\$600.19			
K11	Heavy Equip, Trucks, Spray Equip	\$17,576.20	\$40,000.00	\$40,000.00	
K12	Television Broadcasting Equipment	\$2,370.09			
KXX	OTHER				
KK	Programmatic Equipment - Summary:	\$20,546.48	\$40,000.00	\$40,000.00	
L24	Motorized Vehicle Equipment Rental or Lease	\$1,104.19	\$5,000.00	\$5,000.00	
L25	Office Equipment Rental or Lease	\$701.55	\$1,000.00	\$1,000.00	
L26	Printing / Copy Equip Rent/Lease	\$3,070.09	\$3,000.00	\$3,000.00	
L44	Vehicle Equipment Maint/Repair	\$14,965.62	\$15,000.00	\$15,000.00	
L50	Security Equip. Maint & repair	\$42,146.54			
L51	Heavy Equipment Maint/Repair	\$4,043.53	\$4,000.00	\$4,000.00	
L63	Program Equip Maint & Repair				
LXX	OTHER				
LL	Program Rentals /Heavy Equip Maint	\$66,031.52	\$28,000.00	\$28,000.00	
M07	Tuition And Educational Fees	\$3,695.00		\$45,000.00	
MXX	OTHER				

<b>MM</b>	<b>Human &amp; Social Serv and Non-Human Serv - Summary:</b>	<b>\$3,695.00</b>		
N50	Facility Maint/Repair	\$3,861.08	\$1,000.00	\$1,000.00
N52	Facility Maint & Repair Tools	\$20,395.65	\$15,000.00	\$15,000.00
N61	Lawns & Ground Equipment	\$11,297.69	\$10,000.00	\$10,000.00
N64	Pesticides, Garden Tools&Supplies	\$215,616.54	\$217,500.00	\$255,000.00
N70	Cleaners/Janitors	\$4,097.62	\$4,000.00	\$4,000.00
N72	Hazardous Waste Removal Services		\$1,000.00	\$1,000.00
N73	Waste Removal Serv Non-Hazard	\$10,535.78	\$2,500.00	\$2,500.00
N74	Snow Removal & Groundskeeping Serv for Buildings & Parks	\$3,085.80		
NXX	OTHER			
<b>NN</b>	<b>Facility / Tools / Pesticide Summary:</b>	<b>\$268,890.16</b>	<b>\$251,000.00</b>	<b>\$288,500.00</b>
U01	Telecommunication Serv - Data			
U02	Tele Voice Services	\$22,200.35	\$10,000.00	\$10,000.00
U03	Software & IT Licenses	\$11,996.53	\$10,000.00	\$10,000.00
U05	Info Tech Professionals			
U06	Info Tech Cabling			
U07	Info Tech Equipment	\$27,792.86	\$30,000.00	\$30,000.00
U10	IT Equip. Maint. & Repair	\$1,945.84	\$2,000.00	\$2,000.00
UXX	OTHER			
<b>UU</b>	<b>IT / Phone Costs - Summary:</b>	<b>\$63,935.58</b>	<b>\$52,000.00</b>	<b>\$52,000.00</b>
	<b>Total:</b>	<b>\$2,544,467.15</b>	<b>\$2,577,745.00</b>	<b>\$2,706,745.00</b>
	<b>Projected Balance Forward:</b>	<b>\$368,955.71</b>		

## SECTION II FTE Tracker

Current FTE

Count: 21

Backfills:	Position #	Anticipated Start Date	Bi-weekly Pay of New Hire
1	Field Technician	09/01/19	\$ 1,440.00

Total Backfills: 1

New Positions: Position Title

Total New

Positions:

Anticipated

Vacancies:	Position #	Bi-weekly Pay
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Total

Anticipated

Vacancies:

Total FTE Count: 22

FTE count (as of 8/3/19)