

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: August 10, 2011  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Pablo Noguera, Paul Mazzuchelli, Sam Telford & Tim Deschamps

.....

At 11:00 AM Mr. Noguera declared there was a quorum and the meeting commenced.

1. The minutes of the July 13, 2011 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
2. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford:

Jul. 2, 2011	\$2,752.59	Jul. 9, 2011	\$25,838.16
Jul. 16, 2011	\$24,562.08	Jul. 23, 2011	\$23,036.99
Jul. 30, 2011	\$23,010.10	Aug. 6, 2011	\$23,246.74
3. Submitted FY11 invoices for August 10, 2011 totaling \$177,227.11 were unanimously approved on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
4. **Work Schedule:** Tim D. reports as of 10AM this morning we have received 12,200 requests for service. We have serviced 11,627 of these requests, leaving 573 (5%) outstanding. An increase in Acton & Sturbridge service calls have been noted due to WNV, 171 (30% of total) in Acton and 95 (17% of total) in Sturbridge are waiting service – last night we had to cancel spraying in all scheduled towns, but we can make up some ground tomorrow night in Sturbridge. Tonight we will have 5 techs in Acton trying to service all open calls. Work crews have been treating catch basins since the end of June. We have reached our goal of 35,900 in our service area, but some towns are still short and we are making up ground each day. Some reflood areas will be checked over the next week or so due to 2+ inches of rain last night, and nearly 5 inches already this month. Mosquito pools are being submitted to the DPH weekly for arbovirus testing, 2 confirmation of WNV have been found in Sturbridge & Acton as previously reported to the Commission via e-mail.
5. **Old Business:** Tim D. had a table and map for the Commission outlining the arbovirus situation in Mass to date. 5 pools of EEE in Bristol/Plymouth Counties, and 87 pools of WNV in 22 cities and towns, most notable around Boston have been recorded.

### 2011 Meeting Schedule:

---

January 12, February 9, March 16, April 13, May 11, June 8, July 13, August 10, **September 14**, October 12, November 9, December 14

The site visit invitation extended to the State Reclamation & Mosquito Control Board view our resistance management program was not scheduled due to lack of interest.

6. **New Business:** We have been informed that the 60 pool testing limit will be strictly enforced due to staff and budget issues at DPH unless other arrangements are made.

The Commission was given a status report on the WNV control spraying in both Sturbridge & Acton.

Tim D. was invited to a public meeting in Sturbridge on Aug. 3, 2011 at 6:30pm to speak about our program and the recent WNV.

The FY13 spending plan will be out soon, Tim D will use a figure of \$1,801,893 as a starting point. This is a \$130,000 increase, 7.75%. No vote was taken at this time; we will wait for a full Commission. This figure can be adjusted as needed for several months.

Tim has a report from our answering service; the cost is \$53/month, and since May 31 they received 1,613 calls, of which 68 went to a live operator for more information. Of those, only about 2 or 3 were referred to Tim D as an urgent situation.

Tim presented the Commission with a letter from Plymouth County MCP Commissioner Kimberley King outlining several issues dealing with the SRMCB.

Discussion continued on a pay increase for CMMCP staff, we will need a full Commission to be present before any decision will be made.

Tim D. presented the Commission with a merit pay scale revision; it does not change the salaries between grades, but adds steps between grades of 1%. After we implement a new performance evaluation system, this pay scale will allow us to give any salary increases based on merit. More information will be presented to the Commission before a vote to accept will be necessary. If this becomes policy it will be implemented for the 2012 season.

Staffing levels were discussed next. With a very large increase in service calls the first three weeks of 2011, we were behind in responding up to 4-5 weeks. This has never happened before; our max was 2-3 weeks. Tim D. has proposed increasing field staff by 2 employees; this may allow a beaver control unit to operate during an 11 month period – for the month of June they would be on the spray shift to

2011 Meeting Schedule:

ease the burden on the applicators and to bring down our response time. This will require a budget increase of about \$125,000, as well as an increase in the staffing levels in HR – both of these will be difficult to attain without a lot of hard work and justification. Legislative help may be necessary.

We are ready to move forward with electronic data collection, Tim has a quote for about \$16,000 to implement the adulticiding and service request modules, as well as setting up 2 trucks to begin testing out the system. Additional costs will be necessary to get all trucks into this system.

Our PDMP plan has been reviewed and we received some input on a few minor changes.

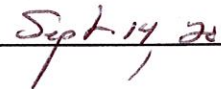
No correspondences were received for review.

The meeting adjourned at 11:42 PM

Approved: \_\_\_\_\_

  
Richard Day, Chairman, CMMCP

Date: \_\_\_\_\_



2011 Meeting Schedule:

---

January 12, February 9, March 16, April 13, May 11, June 8, July 13, August 10, **September 14**, October 12, November 9, December 14