

## CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

### Minutes of the Commissioner's Meeting

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Date: December 19, 1997

Time: 11:00 A.M.

Place: CMMCP Headquarters, Northboro, Massachusetts.

Present: Frank Perrin, Kenny Courtemanche, Richard Day, and Stephen Henry.  
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1. Review Minutes of the November 6, 1997 Commissioner's Meeting: The Minutes were unanimously approved.
2. Review November/December, 1997 Invoices: Invoices amounting to \$5,161.77 were unanimously approved.
3. The following payrolls were unanimously approved:

November 08, 1997	\$7,750.00
November 15, 1997	\$7,600.00
November, 22, 1997	\$7,600.00
November 29, 1997	\$7,600.00
December 06, 1997	\$7,600.00
December 13, 1997	\$7,600.00

4. Work Schedule: Most of the staff are performing small water management projects such as cleaning culverts and maintenance of previously completed projects. They are also doing some stream cleaning where they can get in with hand equipment. Much of this work is taking place in Northboro and Leominster. Crews will be moving to Holliston sometime next week. Others are preparing equipment for larger jobs requiring the excavator, which should be arriving within the next week or two.
5. Excavator Update: The Project anticipates receipt of the new excavator within the next week or two. The vendor is waiting for parts to assemble the bucket. The trade-in excavator will be picked up at the time of delivery.
6. Review of the December 9, 1997 State Reclamation Board Meeting: The Board re-appointed those wishing to remain on their respective Commissions. They also reviewed Commission vacancies and proposed to conduct interviews some time early in the new year. The Reclamation Board also announced that the Final G.E.I.R. is near completion.

7. Update on the CMMCP Commission Vacancy: To date, there are two applicants for the vacant CMMCP position; one from Fitchburg and the other from Leominster. Kenny has worked with Jim Shuris, the Fitchburg applicant, and highly recommends his appointment as a Commissioner.
8. Review Assistant Superintendent Applications: Kenny posted this job opening at the end of October. The application period closed November 26, 1997. Eight applications have been received; six from within the project and one each from the Norfolk and East Middlesex Projects. Upon reviewing submitted resumes, the Commissioners will interview five of the eight applicants. The Commissioners will conduct interviews following their January 8, 1998 meeting.
9. Old Business: The NEMCA annual meeting was held in Sturbridge, MA on December 8-10, 1997; it was well attended. Many of the CMMCP staff were able to attend. Kenny gave a paper memorializing David Scott's many years of service to mosquito control both in Massachusetts and throughout New England. Robin Scott attend the conference. Kenny present David's family with a plaque commemorating David's service to mosquito control. A similar plaque now hangs in the CMMCP's conference room.

The President of the NEMCA has approached Kenny about presenting a David Scott award. This would be an annual award for excellence in the field of *Mosquito Control - Operations*, similar to the Armstrong Award for Meritorious Service. Kenny will assist in the criteria preparation and noted that Robin would present the first award at next years annual meeting.

10. New Business: Next years tentative CMMCP Commissioner's meeting schedule was approved:

January 8, 1998; February 12, 1998; March 19, 1998; April 9, 1998; May 14, 1998;  
June 11, 1998; July 9, 1998; August 13, 1998; September 10, 1998; October 8, 1998;  
November 12, 1998; December 10, 1998.

Clark Mosquito Control Products has approached Kenny about sponsoring a seminar similar to last years; last years was a huge success. The seminar will cover several topics pertaining to mosquito control such as equipment, equipment maintenance, materials and applications. This years seminar will be held again at the CMMCP Headquarters on March 17, 1998.

Meeting Adjourned at 11:55 A.M.

Approved: \_\_\_\_\_



Frank Perrin, Chairman - CMMCP

Date: 1-8-98