

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

Minutes of the Commissioner's Meeting

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Date: February 19, 1998

Time: 11:00 A.M.

Place: CMMCP Headquarters, Northboro, Massachusetts.

Present: Frank Perrin, Kenny Courtemanche, Richard Day, Jim Shuris and,
Stephen Henry.

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1. The minutes of the January 8, 1998 Commissioner's meeting are unanimously approved.

2. The following payrolls are unanimously approved:

January 10, 1998	\$ 7,600.00
January 17, 1998	\$ 7,600.00
January 24, 1998	\$ 7,600.00
January 31, 1998	\$ 7,600.00
February 7, 1998	\$ 7,600.00
February 14, 1998	\$ 7,600.00

3. The January/February, 1998 invoices amounting to \$ 4,442.37 are unanimously approved.

4. The excavator is in Dracut finishing up a water management project which was started a few weeks ago. Two additional operators are being trained to operate the excavator. Once the Dracut project is completed the water management crew will move to Tewksbury, Fitchburg and Westboro. Crews doing stream cleaning and brush cutting will be working in Boxboro, Stow, Marlboro and, Natick. As weather permits, staff are also doing equipment maintenance. Annual reports are printed and being delivered to the respective towns.

5. Review FY'99 Budget: In FY 1999 a new budget process is being implimented by the Reclamation Board. All eight project's funds are to be placed in a Trust Account. The respective Projects will then receive their budgets, in total, at the beginning of each fiscal year; not in quarterly disbursements as in the past. Each Project is still required to submit a spending plan at the begining of each fiscal year but, they will not he held as strictly accountable to their spending plan at the subaccount level. If funds need to be transfered from one account to another, the Projects can simply make the adjustments in their books without requesting formal funding transfers through the Reclamation Board and Administration and Finance. This much improved and streamlined process is allowable for

all accounts except for the salaries and wages accounts which still requires formal transfer documentation as in the past. The 2 1/2% budget cap increase per year still remains in effect. All unexpended funds from one year will roll over to the next fiscal year and remain within the respective project. This process will encourage long range planning, in particular, for replacement of large equipment items such as vehicles.

The Commissioners voted in favor of supporting this new budget process. Kenny will go on record with the Reclamation Board as supporting these efforts.

6. Old Business: Kenny attended two meetings in Boston with the Dept. of Food and Agriculture and Administration and Finance relative to the financing of the District's new excavator. The Departments attorneys had to straighten out a problem regarding the lease purchase financing of this piece of equipment. Everything seems to be in order and the vendor is being paid on schedule.
7. New Business: Kenny has reviewed the Pesticide Disclosure Act which is sitting in House Ways and Means. If approved this Act will require all pesticide applicators to notify abutters within 100 feet of the property prior to the application. This notification process would put a tremendous burden on the Project(s). The Projects appose this Act and are attempting to have an "Exemption" for mosquito control inserted into the Act, similar to that found in the Wetlands Protection Act,

On March 17, 1998 Clark Mosquito Control, Inc will be hosting a seminar, similar to last years, at the CMMCP Headquarters, Northboro. This seminar will run from 9:00 A.M. to 2:00 P.M. Topic to be covered are to include new equipment and materials, equipment maintenance and application techniques.

Review of the draft G.E.I.R. was finalized in December, 1997. John Kenny is to receive all review comments.

The Commissioners wish to welcome Jim Shuris as a new CMMCP Commissioner. He is filling the seat vacated by Jeff Bean.

Meeting adjourned at 11:45 A.M.

Approved:



Frank Perrin, Chairman - CMMCP

3-12-98

Date