

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: June 10, 1999

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Frank Perrin, Richard Day, Pablo Noguera, Dean Mazzarella, Ken Courtemanche and Tim Deschamps

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1. The minutes of the April 8, 1999 CMMCP Commissioner's minutes were unanimously approved.

2. The following payrolls were unanimously approved:

Apr. 10, 1999	\$8,930.00
Apr. 17, 1999	\$8,930.00
Apr. 24, 1999	\$8,930.00
May 1, 1999	\$8,930.00
May 8, 1999	\$8,930.00
May 15, 1999	\$9,280.00
May 22, 1999	\$9,280.00
May 29, 1999	\$9,280.00
June 5, 1999	\$9,183.75

3. Submitted invoices for June 10, 1999 totaling \$39,849.94 were approved unanimously.

4. **Work Schedule:** The excavator has completed projects in Chelmsford, Boxborough, Marlborough/Southborough and pond maintenance in Lunenburg. Next on the agenda are projects in Tewksbury, Hudson, Holliston, Berlin and Ayer. Field crews have begun adulticiding as of June 1; residential requests are considerably less than 1998, wetlands are drying up, and larvae are present mostly in permanent water and container breeding sites.

5. **Old Business:** Town Meeting information: After 2 meetings with Selectmen, Ayer did not vote to sponsor an article to withdraw. Lunenburg had its customary annual article, and the Town voted overwhelmingly and unanimously to remain with the Project. The Town of Millbury decided, with little

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### 1999 Meeting Schedule:

January 14, February 11, March 11, April 8, May 13, June 10, **July 8**, August 12, September 9, October 14, November 18 and December 9.

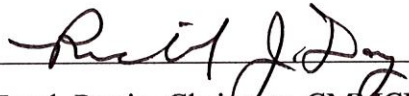
discussion, to join the Project beginning July 1. Survey work and limited larviciding/adulticiding may begin in June. Ken mentioned again the upcoming Aqua Reslin® field trial the last week of June.

6. **New Business:** The Superintendent presented the Commission with a letter from the Army Corps of Engineers regarding a restoration project done recently in the town of Milford. After reviewing the letter, the Commissioners instructed Ken to get in touch the contact person listed in the letter and immediately begin a dialogue to mediate this situation.

Ken informed the Commission that the FY/00 budget has come in at \$844,039, an increase of \$109,236 over the FY/99 budget.

Discussion opened up regarding the annual pay scale adjustment and merit raises for Project employees. Discussion focused on current salaries in regards to the total budget, and how additional compensations will affect the budget increase. Possible revision to the pay scale was brought to the attention of the Commission by Mr. Perrin; several employees will be at the top of their scale next year. Further discussion will be needed. Several scenarios were discussed, and monetary amounts were calculated. Ken informed the Commission that one employee, Tim Welch, has demonstrated exceptional aptitude and ability at his assigned tasks, and had taken it upon himself, with Project assistance, to acquire an excavators license. Mr. Welch has reached the top of the Field Technician's pay scale, and Ken asked the Commission to consider additional compensation, in addition to the pay scale adjustment, for this employee. After considerable discussion, the Commission agreed unanimously to grant a 4% pay scale adjustment, and to grant all employees one step on their appropriate merit scale. No additional steps were granted to any employees. Mr. Welch was granted the 4% increase, as well as an additional \$.50 per hour. The Commission awarded the Superintendent and Assistant Superintendent a 5% salary adjustment, and the Assistant Superintendent was also granted one step on his merit scale. The Commission was thanked for rewarding the salary increases to Project employees.

The meeting adjourned at 12:15 PM.

Approved:   
Frank Perrin, Chairman, CMMCP

Date: July 8, 1999

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