

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: June 8, 2000

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Jim Shuris, Dean Mazzarella, Ken Courtemanche & Tim Deschamps

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1. The minutes of the May 11, 2000 CMMCP Commissioner's minutes were unanimously approved.

2. The following payrolls were unanimously approved:

May 13, 2000	\$9,666.96
May 20, 2000	\$9,762.54
May 27, 2000	\$9,783.48
June 3, 2000	\$9,528.40

3. Submitted invoices for June 8, 2000 totaling \$30,359.04 were approved unanimously.

4. **Work Schedule:** Tewksbury and Marlboro are next on the schedule for the excavator. The project in Tewksbury is awaiting Ken to have the necessary forms from New England Power signed and notarized. The operator and mechanic have been busy with vehicle inspections, ULV mounting and droplet size testing. All ULV spray machines have passed the droplet size testing within acceptable parameters. All trucks have a copy of this report with their labels and MSDS sheets if any inquiries are made. Work crews have switched to the summer schedule as of May 30. Tim has informed the Commission that 1100 requests for service have been recorded as of today, 600 are adulticide, with 210 outstanding. Larval counts are low due to the expected lapse between spring and summer broods. The crews have been doing an outstanding job clearing any backlog of requests. The phone has been busy, with up to 150 calls a day.

5. **Old Business:** Mirak Chevrolet is due to deliver 2 brand new Chevy S-10's next week.

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### 2000 Meeting Schedule:

January 13, February 10, March 9, April 13, May 11, June 8, July 20, August 10, September 14, October 12, November 9 and December 14.

6. **New Business:** On May 26, the Project awarded a bid for new vehicles: 2 Ford Rangers from Framingham Ford have been ordered, at a cost of \$24,181. The Project anticipates delivery late summer. These will replace aging/junk vehicles in the Project's fleet.

The Senate recommendation for the budget is \$886,000. This will have to go to committee to finalize the amount for F/Y 2001.

On June 1st, a meeting was held at DEP headquarters regarding work on wetlands under Chapter 252, and the exclusion from the Wetlands Protection Act. Tim attended this meeting with other personnel from mosquito control Projects. No new information to report, other meetings will be held, with one in the near future to be attended by SRB and DEP to work out a preliminary agreement.

The Town of Lancaster has expressed interest in joining CMMCP, Tim sent out several information packets and PR materials to the Board of Health. No further word has been heard up to this point.

The Town of Millville has scheduled a meeting in June to discuss our procedures, and the possibility of joining.

Next month's Commission meeting has been rescheduled for July 20 due to a 2 week vacation by the Superintendent.

The next issue before the Commission was the annual pay raise for Project employees. Ken read a letter from Tim McGlinchy asking for reclassification to Crew Leader Specialist Grade B, a 3 step increase. The Commission discussed the possibility of reclassifying him to Specialist Grade A. Ken also recommended to the Commission one step increase for employees still within the scale, and a \$.50 increase for those at the end of the scale. A cost of living increase was also put before the Board. Tim provided to the Board the current pay schedule, the current payroll budget and a breakdown of COLA increases by percentage and dollar amounts. Tim supplied the Board with a letter and résumé outlining his improvements to Project techniques. Ken presented to the Board a request for a 7% increase in his salary. The Superintendent and Asst. Superintendent then excused themselves from discussion.

After careful discussion on the pay raise issue, the Commission has issued the following judgment. Due to the complexity of this matter, and the fact that a full Commission is not present, the Board has chosen to delay a decision on step increases until next meeting. With so many employees out of the current pay schedule, the

Commission would like to see a new matrix, with 20 step increases presented at the next meeting. A COLA has been granted, tied to the Consumer Price Index (CPI), rounded up to the next full percentage point. All future agendas must include all items to be brought before the Board as Mass. State law requires. In a matter this important, prior notice must be given to allow additional time for discussion, and to be sure all members are present, or at least informed about the nature of the meeting. Before the next Commission meeting a letter will be included outlining the importance of this meeting, and asking for full attendance. The Commission offered to meet before the next date (July 20) at the discretion of the Superintendent.

The meeting adjourned at 1:15 PM.

Approved: \_\_\_\_\_

Richard Day, Chairman, CMMCP

Date: \_\_\_\_\_

July 20, 2000