

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: July 20, 2000
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Frank Perrin, Jim Shuris, Ken Courtemanche & Tim Deschamps

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1. Initial discussion centered around the Project's recent discovery of *Aedes japonicus*, a new species of mosquito in Massachusetts identified by Staff Entomologist Curtis Best. This was found in the City of Fitchburg in a gravid trap set to supplement the Mass. Dept. of Public Health's West Nile Virus surveillance program. The Project's press release to local media outlets was discussed, and the recent television news footage was shown to the Board. The specimen was viewed and discussed. The Commission congratulated Project employees on their discovery.

2. The minutes of the June 8, 2000 CMMCP Commissioner's minutes were unanimously approved.

3. The following payrolls were unanimously approved:

June 10, 2000	\$9,888.40
June 17, 2000	\$9,893.50
June 24, 2000	\$9,888.40
July 1, 2000	\$9,888.40
July 8, 2000	\$9,816.40
July 15, 2000	\$9,888.40

4. Submitted invoices for July 20, 2000 totaling \$45,828.81 were approved unanimously.

5. **Work Schedule:** A restoration project in Tewksbury has been completed. Marlboro and Westford are next on the schedule for the excavator. The project in Marlboro is awaiting the necessary forms from New England Power. The crews have been dropping Altosid® in wet catch basins, with an extra emphasis on urban areas. Our basin output will more than double from previous years due to the threat from West Nile Virus. Adulticide requests are down, crews have caught up on service requests.

2000 Meeting Schedule:

January 13, February 10, March 9, April 13, May 11, June 8, July 20, **August 10**, September 14, October 12, November 9 and December 14.

6. **Old Business:** Mirak Chevrolet delivered 2 brand new Chevy S-10's and Liberty Chevrolet delivered 1 brand new ½ ton pickup. All 3 vehicles have been registered, inspected and have spray rigs mounted. These vehicles are now in service in the Project's fleet. 2 more Ford Rangers are due, as well as a station wagon for the Entomologist. Expected arrival late July to mid August. The following towns have expressed varying degrees of interest in joining the Project's service area: Lancaster, Gardner, Hardwick, Bolton & Harvard.
7. **New Business:** The next issue before the Commission was the annual pay raise for Project employees. This discussion was postponed from last month's meeting to prepare materials for Commission review, and to inform all Project Commissioners of the importance of this item. The Board was presented with several pay matrixes, ranging from 2% to 4%. A report from the Federal Dept. of Labor & Statistics showed the Consumer Price Index was set at 4% from the April 1999 to April 2000 time period. Current pay rates were discussed as well as the current pay scale.

After careful discussion on this issue, the Commission has issued the following decision. The Cost of Living Adjustment (COLA) voted upon was 4%. The Commission accepted the 3% step annual step increase matrix. Employees were then inserted into the new matrix, and the matrix was adjusted according to the COLA. Ken & Tim thanked the Commission on behalf of all Project employees.

The meeting adjourned at 1:10 PM.

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Aug 10, 2000