

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 13, 2001

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Pablo Noguera, Jim Shuris, Dean Mazzearella, Ken Courtemanche & Tim Deschamps

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1. The minutes of the November 8, 2001 CMMCP Commissioner's minutes were unanimously approved.
2. The following payrolls were approved unanimously:

November 10, 2001	\$11,781.20	November 17, 2001	\$11,781.20
November 24, 2001	\$11,781.20	December 1, 2001	\$11,781.20
December 8, 2001	\$11,781.20		
3. Submitted invoices for Dec. 13, 2001 totaling \$6,976.13 were unanimously approved.
4. **Work Schedule:** All crews are performing ditch maintenance and preparing restoration projects ahead of the excavator. The excavator is scheduled for Billerica next, just awaiting permission.
5. **Old Business:** The NMCA meeting was well attended by Project personnel. Commissioner Shuris commented on the quality of the program, and the fact that CMMCP was well represented in the NMCA organization. A memorial address was presented by Tim in honor of Frank Perrin at the NMCA banquet, and was well received. The CMMCP staff was awarded with the David W. Scott Memorial award for it's service to Project communities during the West Nile mediation efforts for 2001.
6. **New Business:** Ken passed out a letter to the Commission regarding the driving exam he took in recent weeks. Ken also has a letter from his physician stating that he is physically able to drive a vehicle. The Commission reviewed this information and voted unanimously to reinstate Ken's driving privilege for Project vehicles. Commissioner Mazzearella stated on the record "good job Ken".

Tim has a scheduled meeting tonight with the Sterling Board of Health. Representatives from ConCom and Selectmen have been invited.

2002 Meeting Schedule:

January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14 and December 12.

A fiscal analysis was passed out to the Commission showing the Cherry Sheet assessments for FY/02. There is a great discrepancy in what should be assessed, and what is assessed. Tim will work over the next few weeks to try and straighten this situation out.

Tim has drafted a letter to John Kenney, SRB Chairman, for Commission review regarding increasing the Commission stipend. After receiving a signature from the Commission Chairman, this letter will be in the mail.

There will be a DPH meeting in December, with another to follow in January regarding WNV. Tim will keep the Commission posted.

Insurance quotes for Project equipment, vehicles and the Commission will need to be rewritten. Once we have confirmation about the budget, this issue will go forward.

The 2002 schedule for Commission meetings was passed out and approved. Commissioner Shuris asked of this schedule could be sent with the next meeting agenda.

The meeting adjourned at 12:05 AM.

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Jan 17, 2002.