

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 12, 2002
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Jim Shuris, Dean Mazzarella, Pablo Noguera, Ken Courtemanche & Tim Deschamps

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1. The minutes of the November 14, 2002 CMMCP Commissioner's minutes were unanimously approved.
2. The following payrolls were approved unanimously:

Nov. 11, 2002	\$12,379.20	Nov. 23, 2002	\$12,379.20
Nov. 30, 2002	\$12,379.20		
3. Submitted invoices for December 3, 2002 totaling \$3,066.91 were unanimously approved.
4. **Work Schedule:** The excavator has completed a restoration project in Chelmsford, and is currently in Hudson. Berlin, Clinton & Hopedale are scheduled next. All crews are clearing brush ahead of the tractor and/or handcleaning area ditches in their District. Crews are restocking town halls and libraries, delivering work slips and/or cleaning culverts during inclement weather. The ULV units will be winterized and stored for the off season.
5. **Old Business:** Ken's vehicles that was totaled in the October accident has been removed and sent to the auction location in Westborough.
6. **New Business:** Tim has received information on vehicle insurance for the Project fleet. Joe Lyons from Skelly Insurance has informed us that Arbella insurance will provide a policy, but will not provide a quote, and is requiring a \$3,000 deposit. The Commission is not being offered a policy - it would be in their best interest to find a policy on their own, and discuss the possibility of having the Project pick up the cost. Further discussion is needed on this subject.

Ken informed the Commission of another vehicular accident, this time by employee Charles Swinerton. No definite word on the total amount of damages yet, but the Project vehicle has received approval to be repaired. The estimate of this damage was around \$3,000. We are coordinating with DFA and the Legal Counsel regarding reports, forms, etc. The Commission will be kept informed of this situation.

2003 Meeting Schedule:

January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13 and December 11.

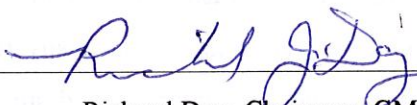
Tim met with the Webster Board of Selectmen the evening of Dec. 9. The town has interest in becoming a member of CMMCP. Tim gave a presentation and offered to return if further meetings are necessary. The town of Groton and the city of Lowell have also expressed interest. Information packages have been sent to these towns.

Commission meeting dates for 2003 have been passed out and approved. The policy of the second Thursday of each month has been continued. Commissioners are reminded to please call the CMMCP office if they cannot attend a meeting.

Ken thanked Commissioners Shuris & Day for attending the NMCA meeting in Mystic. Mr. Shuris commented on the quality of the meeting and both Commissioners spoke to several Project employees in attendance.

The meeting adjourned at 11:40 PM.

Approved: _____



Richard Day, Chairman, CMMCP

Date: _____

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