

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: February 13, 2003  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Jim Shuris, Dean Mazzarella, Pablo Noguera & Tim Deschamps

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1. The minutes of the January 9, 2003 CMMCP Commissioner's minutes were unanimously approved.
2. The following payrolls were approved unanimously:

Jan. 11, 2002	\$12,379.20	Jan. 18, 2002	\$12,379.20
Jan. 25, 2002	\$12,379.20	Feb. 1, 2002	\$12,379.20
Feb. 8, 2003	\$12,324.44		
3. Submitted invoices for February 13, 2003 totaling \$13,329.81 were unanimously approved.
4. **Work Schedule:** All ditch maintenance work has been suspended due to heavy snow cover and low outside temperatures. Crews are performing maintenance on spray rigs, vehicles and the Project facility. The pesticide room is receiving a good cleaning, and is overdue for some safety related items.
5. **Old Business:** No old business to report.
6. **New Business:** The Commission was presented with a draft copy of the invoices printed out from the Quicken® program. The Commission was pleased with this new layout, and Mr. Mazzarella asked for a breakdown by account of the remaining percentages for the current fiscal year. Tim will have this ready for the next Commission Meeting.

The Mass. Superintendent's meeting was held at Project headquarters on Jan. 10, 2003. Topics of discussion included procurement issues, vehicle insurance and legal matters. Legal counsel has been obtained to represent the interests of mosquito control in Massachusetts. The CMMCP voted unanimously to support this practice, and has granted authority to pay for services rendered by the Project individually, or by a group of Projects.

The State Reclamation Board held a meeting in Boston on Jan. 14, 2003. Commission re-appointments were granted (Jim Shuris), an update to the GEIR was discussed, and the possibility of formulating a vector control plan was talked about.

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### 2003 Meeting Schedule:

January 9, February 13, **March 13**, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13 and December 11.

Mass. DPH held a meeting on Feb. 4, 2003 at their facility in Jamaica Plain. Curt and Tim were in attendance, and most of the other mosquito Projects were represented. The WNV control plan was discussed, as well as surveillance guidelines. No major changes from 2002 were implemented for the upcoming mosquito season.

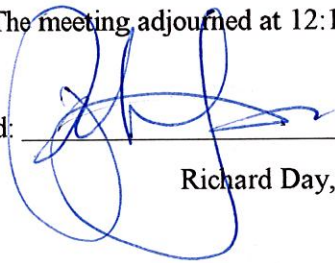
Tim attended a meeting of the Boxborough Board of Health on Feb. 12, 2003 from 7:30pm to about 9:00pm. Questions about WNV, catch basin control, as well as general questions about mosquitoes were discussed. The town is also interested in learning about the aerial larvicide program. Tim will work on this and get the information to the Board ASAP.

CMMCP Annual Reports will be ready in about 2 weeks. Val Brown has been working hard collecting, photocopying and collating the information from 2002. A new addition this year is the introduction of GIS maps showing surveillance trap locations, and catch basin applications for all member towns. Mike Johnson has been working hard implementing this new program, much of it on his own time. The Commission is very grateful of Mike's hard work, and Tim wanted to be sure the Commission was aware of his hard work devoted to this matter.

Six surplus computers were received from Mass. DOR. Tim and Ezra Taito spent about a week going through them, formatting, installing hardware and software, and were able to get 4 computers up and running. The computer in Curt's room was replaced with one of these, and the other three have been set up in the employee area to allow them time to learn about the PC and it's operation.

The meeting adjourned at 12:15 PM.

Approved: \_\_\_\_\_



Richard Day, Chairman, CMMCP

Date: \_\_\_\_\_

3/13/03

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