

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: October 9, 2003
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, George Smith, Jim Shuris, Dean Mazzarella, & Tim Deschamps

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1. The minutes of the Sept. 11, 2003 CMMCP Commissioner's minutes were unanimously approved.

2. The following payrolls were approved unanimously:

Sep. 6, 2003	\$13,185.82	Sep. 13, 2003	\$13,056.40
Sep. 27, 2003	\$13,056.40	Oct. 4, 2003	\$12,495.52

3. Submitted invoices for October 9, 2003 totaling \$68,987.77 were unanimously approved.

4. **Work Schedule:** The tractor has completed a project in Southboro. Additional projects for the excavator is currently being explored. A total of 5,331 requests for service were received by the Project this summer. This is the highest number since this data have been compiled on computer during the past 5 years. The night shift crews ceased spraying for adult mosquitoes as of Sept. 11, 2003. 2 additional ULV spray operations were done after that date in the towns of Billerica & Westboro in response to WNV, and after the local Boards of Health's request. Larviciding continued until the and of September. Crews are now out cleaning streams, and maintenance will begin on equipment through the fall & winter.

5. **Old Business:** Tim has received reports from the UMASS Pesticide Labs that the soil & water samples taken by both the State and the Project in Stow have shown negative results for resmethrin residue. Tests were conducted down to 4 parts per billion (ppb). No additional information is available, we are not sure if the residents will pursue this issue further.

Tim met with the Mendon Board of Health on 9/11/03 at 3pm to discuss the Project's policies and procedures. There is interest in the town becoming a member, but fiscal concerns may not allow membership at this time. The Town will be in touch if further information is needed.

2003 Meeting Schedule:

January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, **November 13** and December 11

Tim also met with the Groton BOH on 9/22 at 7:30pm. A similar outline was presented, and the Board may ask for additional information and for Tim to meet with other town boards. The current fiscal situation may also force the town to determine if it can afford to become a member at this time.

No information was available regarding the fish kill incident in Chelmsford. Tim will present any news to the Commission when it is received.

The Commission was presented with a plan for a district reorganization, promotion of Project personnel and the addition of vehicles to the Project fleet. A budget analysis was presented and it was agreed that the Project can cover the additional expenses. It was proposed that the current service area be expanded to 5 districts from the current 4. This will present the need for 3 additional personnel to be hired, in the Field Technician position. The Wetlands Project Coordinator will also be posted in Boston, in house, and in the local papers. In regards to the 2 open Crew leader positions, (one new and one a replacement for Dick Nuttall who recently retired), it was agreed to promote Tim Welch to Crew Leader Grade E, \$19.00 hourly and promote Mike Johnson to Crew Leader Grade C, \$17.91 per hour. These promotions will be cleared with HRD in Boston before they are offered and announced to the crew. 3 additional summer interns, making a total of 5 possible positions were also approved, but the total needs for these positions will not be known until next year. The additions to the fleet were also discussed and approved. The additions include 2 or 3 new ULV sprayers, and up to 8 trucks, although Tim feels 6 may be more in line at this time. A bid for a 4X4 pickup truck for Tim has already been sent out and posted on the Comm-Pass website.

6. **New Business:** The status of Ken Courtemanche's health and employment were discussed. Ken is in surgery today, and has announced he is seeking a Long Term Disability, and does not plan on returning to service with CMMCP. His office has been cleared of his personal effects. He will be paid the remaining sick, personal and vacation time he has on the books, about 6 weeks total. The status of his position is a bit unclear, and Tim will try and get more information for the next Commission Meeting. On a motion by Mr. Mazzarella, seconded by Mr. Smith it was unanimously voted to make Tim Deschamps Acting Superintendent. Compensation and a permanent placement for the Superintendent's position will be discussed at the November Commission meeting.

The Commission was informed about the current WNV situation in the CMMCP service area. We have been notified about a few more collections of mosquitoes that had tested positive, but all are in bird-biting species. DPH has suspended testing of birds and mosquitoes for the 2003 season.

Tim presented the Commission with an e-mail from a Littleton resident thanking us for outstanding service this year. Rich Greite was the employee that serviced this area, and Rich was thanked by the Commission for his hard work and dedication.

The meeting adjourned at 11:50 PM.

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Nov. 13 2003
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