

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: February 19, 2004

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Pablo Noguera, Jim Shuris, Dean Mazzaella, Tim Deschamps & Tim McGlinchy
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1. The minutes of the January 8, 2004 CMMCP Commissioner's minutes were unanimously approved.

2. The following payrolls were approved unanimously:

Jan. 10, 2003	\$12,716.40	Jan. 17, 2003	\$12,884.00
Jan. 24, 2003	\$12,782.00	Jan. 31, 2003	\$12,872.00
Feb. 7, 2004	\$12,881.00	Feb. 14, 2004	\$12,881.00

3. Submitted invoices for February 19, 2004 totaling \$103,044.32 were unanimously approved.

4. **Work Schedule:** 3 restoration projects are in various stages for the excavator. Crews have been cleaning streams, as well as cleaning culverts and delivering PR materials during inclement weather. Crews are currently going to elderly housing areas in all member cities and towns surveying the areas for catch basins and wetlands, as well as making contacts for future information to be sent in the event WNV is identified in their town. A CPR training course has been set up for all employees on Feb. 25 at the Red Cross facility in Worcester, and all employees will receive the "Right to Know" training on Feb. 26. Maintenance has been ongoing on equipment as needed.

5. **Old Business:** Tim D. reported on the status of the fleet addition and the OVM policies. He has received a one-time waiver from OVM for the purchase of 8 trucks, under certain conditions that have all been previously agreed to. These trucks will be ordered right away.

The Wetlands Project Coordinator position was discussed next. Tim & Tim interviewed nearly 15 prospective candidates over a 2 week period. Nicole Granger has been brought on staff at a salary of \$19.57 per hour. Nicole worked at CMMCP for 5 years during her college years, and has worked at a large company out of the New York/New Jersey area for the past 3 years. She bring experience and knowledge in both geology, hydrology, as well as mosquito control. The Commission welcomes her to the team at CMMCP.

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The upgrades to the office computer systems was the next agenda item. A network from Dell Computers is on order, and Excel-Lan has been contracted to set up the network. This company has also upgraded the phone system. High speed Internet service will be provided by Charter Communications.

The Commission was reminded about the list-serv set up by SRB. Project Commissioners have been invited to join the list but no one has accepted as of this time. The Commission was instructed in the procedure regarding joining the list.

The fish kill in Chelmsford was the next item of discussion. We have received information from the resident but are still awaiting information from the pesticide manufacturer regarding the lethality of Scourge® to fish in field applications.

6. **New Business:** A SRB meeting was held in Boston on Feb. 5, 2004. Topics of discussion at that meeting were:

- Commission appointments/reappointments. Mr. Mazarella has been reappointed to an interim term, and after SRB establishes a application process his paperwork will be reviewed. Tim D. passed out a copy of the application, and Commission comment is welcomed by SRB until March 10. In early April SRB will reconvene and discuss the application process and reappointments.
- The letter to Audubon was discussed, and all Projects with the exception of Suffolk has sent in a letter. SRB was pleased with the response by Project Commissions.
- The OVM policy on Project fleets were discussed, and additional discussion on this topic will occur at the next SRB meeting.
- Some Project Commissions have adopted the CDC guidelines for WNV control. SRB asked for a delay before implementation so this topic can be discussed with MDPH. Tim D. will find out more information on the subject.

On February 12, 2004 a meeting was held in Jamaica Plain at the MDPH SLI laboratory. Tim, Tim & Curtis were in attendance. Trapping procedures for the upcoming WNV season were discussed.

Tim D. asked for Commission approval to attend the New Jersey Mosquito Control Association Annual Meeting from March 9-12, 2004. This will mean the March Commission Meeting will be delayed one

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week. The Commission granted approval. Tim M. may attend if a personal situation allows. If not, Tim will ask another employee.

Tim & Tim reported on the status of the employees hired in January. To date they have worked out very well, and the pesticide exams will be scheduled for later this month. It is anticipated that all employees will pass the test without a problem. CMMCP employee Ezra Taito and new employee Jeff Mills will be going for the certification exam. The other 3 new employees will be going for the core exam.

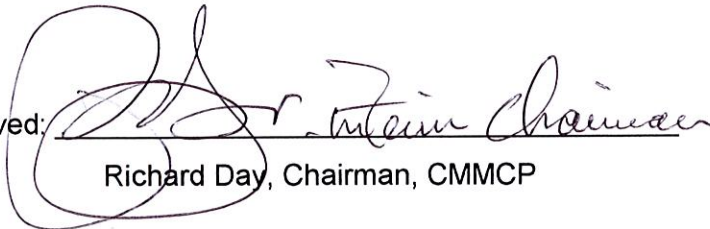
Tim D. has worked up changes to the CMMCP uniform policy with input from Tim M. The Commission was given a copy of the current policy with the additions highlighted. On a motion from Mr. Mazzarella, seconded by Mr. Shuris the Commission unanimously voted to accept this policy. Copies of the policy will be placed in prominent areas in the facility.

The Commission was informed about additional needs for the ULV spray vehicles. We may need to purchase up to 3 electric sprayers. Tim D. assured the Commission this can be funded in the current fiscal year, but we may need to delay the purchase of vehicles for Tim M. and Nicole until the new fiscal year beginning in July 2004. Tim will contact the appropriate vendor and secure the sprayers before the start of the ULV season.

The Commission was made aware of an altercation between Mr. Cobat & Mr. Greite. This Commission has dealt with this problem in the past, and was informed by Mr. Greite that the harassment has continued. After lengthy discussion the Commission instructed Tim & Tim to place Mr. Cobat on a 5 day unpaid suspension, and as a condition of continued employment must enroll in an anger management program under approved, supervised counsel. If any subsequent altercations with any CMMCP employee is brought to the attention of the Administration Mr. Cobat's employment will be terminated immediately.

The meeting adjourned at 12:15 PM.

Approved:


Richard Day, Chairman, CMMCP

Date: 3-18-04

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