

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: September 9, 2004

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, George Smith, Dean Mazzarella, Tim Deschamps & Tim McGlinchy
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1. The minutes of the August 12, 2004 CMMCP Commissioner's minutes were unanimously approved.

2. The following payrolls were approved unanimously:

August 14, 2004	\$14,666.75	August 21, 2004	\$14,680.00
August 28, 2004	\$14,680.00	Sept. 4, 2004	\$14,407.50

3. Submitted invoices for September 9, 2004 totaling \$75,942.94 were unanimously approved.

4. **Work Schedule:** Tim M. reports we have gone off the spray shift, and all crews have begun a final round of larviciding in member cities and towns. Our seasonal help has gone back to college or full time employment, work crews including Ed and Tim M. will assist Curtis with the surveillance program. We anticipate surveillance to continue throughout the month of September. MDPH will determine the end of the season in a few weeks. Tim M. gave the Commission a worksheet detailing the service requests for 2004. We received 6,565 calls for service, and 98% received service for mosquito control – the 2% that did not receive control were due to a variety of reason, i.e. proximity to fish bearing waters or no spray exclusions, residents refusing service, etc. All calls for service were answered in person by CMMCP field staff. Nicole has also prepared a worksheet for Commission review outlining the restoration projects that are scheduled and/or pending. We anticipate beginning this program on or about September 20. Tim D. reports the informational display boards will continue to rotate throughout the service area into the winter months.

5. **Old Business:** The next agenda item is the assessment for the 2 vehicular accidents by CMMCP personnel. Tim D. does not have any new information to report at this time.

Scott Cobat's unemployment appeal was continued until August 23. Tim, Tim and Larry McCormick, DAR General Counsel, were in attendance at the Worcester office for this meeting. After hearing additional testimony, the hearing officer has made the decision that unemployment benefits should not have been awarded to Mr. Cobat. Mr. Cobat has until the end of September to appeal this decision.

2004 Meeting Schedule:

January-8, February-19, March-18, April-8, May-13, June-10, July-8, August-12, September-9, **October 14**, November 18, December 9

Tim D. showed to the Commission a worksheet outlining the safety courses that have been scheduled for CMMCP staff to date. Chain saw safety, excavator safety, training & licensing have been scheduled for the early part of fall, and CPR/AED training may be scheduled for January or February 2005. The chain saw course will cost about \$1,800 (one day, up to 16 people) and the hoist class costs will run about \$4,000. Once the hoist classes are done we should have 8 licensed tractor operators. It is anticipated this course will be offered to additional CMMCP personnel in the near future.

6. **New Business:** Curtis Best reported on the status of his appeal to buy back time in the State Retirement system. Curtis has won his appeal and will begin the buyback process shortly. Curtis presented the Commission with a cost breakdown of his attorney's fees, and a letter requesting reimbursement for these fees. The Commission instructed Tim D. to contact DAR General Counsel to determine if we are responsible for these costs, and also to contact the SRB Projects Administrator to determine if the reimbursement is possible.

Tim D. reports he has contacted HR in Boston to post the 2 open Field Tech. positions – once the posting process in Boston has ended we can begin the interview/hiring process at the Project.

The next agenda item is the status of WNV and EEE in our service area. To date no WNV or EEE has been identified in bird, horse, human or mosquito pools. The Project has sent in 570 pools to be tested, totaling 6,820 trapped specimens. We will continue to rotate throughout the Districts and will intensify trapping if WNV or EEE is confirmed. Control options will be done in consultation with the Commission and the local Health Departments.

The Project has been informed that we will balance forward \$143,853.26 into the FY05 fiscal budget from FY04. Tim D. anticipates the FY06 spending plan will come out soon, and plans on a 10-12% increase.

The Commission has been notified that Jim Shuris has tendered his resignation due to work commitments. Jim has found a job with the Town of Concord in the Engineering Dept. The Commission thanks Jim for his years of service and wishes him well in his new endeavor. Tim D. will work with SRB to find a replacement as soon as possible.

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Tim advised the Commission that he has sent paperwork to Mr. Noguera regarding his reappointment to the Commission. Mr. Noguera was unable to attend this meeting but Tim will stay in contact with him to assure that all of the necessary paperwork is filed in a prompt fashion.

Tim M. reported on the first Safety Committee meeting. All committee members were in attendance except Mike Johnson who was on vacation. The Committee has identified several areas that personal equipment may be needed, they will report to Tim D. and he will work to correct these items. A report will be forthcoming to the Commission at the October meeting.

Tim D. informed the Commission that the NMCA will hold its 50th annual meeting in Newport, RI from December 6-8. If any Commissioner would like to attend Tim will process the required paperwork. An invitation for all CMMCP personnel to attend the full meeting will be extended as has been done the past few years.

Tim D. received an e-mail from a Littleton resident thanking us for our service this year and stating that employee Rich Greite's work was "friendly, conscientious, courteous and dependable". The Commission also passes along its thanks to Rich for a job well done.

The meeting adjourned at 11:50 PM.

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Oct 17, 2007

2004 Meeting Schedule:

January 8, February 19, March 18, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 18, December 9