

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: October 14, 2004
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, George Smith, Dean Mazzarella, Tim Deschamps & Tim McGlinchy

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1. The minutes of the September 9, 2004 CMMCP Commissioner's minutes were unanimously approved.
2. The following payrolls were approved unanimously:

Sept. 11, 2004	\$14,666.75	Sept. 18, 2004	\$13,514.80
Sept. 25, 2004	\$13,514.80	Oct. 2, 2004	\$14,301.25
Oct. 9, 2004	\$14,094.83		
3. Submitted invoices for October 14, 2004 totaling \$93,934.68 were unanimously approved.
4. **Work Schedule:** Tim M. reports that the excavator has completed projects in Shrewsbury, Fitchburg and Sherborn, and is now in Tewksbury, and will be moving to Natick, Marlboro, Northbridge, Littleton, Westboro and Millbury in the near future. Crews are busy preparing areas ahead of the tractor and performing hand cleaning. The ULV spray rigs will be serviced and put in storage for the off season break.
5. **Old Business:** The next agenda item is a request from employee Curtis Best to have his lawyer's fee reimbursed by the Project for his successful attempt to buy back retirement time. Tim D. received word late this morning that the Commonwealth cannot reimburse for private lawyer's fees. The Commission requested that Tim get a written response from SRB, and they will make a final determination at the November Commission Meeting.

Tim D. has no new information on the vehicle accident settlements.

The upcoming training courses were the next agenda item. Tim M. reported positive feedback from Project employees regarding the chain saw safety course held Sept. 27. The next training session will be an excavator safety and hands-on training for 8 employees, 5 of which will be going for the hoist license. Tim D. and Nicole will attend a 4 day seminar on stream restoration. Tim Welch and Rich Greite will begin training on the CDL Class A license in November.

2004 Meeting Schedule:

January 8, February 19, March 18, April 8, May 13, June 10, July 8, August 12, September 9, October 14, **November 18**, December 9

The CMMCP Commission reappointments were the next topic of discussion. Mr. Noguera has submitted all of the necessary paperwork to SRB (more information on this subject below).

Tim M. has the status of the Safety Committee. This committee met again and most items have been resolved, we have new safety items installed in the shop and available to Project personnel. Tim D. is awaiting information on a defensive driver course from Nationwide Tractor Trailer.

6. **New Business:** The SRB held a meeting on Oct. 6, Tim D. and Tim M. were in attendance, as well as Mr. Day. The main topic of discussion was Commission reappointments. Mark Buffone, SRB Chair, is requesting all reappointments to come in for an interview. It was also noted that Mr. Mazzarella was never officially reappointed by Brad Mitchell (former SRB Chair) and will also need to be interviewed. Additional information will be forthcoming from SRB to our 2 Commission members.

Tim D. informed the Commission that the NMCA Annual Meeting will be held Dec. 6-8 in Newport, RI. Mr. Day would like to be registered as an Associate. Tim D. will take care of the necessary paperwork.

Tim D. reports he has contacted HR in Boston to post the 2 open Field Tech. positions – once the posting process in Boston has ended we can begin the interview/hiring process at the Project. He also notes that Office Manager Valerie Brown will be retiring at the end of November. Tim will work with Boston to get this position posted and hopes to have a replacement hired before Val leave.

No new information is available on the open Commission position; Tim D. is waiting for the paperwork and a letter of support for Nancy Allen, Shrewsbury Health Director. Jim Shuris did call Tim D. this morning and expressed interest in continuing on the Commission if he could be granted a waiver for the next few months, Tim D. will contact SRB to see if this is possible but it appears unlikely.

The next agenda item is the status of WNV and EEE in our service area. EEE has been identified in 2 horses, in Billerica and Wilmington. Coordination with the local Board of Health resulted in some area spraying around the horse deaths, and surveillance has intensified in the area. We have confirmed EEE in pools of *Cs. melanura*, 1 each in both towns. To date no mammal-biting species have been confirmed with virus.

Tim D. informed the Commission about an informational session held with Tim & students of Clark University. Tim had a presentation on mosquito biology, control efforts in Mass. and virus information.

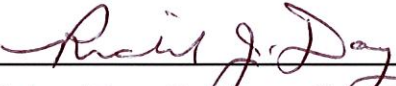
2004 Meeting Schedule:

January-8, February-19, March-18, April-8, May-13, June-10, July-8, August-12, September-9, October-14, **November-18**, December-9

After the presentation they went to several areas in Westboro to see mosquito habitat and observe our surveillance techniques.

The Project received a thank you letter from a resident of Chelmsford thanking us for our services.

The meeting adjourned at 11:40 PM.

Approved: 
Richard Day, Chairman, CMMCP

Date: Nov. 18, 2004

2004 Meeting Schedule:

January 8, February 19, March 18, April 8, May 13, June 10, July 8, August 12, September 9, October 14, **November 18**, December 9