

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

Date: May 12, 2005

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, George Smith, Dean Mazzaella & Tim Deschamps

1. The minutes of the April 14, 2005 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzaella, seconded by Mr. Smith.
2. The following payrolls were approved unanimously motion by Mr. Mazzaella, seconded by Mr. Smith:

Apr. 16, 2005	\$14,469.20	Apr. 23, 2005	\$17,094.53
Apr. 30, 2005	\$ 16,116.42	May 7, 2005	\$15,530.80
3. Submitted invoices for May 12, 2005 totaling \$133,096.84 were unanimously approved on a motion by Mr. Mazzaella, seconded by Mr. Smith.
4. **Work Schedule:** Tim reports the tractor has been idle while we await repairs/upgrades to our dump truck. We have a job in Lunenburg ready, with other projects in Holliston, Berlin, Shrewsbury, Natick & Leominster ready to go. Our machine operator has been assisting our Entomologist with mosquito trap setup, and surveillance will begin in a week or two as weather allows. The crews have been performing larval survey and treating wetlands as needed, and next Monday we will begin to treat area catch basins. We anticipate starting the night shift around the first of June.
5. **Old Business:** The upcoming training courses were the next agenda item. Tim D. reports the following training sessions have been scheduled or held:
  - ◆ 3 employees, Ed Storonsky, Pete Ramig & Tim Welch went to a hands-on backhoe training on May 5, 2005. All reported that they learned a great deal.
  - ◆ The Class A CDL training is still on hold for now.

The open Commission position was discussed next. Tim has spoken to Paul Mazzuchelli, and Mr. Mazzuchelli will not be able to attend the next SRB meeting on May 25 but will have a date close to that scheduled to have his interview. All paperwork has been sent to SRB in Boston.

Tim D. went to the Boylston Annual Town Meeting on May 2, 2005. A good presentation was given by the Board of Health & Tim, but the vote was not to join, 117 to 85.

### 2005 Meeting Schedule:

January 13, February 10, March TBD, April 14, May 12, **June 9**, July 14, August 11, September 8, October 13, November 10, December 8

Curtis Best attended the Hopkinton Town Meeting, May 2-4, 2005 and reports the Board of Health did speak out in favor of mosquito control and that the overwhelming vote was to continue participation for 2005. The Commission thanks Curtis for his work and time spent at the Town Meeting.

Tim D. reports that the town of Lunenburg has their usual article to continue participation, and the vote was affirmative to remain a member town.

Tim has received a response from the Sudbury Valley Trustees regarding their exemption from mosquito control. The letter stated that more information was needed before they would reconsider changing their position.

The Clarke Mosquito seminar was held at the Project's office, and Tim reports a good turnout and a worthy program. Mr. Smith & Mr. Day were in attendance and they concur with Tim's assessment.

The CMMCP Standard Operating Procedures (SOP) manual was put to a vote. On a motion by Mr. Mazzarella, seconded by Mr. Smith the Commission accepted this manual as an operating policy for 2005. Additions, changes and deletions will be made and voted as needed, and the document as a whole will be presented for Commission approval annually.

6. **New Business:** Tim D. reports good efficacy from our aerial larvicide program this year. A detailed report will be prepared and further discussion will be necessary to determine how best to expand this program.

A DPH meeting is scheduled for tomorrow, May 13. Tim, Tim & Curtis will be in attendance.

Tim states that to date we have received town warrants from all member cities and towns with the exception of 2 – no articles to withdraw have been noted.

Tim reports that employee Ezra Taito was arrested for OUI and a marked lane violation. Mr. Taito did not report this directly to Tim; Tim read this in the newspaper. Mr. Taito has received a court date, and is currently working under a temporary license. Mr. Taito was suspended for 3 days unpaid, and additional action may be necessary depending on the outcome of this case.

A spreadsheet listing the current payroll was presented to the Commission. The payroll account gives us a little flexibility in hiring seasonal position this year, Tim anticipates filling up to 6 positions.

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Additional information was available about the 2005 vehicle purchase; we have received permission to add 2 additional trucks to our fleet, they are on order with an anticipated delivery of mid-June, and the cost is the same as last year at \$12,134.

Tim presented the Commission with a revision to the CMMCP license policy. On a motion by Mr. Mazzuchelli, seconded by Mr. Smith this policy was accepted unanimously.

Tim requests the Commission consider immediate replacement of our photocopier, and future consideration of a replacement for our skid-steer loader. This item has been tabled while Tim gets more information on cost, lease options, etc.

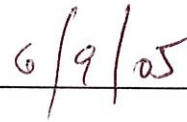
Tim received an e-mail from a resident of Westford thanking us for our work on a restoration project in his area.

The meeting adjourned at 11:45 PM.

Approved: \_\_\_\_\_

  
Richard Day, Chairman, CMMCP

Date: \_\_\_\_\_



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