

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

Date: September 8, 2005
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, George Smith, Paul Mazzuchelli & Tim Deschamps

1. The minutes of the August 11, 2005 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Smith.
2. The following payrolls were approved unanimously motion by Mr. Noguera, seconded by Mr. Smith:

Aug. 13, 2005	\$15,963.85	Aug. 20, 2005	\$15,088.60
Aug. 27, 2005	\$14,634.35	Sep. 2, 2005	\$13,713.40
Sep. 2, 2005	\$670.96 (vacation buyout – Jeff Mills)		
3. Submitted invoices for September 8, 2005 totaling \$71,852.74 were unanimously approved on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera.
4. **Work Schedule:** Tim D reports that Tim M. is out in the field today running surveillance traps. Tim D. reports that as of today, the Project has received 6,849 service requests from residents and/or town officials. Of those, only 45 are now outstanding. Surveillance of adult mosquitoes is ongoing, and all of our summer interns have returned to college. Rich Greite and Charlie Swinerton have been taken off the night shift to run traps, and Tim M., Ed and Tim W. will run traps as needed. The excavator is still idle awaiting repairs, but restoration jobs are ready in Holliston, Natick, Ashland and Millbury. The crews will remain on the night shift for at least 1 more week; outstanding requests, nighttime temperatures and viral activity will determine the end of this program. Tim D. has been in the field every chance looking over the restoration jobs that are proposed and ready. A few districts still need more work, but all crews will have work ready for them when the night shift ends later this month.
5. **Old Business:** The CMMCP phone system was discussed. Tim D. has no new information at this time. The phone has been rather quiet, and his time in the field has prevented him from looking into this topic further. More information may be available for the October meeting.

The open employment positions were the next agenda item. We currently have 3 positions open, 2 Field Techs and the Wetlands Coordinator. HR in Boston has been sent the specs for these positions

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and has been requested to post them ASAP. It is anticipated that by the end of September or mid-October at the latest we will be able to start interviews. Tim asked about the possibility of hiring a former employee that has expressed interest in returning to CMMCP. He worked with us for 4 years in the early 1990's and currently has a hoist license, CDL Class B and pesticide core license. He would be eligible for the mosquito specialty exam right away if hired. The Commission agreed to give Tim flexibility in offering a position to this person, not to exceed \$18.82 per hour (Equipment Operator Grade D).

6. **New Business:** On September 15, we will again host a class of Clark University students and their Professor. The curriculum will remain similar as last year; a PowerPoint presentation on mosquito control methods & mosquito biology, as well as a field trip to some of our surveillance sites.

Tim reports that Jeff Mills, Crew Leader for District 5 has resigned to enroll in Quinsigamond Community College. Tim and Tim have discussed offering this position to Charlie Swinerton. After discussion, it was agreed by the Commission to promote Charlie to Crew Leader Grade C, at a salary of \$18.26 per hour, effective September 12, 2005. The Commission noted that after our biannual review scheduled for January, Charlie may be offered another step raise depending on his performance to date.

The Commission received a report prepared by Tim regarding the viral activity in Mass. & New England to date. Also included was our response to the WNV and EEE areas identified in our service area. Trapping will continue until MDPH suspends testing, and any response to virus will be coordinated with the local Boards of Health and/or MDPH.

The satisfaction survey presented last month was the final agenda topic. The Commission has reviewed the survey and it will be sent out to a random sampling of 1,000 residents who received service in 2005. It is hoped to have these results for the December or January Commission Meeting.

The meeting adjourned at 11:50 PM.

Approved: _____


Richard Day, Chairman, CMMCP

Date: _____

10/13/05

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