

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 8, 2005
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, George Smith, Dean Mazzaella, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy

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1. The minutes of the November 10, 2005 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzaella, seconded by Mr. Smith.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzaella, seconded by Mr. Mazzuchelli:

Nov. 12, 2005	\$14,402.40	Nov. 19, 2005	\$14,366.40
Nov. 26, 2005	\$14,402.40	Dec. 3, 2005	\$14,324.88

3. Submitted invoices for December 8, 2005 totaling \$76,348.11 were unanimously approved on a motion by Mr. Mazzaella, seconded by Mr. Smith.

4. **Work Schedule:** Tim M. reports that the crews have completed restoration jobs in Billerica, Webster, Hudson, Boxboro & Ashland. He notes that crews have switched to culvert cleaning and stream cleaning in order to reach the 2,500 foot goals for each town. Many towns currently exceed that goal, and we are working in the other towns to bring up their totals. We have restoration jobs in progress in Marlboro/Southboro, Billerica, Auburn, Hopedale and Northboro. Jobs on deck include Chelmsford (2), Stow (2), Hudson, Natick, Wilmington, Lunenburg, Tewksbury, Holliston & Sherborn. We have an excavator job ready for Millbury next week.

5. **Old Business:** Tim D. has no new information on the phone system upgrade. He is waiting to hear back from the contracted vendor as to our options and costs.

Tim D. has stated to gather information on employee measurables. He has information from the Commonwealth's Employee Performance Review System (EPRS). He will have more information for future Commission Meetings.

2006 Meeting Schedule:

January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14

No new information on the Sexual Harassment seminar, we have been told to expect a class sometime in January.

Tim & Tim attended a hearing on Dec. 5, 2005 with Larry McCormack, DAR Legal Counsel, for the unemployment compensation request of Nicole Granger. The hearing is incomplete, and an additional hearing is scheduled for January 4, 2006.

Tim reports that our satisfaction survey date has passed, and he received 245 surveys from the website. Tim & Tim will compile the results and report them to the Commission after the New Year.

The NMCA annual meeting was held from Nov. 28-30, 2005. Tim, Tim and Curtis attended all 3 days, and Amanda traveled back and forth and attended all 3 days also. All CMMCP employees were scheduled for the Tuesday session, but Ed Storonsky & Ezra Taito had vehicle problems and they were not able to attend. Tim reports that NMCA is considering one day sessions this year and next to have an opportunity for all field staff in Mass. that are unable to travel to these meetings. Tim also reports that George Smith received the NMCA Colburn Award for long-time service. The Commission congratulates George on receipt of this award.

6. **New Business:** The first item under new business is the CMMCP Cost of Living Adjustment (COLA) discussion, this topic was tabled at the June 2005 Commission Meeting until December's meeting. Tim D. prepared a spreadsheet outlining the current salaries, as well as the year-end budget amounts. He reports that the Consumer Price Index (CPI) which has been used by the Commission in the past as a guide shows a 4.3% increase. Tim requests the Commission to consider a 2 or 3% increase for the remainder of the fiscal year. After careful deliberation, the CMMCP Commission voted unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli to adjust the CMMCP pay scale by 2.5%, effective December 12, 2005. Tim & Tim thank the Commission on behalf of the entire CMMCP staff.

A meeting was held at the Project office between DEP, USCOE, EPA, and various mosquito control personnel regarding the ditch maintenance standards, the 404 general permit, etc. While much information was presented, it was also apparent that there are several areas that the regulators do not agree, and there still exists considerable confusion. Additional meeting will be held in the near future.

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Tim D. requests that the Commission consider extending the Christmas holiday to Tuesday, December 27, 2005. On a motion by Mr. Mazzuchelli, seconded by Mr. Mazzearella, this request was granted.

The meeting adjourned at 11:50 PM.

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Jan. 12 2006
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