

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: June 8, 2006
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, George Smith, Dean Mazzarella, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy

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1. The minutes of the May 11, 2006 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzuchelli, seconded by Mr. Smith.
2. The following payrolls were approved unanimously on a motion by Mr. Smith, seconded by Mr. Mazzuchelli:

May 13, 2006	\$15,064.56	May 20, 2006	\$14,295.92
May 27, 2006	\$16,460.48	June 3, 2006	\$15,273.93
3. Submitted invoices for June 8, 2006 totaling \$98,557.45 were unanimously approved on a motion by Mr. Smith, seconded by Mr. Mazzuchelli.
4. **Work Schedule:** Tim M. reports that the adulticide program is in full swing, the spray crews are all working nights. Jon Briggs and Sean Healy, our two newest employees, have been trained by veteran applicators on our adulticide applications and are now operating on their own. Ed Storonsky and Tim Welch have also been working one night a week on overtime to help out as the requests for service have increased. The increased rain has added obstacles to our adulticide operation, such as increasing the potential for increased mosquito populations, delays in servicing received requests, and inhibiting our larval control program. As of today we have received 1,994 service requests, and we have serviced 1,316. Tim M. excused himself from the Commission meeting to return to his duties.
5. **Old Business:** The phone system upgrade status is still unclear at this point. The solution presented last month will not work due to invoicing issues; Tim D. has contacted other vendors but still has not come up with a solution that is cost effective.

2006 Meeting Schedule:

January 12, February 9, March 9, April 13, May 11, June 8, **July 13**, August 10, September 14, October 12, November 9, December 14

The Commission was briefed on the new employee status: 3 new employees have been hired full-time; Chris McCarron, Ed Allard and Steve MacNeil. All 3 employees have their pesticide license, and have gone right on the 2nd shift to train. The surveillance team is staffed with Frank Cornine returning, Drew Brissman, Sam Ceballos and Lisa Corbin as our new seasonal employees. One additional seasonal was anticipated to help with research and efficacy studies, but she was offered other employment before the position could be offered by Tim D. Frank will cover these duties as time allows. We have also filled the temporary office staff position, with Ashley Orlando helping out with administrative duties, most notably answering the phones.

Tim and Tim met with Town of Harvard personnel on May 19, 2006 to give a presentation on mosquito control. They anticipate additional meetings and the possibility of a warrant article in 2007.

The SRB had a meeting on May 24, 2006 to certify all Project budgets, as well as the SRB budget. The CMMCP budget of \$1,473,888 was approved by SRB. Additional discussion between Tim D. and the Commission centered on the possibility of SRB hiring a full-time Entomologist, and the decision making process of this position to date, in addition to other issues.

MDPH had a meeting on May 25, 2006 for Project personnel to discuss the new vector control plan, and to hand out supplies to Project staff.

6. **New Business:** The first item under new business was the annual merit raise and COLA discussion. A spreadsheet showing recommended merit raises and the fiscal impact of cost of living adjustments from 0% to 5% was mailed to the Commission, along with the proposed agenda and prior meeting minutes one week prior to this meeting. The Commission also received the Consumer Price Index showing a 3.5% cost of living increase from April 2005 to April 2006. This is the most recent CPI available from the Bureau of Labor Statistics. For this meeting, Tim presented minutes from the April 26, 2006 Commission meeting of the Norfolk County Mosquito Control Project which showed a 3.55% COLA increase. Tim spoke with other mosquito control projects but they have not entered into this discussion yet with their Commissions. Tim also had a packet of the CMMCP performance reviews done in early 2006, as well as a memo outlining his recommendations for merit raises. On a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli, the Commission unanimously voted to grant a 3% Cost of Living Adjustment to the CMMCP pay scale, effective July 3, 2006. The Commission also unanimously voted on a motion by Mr. Mazzuchelli, seconded by Mr. Smith to grant the merit raises as recommended by Tim D., as follows:

2006 Meeting Schedule:

<u>NAME</u>	<u>NEW PAY RATE</u>
Jay Begin	\$27.49
Curtis Best	\$32.05
Jonathan Briggs	\$16.43
Timothy Deschamps	\$44.82
Richard Greite	\$28.33
Sean Healy	\$16.43
Amanda Hope	\$21.07
Timothy McGlinchy	\$32.64
Karen Millet	\$18.59
**Michael Pojani	\$18.17
**Giles St. Germain	\$18.17
Edward Storonsky	\$30.49
Charlie Swinerton	\$19.87
Timothy Welch	\$22.72

Please note: the double asterisk (**) indicates that Mike Pojani and Giles St. Germain will remain as Crew Leader Grade A since they have just entered into this position, and will be reviewed by the Commission 6 months after their promotion, at the November Commission Meeting, to determine if they are in line for a merit raise. These merit raises along with the COLA will be effective July 3, 2006. The Commission was thanked on behalf of all CMMCP employees by Tim D.

Tim D. has researched alternative products to be used once the remaining stock of resmethrin is used up. It is anticipated that permethrin will soon receive the same designation as resmethrin; pyrethrin has been on the banned list for schools since the inception of the CPA, but new data shows that the "likely to be carcinogenic" designation may be removed. It will be up to the Mass. Pesticide Bureau to remove pyrethrin from the list, and this would not happen in time for the 2006 season. The only real product left in the synthetic pyrethroid category available through vendors and listed with the State is sumethrin, product name Anvil®, currently being used by all other mosquito control projects. The initial cost is higher, but the flow rate is lower, and the label rate allows speeds up to 15mph. Tim will monitor our use of sumethrin once the switch over is complete to determine if cost increase is an issue. One note; we have 5 gallons of sumethrin in stock, and we have set up 1 spray truck with this product in case we have to spray on schools grounds.

2006 Meeting Schedule:

Tim reports on the Annual Meeting update; most towns, with the exception of Milford, have had their annual town meeting, and no towns joined nor withdrew in 2006.

Tim D. has also received 2 letters, one from the Town of Westboro, Westboro Country Club Operating Committee, addressed to Amanda Hope, thanking us for the restoration work done there recently, and one from Carol Shestok, a teacher in the Westford school system, thanking Curtis for his (extended) service to the Westford schools in his Mosquito Awareness Program. The Commission extended their appreciation to these 2 employees and their service to CMMCP.

The meeting adjourned at 12:05 AM

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: July 13, 2006

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