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CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 14, 2006
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, George Smith, Dean Mazzarella, Tim Deschamps & Tim McGlinchy

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1. The minutes of the November 9, 2006 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Smith.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli:

Nov. 11, 2006	\$15,915.60	Nov. 18, 2006	\$15,915.60
Nov. 25, 2006	\$15,915.60	Dec. 2, 2006	\$15,915.60
Dec. 9, 2006	\$15,915.60		

3. Submitted invoices for December 14, 2006 totaling \$95,305.03 were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Smith.

4. **Work Schedule:** Tim M. reports that the water management program is in full swing, during inclement weather crews are cleaning roadside culverts and/or performing maintenance on equipment. All towns will have a minimum of 2,000 feet of stream cleaning. A mild winter so far and a mild late winter at the beginning of this year has made these totals easier to come by than in years past. Restoration jobs completed are: Westboro, Tewksbury, Littleton, Clinton, Natick, Sturbridge, Hudson, Leominster, Marlboro and Ayer. The following towns have projects scheduled or in progress: Dracut, Tewksbury, Acton, Ayer, Marlboro, Northboro, Natick and Blackstone. Tim M. reports that the Safety Committee will meet again on Dec. 22, 2006 and also reports 58 days w/o injury. Sean Healy has joined the Safety Committee, and the Committee is considering an anonymous survey of the employees on safety procedures.

5. **Old Business:** Tim D. reports that he has received word on the Granger hearing, and the Review Board affirms the Commissioners decision to award benefits. Any further appeal would have to be done in District Court. Tim has not been contacted by the Legal Counsel at DAR whether they will decide to appeal further.

2007 Meeting Schedule:

January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13

The NMCA Annual Meeting was held November 27-29, 2006 in Saratoga Springs, NY. Tim, Tim, Curtis, Amanda and Frank were in attendance, and Amanda worked up a poster for the poster session. The Commission looked over this poster and expressed their gratitude to Amanda for working on this. Tim D. expects additional information to be presented at the NMCA meeting next year in Plymouth by several CMMCP departments.

Tim reports that the fleet update is in progress: 2 Ford Rangers and 1 Ford F250 4WD w/plow are on order from MHQ Municipal Vehicles, and 6 Chevy Silverados are on order with Mirak Chevrolet. Expected delivery will be January or February 2007 at the earliest.

The next agenda item is the lease update; Tim and Tim met with a representative from DCAM on December 7, 2006 and looked over a facility in Marlboro that was submitted for consideration, along with the facility here in Northboro. Tim D. will work with DCAM on the evaluation process, and hopes a lease will be awarded in the near future. Costs for both facilities are similar, and are not much higher than our current lease.

6. **New Business:** Tim M. reports that employee reviews are in progress, and Tim D. adds that self evaluations have been given to administrative staff prior to their review with him. This is part of the ongoing bi-annual review process established a year or two ago.

The Commission reviewed a document scheduling the Commission Meeting dates for 2007 – the 2nd Thursday of each month, 11pm at the Project office has been set aside as per our usual custom.

Tim and Tim worked up a brief report on our 2006 adulticide season. The data shows our top 5 towns for service requests are Billerica, Wilmington, Tewksbury, Hopkinton and Westford. Aerial larviciding will be promoted in Wilmington, Tewksbury and Westford to hopefully reduce the spray requests.

Tim and Tim met with Amanda and Ed as part of a bi-monthly meeting schedule to review the completed and upcoming wetland restoration projects. These meeting will continue until the spring larvicide season is in full swing, probably late March.

Tim D. attended an SRB meeting held in Boston at the DEP office on December 6, 2006. This was planned as a forum for environmental groups to voice their opinion on the 2006 aerial adulticide program, and also give parents of EEE victims a chance to speak about their experience with EEE.

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Amanda has received a proposal from Northeast Environmental Solution for erosion control and a CMMCP restoration project site in Natick. Total cost will be \$6,800. The Commission states that they will not consent to pay for the total cost of the program and create a precedent that we may not be able to sustain, but as a pilot program, we may consider sharing the cost with the homeowner and/or the town. It was agreed that CMMCP will share up to half the cost for this program on an trial basis – Tim and Amanda will photo-record this project and hopes to present this information at an upcoming Commission Meeting, as well as at the NMCA meeting, and possible other print publications.

No correspondences were received for review.

The meeting adjourned at 11:40 PM

Approved: _____

Richard Day, Chairman, CMMCP

Date: _____

Nov 11, 2007

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