

file

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: January 11, 2007
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, George Smith, Paul Mazzuchelli, Pablo Noguera, Tim Deschamps & Tim McGlinchy

.....

1. The minutes of the December 14, 2006 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Smith, seconded by Mr. Noguera.
2. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera:

Dec. 16, 2006	\$15,915.60	Dec. 23, 2006	\$15,915.60
Dec. 30, 2006	\$15,915.60	Jan. 1, 2007	\$15,915.60
3. Submitted invoices for January 11, 2007 totaling \$84,318.92 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Smith.
4. **Work Schedule:** Tim M. reports that the water management program continues to run smoothly with the mild weather we have been experiencing. All town goals of 2,500 feet (minimum) of stream cleaning have been met for 2006. Restoration jobs completed are: Dracut, Marlboro, Blackstone, Ayer, and 2 jobs in Natick. The following towns have projects scheduled or in progress: Northboro, Tewksbury, Sherborn, Blackstone (2), Leominster (2), Lunenburg, Hudson, Holliston, Acton & Marlboro. Tim M. reports that the bi-monthly meeting with Amanda, Ed, Tim D. and himself are continuing and working well. Tim M. has completed bi-annual employee reviews for all field staff, and Tim D. adds that reviews for administrative staff will be done with a week or two. We have gone 86 days without a workmans compensation claim, and Tim M. has completed a safety survey that he will share with the Commission at the next meeting.
5. **Old Business:** No new information is available on the status of our fleet order; it is expected that the trucks are being built this month and we should start to see them in February or March.

No additional information is available on the facility lease award; Tim D. has contacted the rep. from DCAM and was told that more information is forthcoming.

2007 Meeting Schedule:

January 11, **February 8**, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13

6. **New Business:** Tim D. reports that there has been some employee turn over at SRB; the Projects Administrator has resigned, and the DAR general Counsel has been offered a district court position. No word on any replacements at this time.


The erosion control pilot project in Natick is on hold, the installer has experienced complications acquiring the proper materials, at this point it is expected that the project will be pushed off until spring.

The Commission entered into a discussion on our no spray policy. The current policy is to keep exclusion properties on the no spray list until we are informed that they have moved or reconsidered. As part of 333CMR 13.04, exclusion properties are required to register with the City/Town Clerk each year and post their property, but it is our experience that a vast majority (~5%) do not follow this law. Field crews will check with exclusion properties as time permits, but it is not always feasible to visit every property every year. The possibility of sending out a letter to each property owner was discussed, but with over 1,600 properties on the list, that will be a cumbersome and rather expensive task. It was decided to stay with the current policy for now unless and until more information is received.

The following training classes have been scheduled; CPR/AED for all employees on Feb. 7, and advanced driver training for all employees on Feb. 8 & 15. Tim D. has contacted Oregon® Chain to see if they will come out and give a free seminar on chain saw safety as that have done in the past, but as of this point they do not have a representative available for this area.

No correspondences were received for review.

The meeting adjourned at 11:50 PM

Approved: 
Richard Day, Chairman, CMMCP

Date: Feb. 8, 2007

2007 Meeting Schedule:

January 11, **February 8**, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13