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## CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

### MINUTES OF THE COMMISSIONER'S MEETING

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Date: February 8, 2007  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, George Smith, Paul Mazzuchelli, Dean Mazzearella, Tim Deschamps & Tim McGlinchy

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1. The minutes of the January 11, 2007 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzearella, seconded by Mr. Mazzuchelli.
2. The following payrolls were approved unanimously on a motion by Mr. Mazzearella, seconded by Mr. Smith:

Jan. 13, 2007	\$15,915.60	Jan. 20, 2007	\$15,915.60
Jan. 27, 2007	\$15,915.60	Feb. 3, 2007	\$15,915.60
3. Submitted invoices for February 8, 2007 totaling \$79,670.31 were unanimously approved on a motion by Mr. Mazzuchelli, seconded by Mr. Smith.
4. **Work Schedule:** Tim M. reports that with the lack of snow, crews have been able to continue ditching throughout most of the winter to date. Extremely low temps combined with low wind chill factors on occasion have allowed us to restock all city and town offices and libraries with PR and other informational material. Restoration jobs completed are: Tewksbury (2), Ayer, Northboro (2), Ayer, Natick, Acton, Sherborn & Hudson. The following towns have projects scheduled or in progress: Billerica, Leominster (2), Hudson, Marlboro, Holliston, Hopedale, Sherborn, Westboro (2), Berlin, Holliston, Boxboro and Millbury. Tim reports that Tim Welch is converting a ULV sprayer to a mistblower system that may allow us to perform barrier treatments this coming summer. We have gone 113 days without a workmans compensation claim.
5. **Old Business:** No new information is available on the status of our fleet order; it is expected that the trucks are being built and we should start to see them in late February or March.

No additional information is available on the facility lease; Tim D. has contacted the rep. from DCAM and was told that more information is forthcoming.

#### 2007 Meeting Schedule:

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January 11, February 8, **March 8**, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13

The Natick erosion control pilot project is on hold until the weather cooperates – probably mid spring.

Adult CPR/AED training for all CMMCP employees is scheduled for Feb. 27. This is a recertification training session.

Defensive driver training is scheduled for all CMMCP employees on Feb. 8 & 15. This is a new training session for us; Tim will have a report at the next Commission Meeting.

All bi-annual employee reviews have been completed, no major personnel issues to note.

6. **New Business:** Tim and Tim attended a SRMCB meeting on January 24, 2007. Agenda topics included Commission reappointments for George Smith & Richard Day and a discussion on holiday policies for the Projects. Tim D. requested from SRMCB an electronic copy of the BMP manual, with all addendums that was promised last fall.

Tim D. received an e-mail from John Smith, Director at Norfolk County MCP asking all Projects to consider sharing the cost of a public relations firm. No details were available; the Commission will discuss this in more depth when more information is available.

There is a meeting scheduled at the CT Agricultural Experiment Station on February 28, 2007. At that time we will tour the facility and discuss protocols for submission of *Cs. melanura* samples to be DNA tested to determine the host species.

Tim passed out information on an arbovirus conference scheduled for March 1, 2007 in Shrewsbury. Tim has sent this brochure to all member cities and towns, and several CMMCP employees are expected to attend. The NMCA is a co-sponsor for this event.

Tim has been in contact with the Leicester Board of Health, and has a meeting tentatively scheduled for March 13, 2007 to review our program.

Tim has been in contact again with SRMCB regarding the Town of Uxbridge and their request to join CMMCP early and pay a one-quarter assessment. Several issues have to be ironed out with SRMCB, DOR, CMMCP and the Town.

2007 Meeting Schedule:

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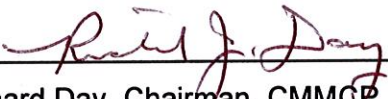
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Tim D. reports that CMMCP employee Steve MacNeil informed him that he just received his third speeding ticket in one year. This could mean loss of license for 30 days. None of the tickets were received on a Project vehicle, and Mr. MacNeil was informed that if he loses his license he will be placed on unpaid suspension. He was also informed to keep Tim D. apprised of the situation.

The CMMCP Annual Reports for 2006 and currently being printed and should be delivered by next week. The Commission received an Executive Summary of all work performed in 2006.

No correspondences were received for review.

The meeting adjourned at 11:40 PM

Approved:   
Richard Day, Chairman, CMMCP

Date: 3-8-07

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