

file

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: March 8, 2007
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, George Smith, Pablo Noguera, Dean Mazzarella, Tim Deschamps & Tim McGlinchy

.....

1. The minutes of the February 8, 2007 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Smith.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Smith:

Feb. 10, 2007	\$15,915.60	Feb. 17, 2007	\$15,915.60
Feb. 24, 2007	\$15,915.60	Mar. 3, 2007	\$15,915.60

3. Submitted invoices for February 8, 2007 totaling \$81,529.39 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Smith.

4. **Work Schedule:** Tim M. reports that the crews have been working hard cleaning ditches. During some inclement weather the crews have restocked PR materials, moved the PR posters into other town halls, perform maintenance on equipment and done improvements around the shop, including new storage shelves to store ULV spray machines. The recent cold snap has forced us to delay several excavator jobs and only partially finish some hand work. All partial jobs will be completed before the larval control program commences, Tim, Amanda and Ed are keeping track of those. Restoration jobs completed are: Berlin, Northboro, Natick, Billerica, Leominster, and Sherborn. The following towns have projects scheduled or in progress: Billerica, Blackstone, Tewksbury, Acton, Lunenburg, Hudson, Marlboro, Northboro, Shrewsbury, Ashland, Holliston, Hopedale, Sherborn and Westboro. Tim reports that he has completed a safety survey and the results will be complied and ready for the next Commission Meeting. Early finding have shown that 100% of the crews are using eye protection in the field, and 90% are using ear protection while the chain saw is in operation. We have gone 141 days without a Workmans compensation claim, the previous record was 576 days.

5. **Old Business:** Tim D. has been informed that we will begin receiving new trucks next week and the weeks after.

2007 Meeting Schedule:

January 11, February 8, March 8, **April 12**, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13

The lease paperwork is in progress, Tim reports that our current facility has been awarded a new 5 year lease, and the square foot cost has been lowered to \$10.03 from \$11.00.

All employees attended a half day training session at the Red Cross facility in Worcester on March 6, 2007 for Adult CPR and AED recertification.

Defensive driver training was held for all CMMCP employees on Feb. 8 & 15, 2007.

The arbovirus conference scheduled for March 1, 2007 in Shrewsbury was attended by 4 CMMCP employees and Commissioner Geo. Smith. George and Tim report that was a good conference with not only arbovirus information but risk communication that Tim found especially informative.

The meeting scheduled at the CT Agricultural Experiment Station on February 28, 2007 was a success. We toured the facility and discussed protocols for submission of *Cs. melanura* samples to be DNA tested to determine the host species.

Tim D. reports that he has had a conversation with the Leicester BOH and they have not been able to schedule a meeting to get membership in CMMCP on the annual town meeting warrant, they may try for a fall special town meeting.

6. **New Business:** Tim and Tim held a strategy session for department heads on March 6, 2007. Discussions on upcoming policy changes, equipment needs and potential research were the main topics. Additional meetings will be scheduled soon.

Tim D. received a media database that Office Manager Karen Millet has compiled. In combination with a media guide that Tim developed, we now have written guidelines as well as sources to disseminate information on our program and arbovirus news. The media database and guide were given to the Commission for their review. Karen was thanked for her hard work compiling the information for Tim.

Tim D. reviewed some work Field Biologist Frank Cornine has done with the new GIS software and the new plotters we are testing out. A map of the 2006 surveillance sites, an updated poster for the town hall displays, as well as an information poster on NMCA were presented to the Commission. The Commission was pleased with the results of Frank's work and the quality of the plotter printouts. Tim

2007 Meeting Schedule:

January 11, February 8, March 8, **April 12**, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13

D. will be receiving cost information once the trial period has ended and will be submitting invoices to purchase both units.

Tim informed the Commission that the NJMCA annual meeting will be coming up quick but that neither he nor Tim M. is able to adjust their schedules in order to attend.

A wetland restoration meeting with personnel from most/all of the Projects is scheduled here on March 13, 2007.

A Wildlife Disease Conference is scheduled on March 21, 2007 at the Conte Refuge in Turners Falls, MA. Tim, Tim, Curt and Frank are scheduled to attend.

Project employees have been registered to attend a two hour seminar on how to prevent back injuries. This is a no cost seminar put on by Human Resources in Boston.

Tim has been in contact with SRMCB regarding the Town of Uxbridge and their request to join CMMCP early and pay a one-quarter assessment. SRMCB has given their initial approval subject to an affirmative vote by the Town as well as the CMMCP Commission.

Tim passed out information to the Commission on becoming a Sustaining Member of the AMCA and applying for a PESP (Pesticide Environmental Stewardship Program) designation. Cost is based on our annual budget and will be \$736.95. This is a small amount to show we are involved in this EPA program to reduce the reliance on pesticides as the first choice. The Commission granted Tim's request.

Tim M. has information on his attempts to have all cities and towns come into compliance with the Children's Protection Act (CPA). Tim has generated a letter to all BOH offices, and plans to meet with each one over the next few weeks. Mr. Mazzearella suggests that he also reach out to the school Superintendents as well.

Tim D. passed out a package with a letter he sent to HR in Boston, and the subsequent response regarding the full time employee issues we are facing. No new information has been gained; we are still under a hiring freeze for full time employees.

All cities and towns have received the CMMCP 2006 annual report, and it is on the website as well.

2007 Meeting Schedule:

January 11, February 8, March 8, **April 12**, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13

No correspondences were received for review.

The meeting adjourned at 11:55 PM

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: April 12, 2007

2007 Meeting Schedule:

January 11, February 8, March 8, **April 12**, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13