

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: September 13, 2007
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy
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1. The minutes of the August 9, 2007 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli:

Aug. 11, 2007	\$19,703.13	Aug. 18, 2007	\$18,896.41
Aug. 25, 2007	\$18,863.29	Sept. 1, 2007	\$17,959.60
Sept. 8, 2007	\$17,981.60		

3. Submitted invoices for September 13, 2007 totaling \$129,003.04 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

4. **Work Schedule:** Tim M. reports that the crews are now working the day shift and ULV spray operations ceased Sept. 6. Crews will be working in the following areas; surveillance, larval control and ditch maintenance. Tim reports we have received more requests for service than in any prior years, exceeding last years total by 1,841. As of 8:00am this morning we have received 10,292 requests for service as opposed to 8,451 in 2006, a 21% increase. The excavator has been working through the low-flow period, with projects completed in Leominster, Westford (2), Natick and Tewksbury, with Billerica, Westford, Hudson, Southboro, Millbury and Boxborough scheduled next.

5. **Old Business:** Tim D. reports the Devens community has not been in contact since June, and this item will drop off the Commission agenda until any additional information is received.
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There has been no new information on the moratorium placed on merit raises and COLA imposed by SRB, but the topic is on the agenda for the Sept. 17 SRMCB meeting in Boston.

6. **New Business:** Mosquito-borne virus information was discussed with the Commission, and

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Holliston has turned up a WNV+ pool of *Culex spp.* Adulticide applications were done in the area in consultation with the Holliston Board of Health.

A re-appointment package for Commissioner Paul Mazzuchelli has been prepared and will be brought into Boston on Monday.

A SRMCB meeting was held in Boston on Aug. 20, 2007 regarding the sunset/sunrise restrictions on ULV operations. No CMMCP representative was available to go to the meeting, but concerns over additional restrictions on coarse spray applications that are not included in the PR notice from the EPA were sent into SRMCB.

MDPH had another conference call on Aug. 22, 2007 to go over the current arbovirus situation. No additional information about the CMMCP service areas was discussed.

Tim has determined that we will balance forward approximately \$119,972 from FY07. This is still an estimate because SRB has been having trouble with the Comptrollers office regarding bill payment. We have been told that this situation is being resolved and we'll have a firm amount soon.

Tim D. has calculated a budget request for FY09 in the amount of \$1,772,263, an 8.14% increase over FY08. A letter of justification was sent to SRB as requested due to the fact this is higher than a 2.5% increase. On a motion by Mr. Mazzuchelli, seconded by Mr. Noguera, this amount was unanimously accepted.

Tim D. had a presentation on Sept. 7, 2007 for 14 students & faculty from Clarke University to go over our program and show how we perform mosquito surveillance. Frank Cornine, CMMCP Field Biologist was available to assist and did a great job showing our trapping procedures.

Tim D. was invited to attend a Board of Health meeting for the town of Westford to go over our ULV program as it pertains to schools. Westford has a town-wide ordinance on pesticide applications on town property, and it was decided by the Westford BOH not to grant a waiver for mosquito adulticides on school property at this time.

The status of our seasonal personnel was the next agenda item. All personnel have gone back to school with one exception, and he will be kept on staff until the surveillance program ceases, probably the end of September.

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A probationary employee policy has been created, and it is bundled with the entire CMMCP employee handbook for Commission review. Commissioners are requested to look over this document and be ready with any comments/changes and for a vote by the October meeting. Commissioners not in attendance will be mailed this document with a cover letter as an explanation.

Tim and Tim announced they will be sponsoring an employee appreciation lunch tomorrow, September 14 to give CMMCP employees a pat on the back for a job well done over the summer. The Commission thanked them for their generosity once again.

CMMCP has been approached by a Professor from Tufts Veterinary School about a non-target study of our ULV program. CMMCP personnel have already started to work with Professor Telford and anticipate this study to take several years before completion.

Tim D. has worked up a mutual aid agreement in the event we are asked to help out another mosquito control district. This will be bundled with the CMMCP SOP manual for Commission review starting in October.

Tim D. reports that the DVD in our program is coming along, he has taken footage of several more aspects of our program, and the script is over half done. It is anticipated that we will be editing this sometime this winter.

Tim had several correspondences for Commission review, including; a letter from a Chelmsford resident thanking us; an e-mail from SRMCB Chair regarding accolades we received at a legislative briefing; a letter from the Holliston BOH Director thanking us for a presentation to their Board; a letter from a Westford teacher thanking us (and esp. Curtis Best) for our school program; an e-mail from the Marlboro Mayor thanking us for our intervention efforts during the WNV situation in August; and a letter from the DFW explaining they cannot offer us a tailored program on beaver trapping due to staffing problems.

The meeting adjourned at 11:55 PM

Approved: _____


Richard Day, Chairman, CMMCP

Date: _____

11/8/07

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