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CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: January 18, 2008
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Tim Deschamps & Tim McGlinchy

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The Commission had a moment of silence in memory of Commissioner George Smith Jr.

1. The minutes of the November 8, 2007 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera:

Nov. 10, 2007	\$16,844.40	Nov. 17, 2007	\$16,528.72
Nov. 24, 2007	\$16,844.40	Dec. 1, 2007	\$17,406.05
Dec. 8, 2007	\$17,489.31	Dec. 15, 2007	\$17,524.17
Dec. 22, 2007	\$17,489.31	Dec. 29, 2007	\$17,541.60
Jan. 5, 2008	\$17,541.60		

3. Submitted invoices for January 10, 2008 totaling \$187,130.91 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzarella.

4. **Work Schedule:** Tim M. reports that the work crews have been working on the year end totals, and have continued stream cleaning projects in the new year; inclement weather has the crews working inside creating resting boxes for *Cs. melanura*, mapping larval habitat for the GIS program, and general maintenance. Ditch maintenance jobs ongoing or completed since the last meeting include Steele Farm in Boxborough (per the ConCom), Billerica, Holliston, Marlboro, Leominster, and Sherborn. Upcoming projects include Billerica (2), Lunenburg, Marlboro, Holliston, Westford, Sherborn and Leominster, as well as excavator jobs in Lunenburg, Marlboro and Hopedale. Tim noted the crews finished the chain saw training on Jan. 11, and comments received indicated this was the best program to date.

5. **Old Business:** Tim D. passed out results from our 2007 survey of residents who used our adulticide program, and as a summary overall satisfaction was 93%, and 98% would use our program

2007 Meeting Schedule:

January 10, February 14, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11

again. This survey has been posted on our website and all town boards will receive a copy in their annual report due out soon.

The CMMCP SOP manual was reviewed by the Commission; and on a motion by Mr. Noguera, seconded by Mr. Mazzearella, the Commission unanimously voted to accept this version into CMMCP policy. All employees will receive a copy with revisions in red text, and will sign an acknowledgment sheet.

Tim D. indicated that the no spray exclusion listing is under review, he stated that Karen Millet has spent a great deal of time confirming names and addresses in town street listings, and has come up with about 400 names that will need to be checked against Assessor's records. Any that cannot be confirmed will be sent a letter asking for confirmation of their exclusion. If we do not receive a response the field crews will contact the property owners as time permits.

6. **New Business:** The Commission reviewed a dedication for George Smith for the 2007 annual report and gave their endorsement for inclusion. The annual reports will be compiled and printed soon, and should be ready for distribution by the start of February.

The 2007 Commission meeting schedule has been approved; the second Thursday of each month at 11am will be the scheduled days and times.

Chain saw safety and operation training was set up for Nov. 16 and Dec. 7 in 2007 at Hopkinton State Park. This is a more extensive training session that we have had before.

Tim D. and Frank Cornine attended a half day exposition at the ESRI office in Woburn, where Frank took home the "People's Choice Award" for his poster presentation. The Commission sent their congratulations to Frank for this award.

Tim D. reviewed with the Commission the supplemental fund request letter he sent to SRMCB on Nov. 28, 2007. The request is for \$67,081 to purchase 7 ProMist sprayers to replace the aging LECO units. No word on when the award notice will be sent out to the Projects.

The Commission reviewed the "Generic Annual Operation Report" that SRB has compiled with input from the Projects and others. Tim D. was asked to Chair this workgroup, and on Jan. 16, 2008 the SRB accepted this report, to be completed by each Project before March 15 of each year.

2007 Meeting Schedule:

Tim D. noted that Tim M. was recently voted as a Director of the Northeastern Mosquito Control Association, and the Commission sent along their congratulations to Tim M.

Tim D. reviewed with the Commission the draft letter to DAR Commissioner Peterson; this letter was previously sent by e-mail for Commission review and input. It is anticipated that a meeting with Mr. Peterson will be scheduled in the near future. Tim will keep the Commission informed regarding this issue.

The DAR/DFW MOU was the topic of a meeting set up at the DFW office on January 7, 2008. At this meeting we were informed that there will be no restrictions on Bti use in priority habitat, and no restrictions on truck mounted applications of sumithrin as well. There will be some restrictions on methoprene use in selected wetlands, but CMMCP only uses this product in catch basins, and DFW determined this is not a problem. DFW will send a GIS datalayer of these restricted areas to the Projects, and will review use of methoprene in these areas if requested. The water management program will need further review, right now we will continue to follow the policy of notifying if we are proposing work in a priority habitat.

The SRB had a meeting on Jan. 16, 2008; the main topics were the generic Annual Operations report, and a request from MDPH/CEH department for possible research into negative effects of adulticiding on residents.

There was a Water Management team meeting at the CMMCP office on Jan. 17 for all water management personnel to meet and discuss topics of concern to their programs.

CPR/AED and First Aid training is scheduled with the Red Cross for all personnel on Feb. 25, 2008.

Forklift operation and safety training is scheduled on Mar. 7, 2008 for all personnel interested in this training (up to 10).

No correspondences were received for review.

The meeting adjourned at 11:55 PM

Approved: _____

Richard Day, Chairman, CMMCP

Date: _____

March 6, 2008

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