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CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: June 11, 2008
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Paul Mazzuchelli, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy

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1. The minutes of the May 8, 2008 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli:

May 10, 2008	\$18,498.25	May 17, 2008	\$18,270.66
May 24, 2008	\$18,107.51	May 31, 2008	\$18,214.25
Jun. 7, 2008	\$19,979.08		

3. Submitted invoices for June 11, 2008 totaling \$241,122.59 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

4. **Work Schedule:** Tim M. reports that as of this morning we have received 2,867 requests for adulticide spraying, of which 1,860 have been serviced, leaving 1,007 outstanding. We have about 1,300 fewer requests than this same time last year, and last year at this time we had about 2,000 requests outstanding. About 1,850 requests have come from the website. The crews are treating catch basins as time allows and answering service calls. Adult mosquito surveillance has begun in all member cities and towns, and collections have begun to go to Jamaica Plain for testing. Tim M. noted for the record that Office Manager Karen Millet and new Office Staff Cailen Fitzpatrick have been doing a great job dealing with the public; he then excused himself from the meeting to get the work ready for the spray crews for tonight's work shift.

5. **Old Business:** Tim D. passed out the recent version of ENV 254, the legislation that defines Commission roles. As he understands it, it has passed the Senate Way and Means and will go to Joint Committee before it goes to the Governor for signature. Tim thanked the Commission members that helped get additional sponsorship from legislators and will continue to track this legislation.

2008 Meeting Schedule (revised):

January 10, February 14, March 13, April 10, May 8, June 11, **July 9**, August 13, September 10, October 8, November 12, **December 10**

6. **New Business:** The next item of discussion was our FY09 budget request. Tim has been told that our request of 4.59% has been rejected, and SRMCB has changed the amount to 2.5%. This is a \$34,316 reduction in our FY09 request, about \$880 per town. The Commission discussed several options for gaining this money back. No official explanation has been received yet from SRMCB.

Tim has been working with the Town of Boylston; they had a Proposition 2½ override fail, and are looking to withdraw at a special town meeting this month. Tim will attend if possible. This could be a possible loss of \$33,775.

The next item discussed was a cost of living adjustment (COLA) for CMMCP employees. Tim passed out a spreadsheet showing the cost breakdown of COLAs ranging from 1 to 3%, as well as the Consumer Price Index showing a 3.9% increase over the past year. On a motion by Mr. Mazzarella, seconded by Mr. Noguera, the Commission voted unanimously to approve a 3% COLA for all employees effective July 1, 2008. The individual breakdowns are as follows:

Ed Allard	\$17.43
Jay Begin	\$30.06
Curtis Best	\$35.02
Jonathan Briggs	\$17.95
Frank Cornine	\$20.46
Timothy Deschamps	\$48.97
Richard Greite	\$30.93
Sean Healy	\$17.95
Steve MacNeil	\$17.43

Timothy McGlinchy	\$35.67
Karen Millet	\$20.32
Brian Nichols	\$16.92
Michael Pojani	\$19.86
Giles St. Germain	\$19.86
Edward Storonsky	\$33.31
Charlie Swinerton	\$21.70
Timothy Welch	\$24.83

Tim thanked the Commission on behalf of all employees, and stated he will work on a revised pay scale for discussion at a future Commission meeting.

Tim had a hard copy of the first weekly surveillance report for review; this was sent to all Commissioners, the SRMCB and contacts at MDPH by e-mail. This will be the only hard copy handed out, all others will be e-mailed.

The SRMCB had a meeting on May 28, 2008. The main topics of discussion were the holiday schedule, and certification of budgets.

Tim D. attended a Board of Health meeting at the request of the Tewksbury Health Director on June 5, 2008 at 7pm. He gave a brief overview of the program and answered a few brief questions.

2008 Meeting Schedule (revised):

Per a vote of the State Reclamation & Mosquito Control Board on May 28, 2008 to allow mosquito control employees to use the Suffolk County holidays Evacuation Day (March 17) and Bunker Hill Day (June 17) as floating holidays, the CMMCP Commission votes unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera, to amend the CMMCP holiday policy to read:

(Add Evacuation Day and Bunker Hill Day in list of holidays). Employees are allowed to use Evacuation Day as a floating holiday to be taken within 30 days and subject to the approval of the Director of Operations or Executive Director, and Bunker Hill Day will be used as a paid day off after Thanksgiving.

Tim reports that Wetland Project Coordinator Amanda Hope has given her resignation to return to college to earn her Masters Degree. Discussion ensued regarding job posting and salary range, and the Commission decided to allow a salary range up to Grade I, \$49k. Tim will work with Boston to get the posting online once things settle down a bit here.

Our seasonal employee status is at expected levels; one Research Assistant, one Office Assistant, and three Surveillance Technicians. All indications are that everyone is working out well at this point.

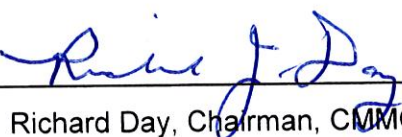
Tim had a meeting with Frank Cornine, CMMCP Field Biologist, Ann Meyer, CMMCP Research Assistant, CMMCP Commissioner Sam Telford, Thomas Kunz, a professor from Boston University and others at Moore State Park to discuss a research project regarding bats and their diet. Other CMMCP research is ongoing.

Tim reports that employee Jonathan Briggs has received his CDL Class A permit and will train at the facility during the summer with hopes he will have his license sometime this year.

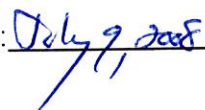
No correspondences were received for review, although we had a few phones calls of note, thanking us for our program.

The meeting adjourned at 12:15 PM

Approved: _____


Richard Day, Chairman, CMMCP

Date: _____



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