

File

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 17, 2008
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy

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1. The minutes of the November 12, 2008 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Telford.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford:

Nov. 15, 2008	\$16,604.00	Nov. 22, 2008	\$16,604.00
Nov. 29, 2008	\$16,657.20	Dec. 6, 2008	\$16,657.20
Dec. 13, 2008 \$	\$16,657.20		

3. Submitted FY08 invoices for December 17, 2008 totaling \$109,617.10 were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Telford.

4. **Work Schedule:** Tim M. reports that the field crews have worked in all 38 cities and towns during the past three weeks cleaning culverts and streams to meet the 2,500 foot minimum goals. They have also been assisting the Wetland Project Coordinator by obtaining map and property owner information. Crews are now doing ditch maintenance as weather allows. Crews have completed jobs in Hopkinton, Sturbridge, Ashland and Shrewsbury (beaver dam removal) and are working in Hopkinton, Chelmsford (2), Lancaster, Sherborn and Hudson. Jobs are ready to go in Auburn, Hopedale, Tewksbury and Dracut. The holiday party is scheduled for December 23rd at noon. Tim and Tim will be providing lunch and other refreshments.

5. **Old Business:** The Commission reviewed a revised letter to SRMCB regarding their meeting dates and lack of notice. Commission Chair Richard Day will sign this revision and copies will be sent shortly.

2009 Meeting Schedule (revised):

January 7, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 7, November 18, December 9

The NMCA Annual Meeting was well attended; Tim and Frank gave presentations, and also had posters along with Curtis. All CMMCP employees attended and received continuing education credits towards their pesticide licenses.

The Commission discussed the FY10 budget request, and after careful deliberation and recognizing the fiscal constraints among member cities and towns, agreed unanimously to level fund this budget to the FY09 amount, \$1,679,946.

6. **New Business:** Tim D. had some information at the request of the Commission regarding implementing a drug testing policy. The mosquito control districts have been polled, and he has received only a few responses at this time. The Cape does not discuss drug testing directly, but refers to a "physician's examination when deemed necessary"; NE Mass has no official policy. Tim will inform the Commission as he receives additional responses. He has discussed this matter with Human Resources in Boston, and the state does not have an official policy, but it was noted that any policy should be sent to legal council for review, and privacy issues may make a policy hard to defend in a hearing. Tim will continue to work on this issue, and asked the Commission to forward any policies that they are aware of in their city or town government.

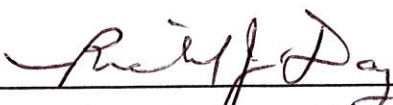
The next two agenda items were an advance notice about the upcoming reviews of the CMMCP employee manual and standard operating procedure manual. Tim and Tim will have revision to these documents for review and Commission vote at the next 2 or 3 Commission meetings.

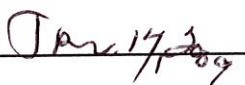
The data for the 2008 resident survey has been analyzed and the report is being created. Tim D. will have the finished copy for the January meeting. He noted his poster at the NMCA meeting was a 3 year compilation of our surveys, and Tim M. stated he heard many favorable comments.

The storage containers are on site and will be wired with electricity as time and manpower allows.

Tim has been in contact with a consulting company about using GIS and electronic handhelds. He hopes to have more information to present at future meetings.

The meeting adjourned at 11:46 PM

Approved: 
Richard Day, Chairman, CMMCP

Date: 

2009 Meeting Schedule (revised):