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## CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

### MINUTES OF THE COMMISSIONER'S MEETING

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Date: November 12, 2008  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Dean Mazzarella, Pablo Noguera, Sam Telford, Tim Deschamps & Tim McGlinchy

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1. The minutes of the October 8, CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Telford.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford:

Oct. 11, 2008	\$16,921.76	Oct. 18, 2008	\$17,398.40
Oct. 25, 2008	\$17,398.40	Nov. 1, 2008	\$16,604.00
Nov. 8, 2008	\$16,604.00		

3. Submitted FY08 invoices for November 12, 2008 totaling \$109,041.11 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Telford.

4. **Work Schedule:** Tim M. reports that the work crews are performing ditch maintenance work full time. The work crews have been assisting WPC Katrina Proctor in preparing work sites by obtaining maps and property owner information from the Assessor's offices. They have also been cleaning culverts and streams during periods of rain. Crews have completed jobs in Tewksbury, Acton, Shrewsbury, Southboro, Ashland, Hopkinton, Natick, Millbury (2) and Northboro. Crews are currently working in Hopkinton and Sturbridge, and have jobs ready to go in Ashland and Sherborn. Jobs are being set up in Chelmsford (2), Lancaster, Hopedale, Auburn, Hudson, Dracut and Tewksbury. From late November until the end of the year crews will be bringing all town totals to 2,500 linear feet at a minimum. Tim M. passed out graphs showing the increase in adulticide requests from 2001 to 2008, and a separate graph showing the spray calls in August from the same time period.

5. **Old Business:** The Commission meeting date for December was moved to the 17<sup>th</sup> due to the NMCA annual meeting.

6. **New Business:** The SRMCB had a meeting on Oct. 15, 2008. The BMP for mechanized equipment in wetlands was finalized.

2008 Meeting Schedule (revised):

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January 10, February 14, March 13, April 10, May 8, June 11, July 9, August 13, September 10, October 8, November 12, **December 17**

Tim D. brought to the attention of the Commission that the SRMCB held three meeting this year with any prior notification to the mosquito control districts. A letter will be drafted to ask for clarification on this issue from SRMCB.

The NMCA annual meeting will be held in Providence, RI from Dec. 8-10, 2008. All CMMCP employees will be registered to earn pesticide credits. Tim and Frank will be presenting papers, and will have posters also. No Commissioners will be registered due to scheduling conflicts.

Tim D. drafted an education policy for Commission review. This outlines the process of approval for attendance at training sessions. On a motion by Mr. Telford, seconded by Mr. Noguera this policy was adopted by unanimous approval.

The 2009 meeting dates were discussed; it was agreed to stay with the current schedule, the second Wednesday of each month. The November date will be pushed ahead one week to avoid conflict with Veteran's Day. Tim will send a yearly schedule to Admin. & Finance, Sec. of State, SRMCB and all member Boards of Health.

A preliminary discussion was on the agenda regarding the FY10 budget figure. Due to the current fiscal climate and the rollover from FY08, Tim D. is recommending that we consider a 0% (level-funded) budget for FY10. A firm budget figure will be requested from SRMCB shortly.

Tim D. informs the Commission that Giles St. Germain's (Crew Leader District 3) employment was terminated due to reports he was abusing marijuana during work hours. Tim did confirm this allegation with several employees before Mr. St. Germain's dismissal. Mr. Mazarella asked about our drug testing policy, and was told we do not have a firm policy at this time. He directed Tim to look into this issue and to have more information at the next Commission meeting.

Due to the opening at Crew Leader, Jonathan Briggs will be extended an offer for reclassification as soon as Tim confirms with SRMCB that this will go through the system. He notes we now have 2 open Field Technician positions, and recommends we delay the current hiring process and revisit the issue after the first of the year. The Commission agreed this was a prudent decision, and Tim will send letters to everyone that sent resumes for the open position.

A memo dated October 24, 2008 was received from SRMCB revoking the moratorium on COLA and salary increases, subject to SRMCB review. A copy was given for Commission review. Discussion

2008 Meeting Schedule (revised):

ensued about the CMMCP merit pay situation, and Tim D. stated that the Commission should consider freezing salaries at their current rate for six months until we can determine how the current fiscal crisis, both nationally and locally, will affect our budget. On a motion by Mr. Mazzarella, seconded by Mr. Noguera, the Commission voted unanimously to hold salaries at their current rate for six months.

The data for the 2008 resident survey is being tabulated and Tim hopes to have a report for review shortly.

We will be moving forward with the storage container purchase very soon, the sites will be prepped in a week or two and the containers are on order.

Several correspondences were received for review, all thanking us for our services.

The meeting adjourned at 11:54 PM

Approved:   
Richard Day, Chairman, CMMCP

Date: 12-17-08