

FILE

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: February 11, 2009
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Pablo Noguera, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy

.....

1. The minutes of the January 14, 2009 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Telford.
2. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford:

Jan. 17, 2009	\$16,657.20	Jan. 24, 2009	\$16,657.20
Jan. 31, 2009	\$16,396.93	Feb. 7, 2009	\$16,657.20
3. Submitted FY08 invoices for February 11, 2009 totaling \$81,482.65 were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Telford.
4. **Work Schedule:** Tim M. reports that due to the weather crews have been performing facility maintenance and updating the no spray addressees using the GPS units. Most districts have completed this work. He also reports that the surveillance traps have been cleaned, fixed, and are ready for the season. All ULV sprayers have been given maintenance as well. We currently have jobs open in Chelmsford (2), Lancaster & Auburn, with jobs ready in Ashland, Hopedale & Tewksbury.
5. **Old Business:** A drug testing policy was passed out for review. Tim will work with HR in Boston to have this looked over, and some areas that still need work are: how and where is testing done, and who pays for it. More information will be forthcoming.

The Commission discussed job classifications for all CMMCP positions with recommended revisions. On a motion by Mr. Mazzarella, seconded by Mr. Telford the revised classifications were unanimously accepted.

The open field technician positions are posted and interviews will begin shortly.

2009 Meeting Schedule (revised):

January 7, February 11, **March 11**, April 8, May 13, June 10, July 8, August 12, September 9, October 7, November 18, December 9

The CMMCP annual report will be compiled in the next few weeks as time allows.

The SRMCB sent a letter regarding our concerns over the lack of meeting notifications, and Chairman Mark Buffone notes "the Board does not have the administrative capacity to provide you with the requested additional notice above our current meeting notification process". As a side note, we were only requesting a phone call or e-mail when an unexpected meeting was scheduled. This topic is on the agenda for the next SRMCB meeting on Jan. 30, 2009.

The SRMCB had a meeting on January 30, 2009. Main topics of discussion were the annual operations reports, the post-monitoring guidelines for the BMP and a brief discussion of the recent CWA ruling. No additional information regarding our meeting notice concerns were discussed.

The AMCA help a "webinar" (web-based seminar) on Jan. 21, 2009. Tim, Tim, Curt and Frank were registered at a cost of \$50.00 each. The topic was IPM, and was moderated by Dr. Janet McAllister from the CDC. Tim is working with AMCA to get participation certificates.

CPR/AED training is scheduled for tomorrow, Feb. 12, 2009 for all employees at the Red Cross facility in Worcester. We also plan to have a Right to Know meeting prior to going to the Red Cross facility.

6. **New Business:** Tim M. noted that we are beginning to monitor the annual meeting town warrants in our area. He has compiled a calendar of meetings, and to date we have the Sturbridge warrant in hand (no article to withdraw).

The Commission received the CMMCP employee policy, and is asked to review this for a vote in the next few weeks.

Tim, Tim and Frank met with representatives from Tighe & Bond regarding the conversion to a hand held, digital data collection process. More information is expected in the next month or two.

The SRMCB is in the process of revising the annual operations reports. These should be ready for completion soon.

The Generic Environmental Impact Report (GEIR) for mosquito control is being revised under the stewardship of Sam Telford and Tufts University. The mosquito control districts will be involved in this process, and the Commission will be kept up to date on the progress.

2009 Meeting Schedule (revised):

Tim D. reports that employees Ed Allard and Katrina Proctor have both passed their pesticide certification exam in category 47.

Employee Brian Nichols has tendered his resignation effective February 27, 2009 to return to Maine and work in law enforcement.

No new information is available on the Clean Waters Act, appeals are in the works.

Tim M. is working on a packet for school superintendents regarding the Children's Protection Act. Mr. Mazzarella suggested we use certified mail with a return receipt so we have a record of school departments receiving this information.

One correspondence was received, a thank you from the Mayor of Leominster regarding our assistance during the recent ice storm.

The meeting adjourned at 11:52 PM

Approved: 
Richard Day, Chairman, CMMCP

Date: 3-12-09