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# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 16, 2009

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Dean Mazzarella, Pablo Noguera & Tim Deschamps

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At 11:47 AM Commission Chair Richard Day declared there was a quorum and the meeting commenced.

1. The minutes of the November 18, 2009 CMMCP Commissioner's minutes were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera:

Nov. 21, 2009	\$18,450.80	Nov. 28, 2009	\$18,450.80
Dec. 5, 2009	\$18,450.80	Dec. 12, 2009	\$18,450.80

3. Submitted FY10 invoices for December 16, 2009 totaling \$92,258.25 were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

4. **Work Schedule:** Tim M. is out in the field today working with the tire recycling program. He has prepared a report, and it states that crews are conducting low-impact stream cleaning throughout the five districts. This consists of culvert cleaning and stream cleaning both upstream and downstream to maximize footage in towns that fall short of our goal to conduct at least 2,500 feet of stream cleaning annually. More extensive stream cleaning jobs have been completed in Westford, Tewksbury, Hopedale, Webster and Northbridge. Excavator jobs have been completed in Lancaster, Sherborn (2) and Hudson, which was a return to a recent job to remove accumulated road sand and to re-grade a resident's yard that was impacted by our work. The excavator is currently working in Boxboro, and is scheduled to go to Acton and Sherborn next weather permitting. Stream cleaning jobs are ongoing in Clinton, Westford, Hopedale, Webster and Leominster, and are scheduled in Sherborn, Webster, Northbridge, Lunenburg, Northboro, Hopkinton, Fitchburg and Auburn. Crews are working today on sending approximately 100-200 tires from behind the Billerica DPW to the recycling plant in Littleton as part of our tire program. Field staff attended all three days of the NMCA conference in Sturbridge. Our holiday party for CMMCP staff sponsored by Tim and Tim will be held on Monday December 21<sup>st</sup> at noon. Commissioners are invited to attend.

2010 Meeting Schedule:

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January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 15

5. **Old Business:** The CMMCP tire program commencement was held on November 19, 2009 in the towns of Milford and Hopedale. Notices were placed on local cable, in the local news, and signs were placed around each town. We received requests from 23 residents totaling 123 tires that were picked up and sent for recycling. This is a great start to our program, removing these mosquito larval habitats from the environment.

Tim is pleased to report we received a \$1,000 grant from the NMCA for our tire program. A grant request has been sent to the Northeast IPM Council asking for \$5,000 for this program. Awards will be announced sometime in late March or early April.

Tim received word from Norfolk Power Equipment and is still waiting for more information about modifying the undercarriage of a mini-excavator to lower the ground pressure.

Comments to the GEIR update have been moved to January 8, 2010.

6. **New Business:** Field Biologist Frank Cornine is attending a meeting of the Rotary Club today to give a presentation on mosquito control.

Tim D. will work on the CMMCP Capitol Plan for Commission review in the next few months.

The 2009 resident survey is in progress; Tim will have a report ASAP.

No new information has been received on Devens joining the Project.

The 2010 Commission meeting schedule has been compiled, after discussion it was decided to continue with the second Wednesday of each month. Tim will have a letter sent to the Mass. Secretary of State and Administration & Finance agency notifying them of this schedule – a cc will be sent to all CMMCP Town Clerks and Boards of Health.

SRMCB has requested all districts compile cost information on our operations for the EPA/NPDES permit. Tim worked on this as requested following an outline designed by Norfolk County MCP, but SRMCB has requested a new format, due at the end of the month.

Tim and Tim will work on the CMMCP SOP manual and employee handbook for Commission review in the next few months.

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As requested by the Commission, Tim D. inquired about the furlough program, and was told that he and Tim M. will be subject to the program whether they fill out the paperwork or not.

COLA and/or merit pay was discussed next. After discussion it was decided to table this issue again until the January meeting when it was expected to have a full Commission and put this issue to rest.

One correspondence was presented for review thanking us for our educational program this year.

The meeting adjourned at 12:05 PM

Approved:   
Richard Day, Chairman, CMMCP

Date: 2-10-010

2010 Meeting Schedule:

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