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CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: March 17, 2010
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy

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At 11:12 AM Commission Chair Richard Day declared there was a quorum and the meeting commenced.

1. The minutes of the February 10, 2010 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford:

Feb. 13, 2010	\$17,494.98	Feb. 13, 2010	\$17,581.92 (retro)
Feb. 20, 2010	\$18,024.16	Feb. 27, 2010	\$17,916.40
Mar. 3, 2010	\$18,026.08	Mar. 13, 2010	\$17,916.40

3. Submitted FY10 invoices for March 17, 2010 totaling \$167,806.27 were unanimously approved on a motion by Mr. Noguera seconded by Mr. Mazzarella.

4. **Work Schedule:** Work is or has been conducted in all five districts since the Commission last met. The work crews will be working to finish all work scheduled up to this date as we will be preparing to start larviciding in a couple of weeks. Larval surveys will begin next week to check the status of larvae in wetlands. Stream cleaning work has been completed in Berlin, Billerica, Fitchburg, Webster, Lunenburg, Northbridge, Hopedale, Marlboro and Leominster at 18 Knollwood Ln. Stream cleaning jobs are currently ongoing in Dracut and Lunenburg. Excavator jobs are currently ready in Sherborn and Billerica. Additional jobs are ready in Billerica, Sherborn, Millbury, Lunenburg, Auburn and Fitchburg.

5. **Old Business:** The CMMCP SOP Manual revision is still underway, Tim is waiting for the beaver guidelines which is a rather extensive undertaking.

Tim D. has a meeting scheduled with the Joint Boards of Selectmen of Harvard, Shirley and Ayer regarding Devens joining the Project on April 8, 2010, postponed from March 25, 2010. He has

2010 Meeting Schedule:

January 13, February 10, March 17, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 15

corresponded with them over the past few months, sending information on our program and answering questions.

The meeting with the Uxbridge Conservation Commission has been rescheduled to April 25, 2010, postponed from Feb. 16. Commissioner Sam Telford has agreed to attend with Tim. Tim has heard from a Finance Committee member asking about the withdrawal procedure, he suspects that the ConCom has already sent a letter to the Selectmen asking for the town to drop from our program.

Tim has not received any word on our Northeast IPM proposal, the deadline is March 31, 2010.

Tim D. informed the Commission that the new contract for used tires is in place, it is with the same vendor and at the same cost. They built in a per tire fee of \$2 which was what we were quoted last year. Tim M. comments that he has set up a database of tire piles, and will have the crews work on removing these piles as time and other resources permit.

6. **New Business:** CPR/AED training is set for April 2, 2010. We will have a Right to Know session that same day for all employees.

Tim D. reports that he has seen three town warrants, and no articles to withdraw at this time. He will update the Commission on this topic until the annual meetings are over.

Tim M. has a report on the Safety Committee. He has decided to schedule meetings at the beginning of each season, which will amount to a quarterly schedule. He is pleased to report we have not had a workmans comp claim since Feb. 21, 2008 – this is the longest stretch since the Safety Committee was formed.

The 2009 annual reports are in production and should be ready for delivery to town halls sometime in the next few weeks.

The New Jersey Mosquito Control Association annual meeting was held from March 10-12 in Atlantic City, NJ. Tim M. attended as a representative of NMCA and used furlough time. All costs were borne by the association. Tim D. was not able to attend due to personal reasons.

The Commission discussed the recent SRMCB meeting. The new budgetary public policy was voted and approved, the Commission will look at the final version and make the necessary arrangements when it's time.

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The Commission discussed the FY11 budget request; it was agreed to level fund our budget at the FY09 amount of \$1,679,946. On a motion by Mr. Mazzarella, seconded by Mr. Noguera this budget amount for FY11 was unanimously voted and accepted.

Tim M. had a report on the CPA compliance in member cites and towns. He recently sent packets to towns not in compliance; certified mail with a return receipt. Tim reports that 53% of the plans include the necessary language for our program. While not a great percentage, he has noted a steady improvement over the past few years due to our diligence with the towns.

Wetland Project Coordinator Katrina Proctor is working on the beaver guidelines for our SOP manual as recently discussed. Tim D. reports that as of today, we have four employees that hold full credentials for this program, which includes a hunting license, a trapping license and a trap registration certificate. To receive these licenses, many hours of lessons and study were put in by these employees. Four additional employees are currently taking the necessary courses of study in order to be eligible for the licenses noted. One employee has taken and passed the PAC exam, two more employees are scheduled for this exam next week. Two others are studying the materials and will take the exam when they are ready.

Additional arbovirus testing was discussed with Commissioner Sam Telford. He and Tim D will work on a proposal to present to MDPH for review.

Tim reports he will ask Boston to post our open position as soon as possible.

No correspondences were presented for review at this time.

The meeting adjourned at 11:38 PM

Approved: _____

Richard Day, Chairman, CMMCP

Date: May 12 2010

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