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CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: November 10, 2010

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Pablo Noguera, Dean Mazzarella, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy

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At 11:04 AM Commission Chair Richard Day declared there was a quorum and the meeting commenced.

1. The minutes of the October 13, 2010 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford.
2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford:

Oct. 16, 2010	\$21,854.00	Oct. 23, 2010	\$20,296.40
Oct. 30, 2010	\$19,416.32	Nov. 6, 2010	\$19,416.32
3. Submitted FY10 invoices for November 10, 2010 totaling \$106,071.21 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Telford.
4. **Work Schedule:** Tim M. reports the crews are all now working on ditch maintenance programs along with tire removal projects. Ditch maintenance jobs (hand work) were completed in Auburn (2), Littleton, Blackstone, Westborough and Lunenburg. The field crews are currently working in Sherborn, Webster and Shrewsbury. Excavator jobs were completed in Natick, Billerica, Lunenburg and Southboro. The excavator is currently working in Chelmsford. We have excavator jobs ready in Acton (2), Hudson (2), Sherborn, Littleton, Fitchburg and Leominster. There are ditch maintenance (hand work) jobs ready in Lunenburg, Wilmington, Marlboro and Hudson. Tim updated the Commission on the tire program; Shrewsbury (41), Uxbridge (33), Northboro (6), Hopkinton (2), Holliston (2), Milford (5), Hopedale (24) and Leominster (90). Recycled tires to date total 3,218.
5. **Old Business:** Tim D. reported on the status of Devens. The SRMCB did vote to accept Devens as part of CMMCP, and asked MassDevelopment to contact the towns of Harvard, Shirley and Ayer to inform them of this status.

2010 Meeting Schedule:

January 13, February 10, March 17, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, **December 15**

The 2010 resident survey is complete. Copies have been e-mailed to members of the SRMCB, Commissioners and posted on our website. The numbers closely reflect the numbers in 2009 and previous years. Overall satisfaction has been measured at 94.2%, and 98.9% report they will use our services in the future. Some comments received were discussed, and it was noted that an update to our FAQ on the website could address some of these points.

The NMCA Field Day for 2010 was held on Oct. 14 at the Standish State Park. Attendance was good; there were presentations on erosion control in the morning and equipment demonstrations after lunch.

The Town of Harvard has set up a public meeting through the Board of Health on mosquito control on Nov. 30, 2010 at 7:00pm. Tim D and Sam Telford have been invited.

The SRMCB held a meeting on Oct. 24, 2010 and presented changes to the budget notification policy. Discussion ensued regarding these changes.

6. **New Business:** The first agenda item under new business was discussion on our budget meeting date. Tim D. notes that the Northboro Free Library has a great meeting room and there is no cost. Possible dates were discussed, and it was mentioned that we could possibly have our Commission Meeting before the budget meeting. Tim D. will contact the Library and look for a date that is a Tuesday, Wednesday or Thursday, in the evening, in mid-December. He will contact the Commissioners by e-mail to determine if any of these open dates may work.

Changes to the open meeting law were discussed. Tim sent documents to the Commission by e-mail and has hard copies for review. The Commissioners signed a "Certificate of Receipt of Open Meeting Law Materials" and this will be kept on file at the CMMCP office. Our meeting agenda will now be posted on our website at least 48 hours in advance, and Tim has sent the Attorney General's office a letter notifying them of our agenda location.

The Bolton Board of Health has asked Tim D to come out to their Dec. 14, 2010 meeting at 7:00pm to discuss our program.

Potential meeting dates for 2011 were discussed, and it was agreed to keep with the current schedule; the second Wednesday of each month. There are no holidays that will interfere; Tim will notify the necessary state agencies, SRMCB, Town Clerks and Boards of Health, and post on our website.

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Changes to our website were discussed; we now have a Facebook page as well as a Twitter account. Tim noted this was an addition that was requested by residents earlier this year to help with notifications and updates to our program.

A thank you letter was received by one of the property owners where we did the large tire removal project in Ashland.

The meeting adjourned at 11:46 PM

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Feb. 9, 2011

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