

file

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: April 13, 2011

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Pablo Noguera, Dean Mazzarella, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy

.....

At 11:09 AM Commission Chair Richard Day declared there was a quorum and the meeting commenced.

1. The minutes of the March 16, 2011 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli:

Mar. 19, 2011	\$19,436.00	Mar. 26, 2011	\$19,632.53
Apr. 2, 2011	\$19,051.88	Apr. 9, 2011	\$19,179.92

3. Submitted FY11 invoices for April 13, 2011 totaling \$129,130.90 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

4. **Work Schedule:** Tim M. reports that the work crews are currently out larviciding. Over the last month we have completed several ditch maintenance jobs along with working to remove abandon tire piles. Surveillance traps are also being established through out the districts. Ditch maintenance jobs (hand work) were completed in Blackstone, Wilmington, Shrewsbury, Acton, Millbury, Uxbridge, Chelmsford and Tewksbury. Excavator work was completed in Fitchburg, and the excavator is currently working in Leominster in three areas. We have an excavator job ready in Hudson. Ditch maintenance work is ready in Lunenburg, Marlboro, Hudson and two in Shrewsbury. Tire projects were done in Leominster, working with the city during a hazardous waste collection (we will participate again in November) and are scheduled in Fitchburg with a multi day event over the next few weeks. Since the last Commission meeting we collected 60 tires in Auburn, 61 tires in Ayer, 74 tires in Boxborough, 59 tires in Millbury, 38 tires in Northbridge, 87 tires in Stow, 27 tires in Sturbridge, 5 tires in Shrewsbury and 9 in Fitchburg – a total of 425 tires. Since the start of the program we have recycled over 39 tons of tires (3,948 tires). Tire collection numbers will drop off as the larval and adult control programs become our main focus.

2011 Meeting Schedule:

---

January 12, February 9, March 16, April 13, **May 11**, June 8, July 13, August 10, September 14, October 12, November 9, December 14

5. **Old Business:** The annual Clarke workshop was held at the CMMCP office on April 7, 8am-1pm. Postcards were sent to all member Boards of Health with this information and attendance was average, about 65 people.

Tim D. continues to track town meeting dates and warrants, and he notes he has seen 10 warrants so far, none with any mosquito articles. He has dates on all but 7 towns, and will continue to monitor this as we have regularly done in the past. Tim notes that for the first time Hopkinton does not have an article to remain in the Project.

Tim and Tim are working on some public outreach to the 2010 EEE and WNV areas. We plan to produce a flyer for inclusion in a local newspaper in the next few weeks, and other ideas are being considered.

Tim & Tim attended the MassRecycle conference in Boxborough on March 29 as a non-profit vendor, showcasing our tire recycling program. Tim D. gave a presentation in the afternoon on this program during the "hard to manage wastes" session. Numerous positive comments were noted during the day's event.

The SRMCB held a meeting on Mar. 23 at the Cape Cod Community College. Agenda topics were NPDES permits, district budgets and a report for the recent EEE intervention was announced. Tim D placed this report on the CMMCP website.

The spring aerial larval control program is slated for the third week in April. All product is in house ready for the application. As we get closer and have an idea on a firm date Tim will touch base with these three towns.

Information on ticks and Lyme Disease has been incorporated into our school program, and will be included in the new program for seniors. Tim D. has received some educational materials that will be placed in area town halls and libraries. Rep. Linsky and Rep. Dykema have been informed about our progress on this issue.

NPDES permits have been delayed until October 31, 2011. Tim D. has formulated a PDMP plan as required.

2011 Meeting Schedule:

---

January 12, February 9, March 16, April 13, **May 11**, June 8, July 13, August 10, September 14, October 12, November 9, December 14

6. **New Business:** A webinar was held on March 30 & 31 broadcasting a conference in Virginia regarding ticks and Lyme Disease. Several CMMCP employees registered and listened in during each day.

Bolton town meeting is scheduled for May 2. Tim D. has been asked to be present to answer questions. Tim did note that the Board of Selectmen did not vote to endorse membership into the program, citing cost concerns.

Changes to the non-member policy were discussed, and the following revision was voted unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzearella:

*Communities that voted but did not join the CMMCP service area and require additional service under this policy within a three year period shall be assessed an initial fee up to \$10,000 plus \$150 per linear mile for adulticide applications. The fee shall include adult mosquito surveillance for a minimum two week period post application. Initial fee and linear mile cost are subject to change according to current cost indications.*

Revisions to the CMMCP sick leave policy were voted unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Mazzearella, specifically:

*Full time employees may be eligible to join the Extended Illness Leave Bank (EILB) subject to the following criteria: An employee must have at least one year of continuous employment at CMMCP as of the effective date of membership; employee must have an acceptable attendance record at CMMCP subject to the discretion of the Executive Director (or designee); and employee must have at least 120 hours of accumulated sick, vacation and personal time. These criteria may change according to the needs of CMMCP at any time without notice. Employees must donate at least one sick, vacation or personal day to become or remain a member in good standing (donation time subject to change according to state policy). This program does not apply to contract, seasonal or intermittent employees. Full time employees who become members of the EILB are eligible for a maximum of 120 days of paid leave standing (subject to change according to state policy) over a two-year period when experiencing an extended illness or injury in accordance with MGL c.7, §4p and established procedures.*

Tim D. noted all summer staff with the exception of one will return again this year; the specs for the one open position have been sent to Boston and were posted online yesterday.

Tim M. will attend the Washington Day conference under sponsorship of the Northeastern Mosquito Control Association. He has filled out the necessary travel and ethics forms and sent them to Boston.

We will use FourStar briquets in area catch basins that saw WNV last year; we will use this product, a slow release form of *Bti* and *Bs.* as an early treatment, with a follow up later in the season with Altosid.

2011 Meeting Schedule:

---

January 12, February 9, March 16, April 13, **May 11**, June 8, July 13, August 10, September 14, October 12, November 9, December 14

Tim D. showed the Commission the new tick and Lyme disease educational materials.

No correspondences were received for review.

The meeting adjourned at 11:55 PM

Approved: Richard J. Day  
Richard Day, Chairman, CMMCP

Date: May 11, 2011

2011 Meeting Schedule:

---

January 12, February 9, March 16, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14