

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: July 13, 2011  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Pablo Noguera, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy

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At 11:06 AM Commission Chair Richard Day declared there was a quorum and the meeting commenced.

1. The minutes of the May 11, 2011 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli:

May 14, 2011	\$19,560.56	May 21, 2011	\$19,510.07
May 28, 2011	\$20,273.95	Jun. 4, 2011	\$22,568.91
Jun. 11, 2011	\$25,934.24	Jun. 18, 2011	\$25,688.83
Jun. 25, 2011	\$24,286.57	Jun. 30, 2011	\$20,609.49

3. Submitted FY11 invoices for July 13, 2011 totaling \$252,619.80 were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

4. **Work Schedule:** Tim M. reports that as of 8AM this morning we have received 8,805 requests for adulticide service. We have serviced 7,996 of these requests, leaving 809 (9%) outstanding. We also have received 216 requests for spraying special event spraying. Also, 878 requests for larval surveys have been recorded, 29 (3%) remain outstanding. Tim D. notes that we are 170% above the 8 year average for service calls, and 114% over last years numbers alone (more than double). Work crews have been treating catch basins sporadically since the end of June. The abundance of adulticide requests have limited our ability to get the basins treated to date. We will look to intensify our efforts treating catch basins as we get caught up on our adulticide requests, possibly offering overtime. Mosquito pools are being submitted to the DPH weekly for arbovirus testing.

5. **Old Business:** Tim D. has tracked all town meeting dates and warrants, and he notes that no towns had an article to withdraw, and with the exception of Bolton, no articles to join. Our service area remains stable at 39 cities and towns.

2011 Meeting Schedule:

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January 12. February 9. March 16. April 13. May 11. June 8. July 13. **August 10**. September 14. October 12. November 9. December 14

Tim M. had an update on the tire program; we have suspended this program for the summer, but have events scheduled this fall in Tewksbury and Auburn. We are taking calls for tire pickups and databasing them. We will head out this Friday to pick up a pile of about 30 tires in Leominster.

Tim D. had a brief report on our new senior program by Frank Cornine: he has presented at 2 senior centers so far, Auburn in May and Westboro in June. Auburn was sparsely attended but did go out over local cable, Westboro was better attended. The Auburn presentation is on our YouTube page. We will schedule other presentations upon request, and will get the word out in the off season. This program is based on our school program but geared towards adults, and does include information on ticks and Lyme Disease.

We produced a flyer on WNV that has been placed in the following newspapers (~6,000 copies): Auburn News, Shrewsbury Chronicle, Millbury/Sutton Chronicle, and the Yankee Shopper. The remainder of the flyers will be distributed in town halls, etc. Cost for printing was about \$1,900, and it was nearly \$450 to insert in these 4 publications.

The State Reclamation Board had a meeting in Walpole on May 25, budgets were the main topic of discussion. All level-funded budgets (incl. CMMCP) were passed, but significant discussion ensued over the Projects that were looking for an increase. After deliberation, another meeting was scheduled on June 3 for this agenda topic; Tim and Tim were unable to attend (it was the day after the tornado and the first week of spraying), but SRB only approved increases up to 2.5%. Some Projects may be filing legislation for supplemental funding.

6. **New Business:** Tim D. had information on the arbovirus situation in Mass; the first isolation of WNV was confirmed in Boston on July 6.

Ed Storonsky manned our booth at the Minuteman Airfield open house on July 9. He noted some significant foot traffic and interest in our program.

Tim & Tim attended a hearing on House Bill 3269: Tim D. gave testimony, and presented the letter for the record; Sam Telford was intending to give written testimony but Tim has not confirmed that he did so at this point.

Tim D. has invited the SRMCB out to our office in July for a site visit on either the 19<sup>th</sup>, 21<sup>st</sup>, 26<sup>th</sup> or 28<sup>th</sup>, presenting our bottle assay/resistance management program. No word yet on a confirmed date.

2011 Meeting Schedule:



We have sent in an application to attend Mass. Day at the Big E again this year on Sept. 22, 2011.

Initial discussion began on a pay increase for CMMCP staff, we will need a full Commission to be present before any decision will be made.

Tim D. presented the Commission with a merit pay scale revision; it does not change the salaries between grades, but adds steps between grades of 1%. After we implement a new performance evaluation system, this pay scale will allow us to give any salary increases based on merit. More information will be presented to the Commission before a vote to accept will be necessary. If this becomes policy it will be implemented for the 2012 season.

Staffing levels were discussed next. With a very large increase in service calls the first three weeks of 2011, we were behind in responding up to 4-5 weeks. This has never happened before; our max was 2-3 weeks. Tim D. has proposed increasing field staff by 2 employees; this may allow a beaver control unit to operate during an 11 month period – for the month of June they would be on the spray shift to ease the burden on the applicators and to bring down our response time. This will require a budget increase of about \$125,000, as well as an increase in the staffing levels in HR – both of these will be difficult to attain without a lot of hard work and justification. Legislative help may be necessary.

A contract for electronic data collection is in place, we will have a rep from Electronic Data Solutions on site next week. Tim will work on specs and costs for Commission review as soon as possible.

Tim D. is working on a class for up to 10 CMMCP employees to upgrade their hoist engineer license from 2B to 2A – cost will be around \$2,500 and will be scheduled in the fall. More information will be forthcoming.

No correspondences were received for review.

The meeting adjourned at 12:02 PM

Approved: \_\_\_\_\_

Richard Day, Chairman, CMMCP

Date: Sept. 14, 2011

2011 Meeting Schedule:

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January 12, February 9, March 16, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14