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# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: September 14, 2011

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Pablo Noguera, Dean Mazzarella, Tim Deschamps & Tim McGlinchy

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At 11:10 AM Mr. Day declared there was a quorum and the meeting commenced.

1. The minutes of the August 10, 2011 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

2. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera:

Aug. 13, 2011	\$22,316.25	Aug. 20, 2011	\$21,972.72
Aug. 27, 2011	\$21,194.15	Sep. 3, 2011	\$20,103.03
Sep. 10, 2011	\$19,843.90		

3. Submitted FY11 invoices for September 14, 2011 totaling \$144,108.69 were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

4. **Work Schedule:** Tim M. reports that as of today we have received 14,041 requests for service. We have serviced 13,703 of these requests, leaving 338 (2.4%) outstanding. We have about 26% (2,930) more requests than we did last year. The catch basin program is complete; we have treated 43,292 basins in our member cities and towns. This is 4,024 (8.5%) less than the 2010 totals, but we reached our target in most/all towns, and the 2010 totals were the highest we ever achieved. The excavator just completed a job in Millbury, and we have 6 jobs ready to go: Leominster (3), Westford (1) and Hudson (2), with one possibly in Billerica. The work crews are still on nights spraying, but next week we plan to switch over to 1st shift. Some crews will be larviciding, some will be on surveillance. Regarding the tire program, in September we have "Zero Waste Day" in Tewksbury, October is a recycle day in Auburn, and in November we will be at a waste day event in Leominster.

5. **Old Business:** Tim D. had a table and map for the Commission outlining the arbovirus situation in Mass to date. 230 pools of WNV have been found in 69 Massachusetts communities, most notable around Boston. In the CMMCP area we have recorded 17 pools of WNV in 8 member towns, with 2 more likely today in Billerica & Chelmsford. EEE has been found in SE Mass, with one fatality.

2011 Meeting Schedule:

Tim D. outlined some of the vector spraying events we have performed in 2011.

The FY13 spending plan will be out soon, Tim D will use a figure of \$1,801,893 as a starting point. This is a \$130,000 increase, 7.75%. No vote was taken at this time; we will wait for a full Commission. This figure can be adjusted as needed for several months.

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Our FY11 budget surplus has been calculated to be \$296, 947.69. This is a \$33K decrease from FY10, due to overtime and increased fringe (health care) costs.

6. **New Business:** The adulticide program has been extended one week; all Boards of Health were sent a memo to this effect, with next week also scheduled, but is tentative.

Frank Cornine, Field Biologist gave a presentation of his educational program for senior citizens at the Sturbridge Senior Center on Sept. 13.

Tim D. will work on the 2011 resident survey once the database is closed out, probably within the next few weeks.

CMMCP will have a display at the Big E for Massachusetts Day on Sept. 22 again this year.

Clarke University students will be at the CMMCP office on Sept. 23 for a class on mosquito control & surveillance techniques.

CMMCP will be at Tewksbury's "Zero Waste Day" event on Sept. 24, 2011.

The NMCA will have another Field Day on Oct. 13 at the Miles Standish state park. Topics will cover safe pesticide handling and spill response.

Tim D. presented the Commission with the proposed merit pay scale revision again; until we have a full Commission this will not come up for a vote. More information will be presented to the Commission when a full Commission is anticipated. If this becomes policy it will be implemented for the 2012 season.

Salary increases were also briefly discussed again; this agenda item will also require a full Commission for discussion and vote.

2011 Meeting Schedule

Staffing levels were also discussed again. Tim D. has proposed increasing field staff by 2 employees; this may allow a beaver control unit to operate during an 11 month period – for the month of June they would be on the spray shift to ease the burden on the applicators and to bring down our response time. This will require a budget increase of about \$125,000, as well as an increase in the staffing levels in HR – both of these will be difficult to attain without a lot of hard work and justification. Legislative help may be necessary.

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We are moving forward with electronic data collection; Tim has acquired 2 field units and the software modules for adulticiding and service request. We have started some online training, and more training will be necessary over the next few months. Additional costs will be necessary to get all trucks into this system.

Tim D. has set up a class for 2 employees in October for the hoist license, class 2b. He is also working on a class for 7-9 employees to upgrade from 2b to 2a in November.

Tim D. has been in contact with a Selectman from the town of Brookfield; 3 informational packets have been sent out, and he may be invited to present information at an upcoming Selectmen's meeting. Anticipated assessment would be about \$35,000 annually.

No correspondences were received for review.

The meeting adjourned at 11:46 PM

Approved:   
Richard Day, Chairman, CMMCP

Date: 11-9-11