

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: November 9, 2011
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy
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At 11:01 AM Mr. Day declared there was a quorum and the meeting commenced.

1. The minutes of the September 14, 2011 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

2. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford:

Sep. 17, 2011	\$19,476.40	Sep. 24, 2011	\$20,707.35
Oct. 1, 2011	\$22,579.08	Oct. 8, 2011	\$19,924.80
Oct. 15, 2011	\$20,010.42	Oct. 22, 2011	\$19,476.40
Oct. 29, 2011	\$19,476.40	Nov. 5, 2011	\$19,476.40

3. Submitted FY11 invoices for November 9, 2011 totaling \$300,631.53 were unanimously approved on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera.

4. **Work Schedule:** Tim M. reports that as of September 29, 2011 we have received 14,730 requests for service. We have serviced 14,603 of these requests, leaving 127 (.8%) outstanding due to low evening temps. We had about 32% (3,613) more requests than last year. Service requests break out as follows: larvicide, 962; adulticide, 13,381 and special event spraying, 387. The catch basin program is complete; we treated 43,292 basins in our member cities and towns. This is 4,024 (8.5%) less than the 2010 totals but 2010 was an exceptionally high output, we did meet our goals for 2011. Work crews are all currently performing water management work. The excavator just completed jobs in Millbury, Lunenburg, Leominster, Hudson and Holliston. We have jobs ready to go in Natick, Leominster (2) and Hopedale. We have handwork projects finished or in progress in Billerica, Tewksbury, Lunenburg, Berlin, Northboro, Milford, Millbury and Blackstone. For the tire program, we had Zero Waste Day in Tewksbury in September collecting 1.4 tons (144 tires), in October we participated in a recycle day in Auburn collecting 3.52 tons (351 tires) and in November Leominster will have a hazardous waste day. We also picked up 300+ tires in Billerica. To date we have collected 52.91 tons of tires (5,291 tires).

2011 Meeting Schedule:

January-12, February-9, March-16, April-13, May-11, June-8, July-13, August-10, September-14, October-12, November-9, **December TBD**

5. **Old Business:** Tim D. had a brief report on the statewide arbovirus activity and in our area. We noted 21 pools of WNV, 4 pools of EEE, a WNV+ human from Fitchburg, and we were just notified of a EEE+ horse, also from Fitchburg. Tim had a breakdown of vector spraying events; since the last week of July we only had one week without a vector spray event, and most weeks had multiple towns. We did spray into October on overtime but the last arbovirus isolation, a EEE pool of *Cs. melanura* in Hopkinton, only resulted in a press release due to low night time temps.

The FY13 spending plan has been submitted with a figure of \$1,801,893. This is a \$130,000 increase, 7.75%. No vote was taken at this time; we will wait for a full Commission. Tim D. noted that all MCP's were seeking a budget increase, ranging from 2.9% to 18.8%. The SRMCB admin budget request was 7.7% due mostly to union obligations (raises).

Tim D. had a brief report on our resident survey: 90.2% were happy with the service provided this year, and 98.9% will use our services again. Tim will have a full report for the Commission soon, and he did note that the overall satisfaction was down four points from last year. There is a report on our website with the 5 year results.

CMMCP staff was scheduled to attend Massachusetts Day at the Big E but had to cancel due to the arbovirus situation that week.

We had about a dozen students from Clarke University come out to CMMCP on Sept. 23, 2011 for a PowerPoint presentation on mosquito control as well as demonstrations of trapping techniques.

The NMCA had the third annual Field Day on Oct. 13, 2011; all CMMCP staff were in attendance. We were able to receive 2 pesticide credits for this meeting.

The NPDES permit has been issued; Tim D. has looked it over briefly but has not gone through it in detail. We have submitted our PDMP plan and will work on the NOI.

6. **New Business:** Tim and Tim hosted the employee appreciation lunch again this year on Oct. 6, 2011.

The towns of Dudley and Southbridge have made inquiries on membership, but nothing more to note at this time.

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Tim D. met with the Mendon Board of Selectmen on Oct. 3, 2011 at 7:30pm. While they expressed interest in our program, they did note that finances may prevent them from joining at this time. Tim has seen the warrant for the fall Special Town Meeting and there is no article to join.

Tim & Tim met with the Brookfield Board of Selectmen on Oct. 11, 2011 at 6:30pm and they do intend to have an article to join at their Special Town Meeting on Nov. 18, 2011.

The SRMCB had a quarterly meeting in North Attleboro on Oct. 26, 2011. The main topic of discussions were NPDES permits and a revision to the budget policy, asking for sign offs from all member cities and towns regarding our budget request. After discussion, they did table this item and intend to meet on Dec. 14 for a vote. This will require we reschedule our December Commission Meeting – Tim will send out an e-mail with possible date(s). The SRMCB will have their first quarterly meeting in 2012 in Northboro at the Free Library on Jan. 25, 10am. Commissioners are invited to attend.

Tim D. has set our 2011 year end FY/13 budget meeting at the Northboro Free Library on Jan. 11, 2012 at 11:00am. This will also be our first monthly Commission meeting. A notice in the Environmental Monitor and a newspaper legal notice will be placed as per the SRB budget policy.

The NMCA annual meeting will be Dec. 5-7, 2011 in Plymouth, MA. CMMCP employees will be registered and will receive CEU for pesticide credits. There is a tentative Commissioner/Superintendent meeting planned during the conference, Tim D. will send out details once they are finalized.

Salary increases were also briefly discussed again; this agenda item will require a full Commission for discussion and vote. Tim D. presented the Commission with the proposed merit pay scale revision again; until we have a full Commission this will not come up for a vote. More information will be presented to the Commission when a full Commission is anticipated. If this becomes policy it will be implemented for the 2012 season.

Staffing levels were also discussed again. Tim D. has proposed increasing field staff by 2 employees; this may allow a beaver control unit to operate during an 11 month period – for the month of June they would be on the spray shift to ease the burden on the applicators and to bring down our response time. This will require a budget increase of about \$125,000, as well as an increase in the staffing levels in HR – both of these will be difficult to attain without a lot of hard work and justification. Legislative help may be necessary.

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Ed Storonsky, Operations Foreman and Equipment Operator for CMMCP for the past 25 years will be retiring shortly; Tim and Tim will organize an appreciation lunch or dinner. The Commission would like to extend its gratitude and appreciation for Ed's quarter century of service to CMMCP.

Tim D. set up a class for 2 employees in October for the hoist license, class 2b, and both employees did pass their test and will receive this license. He is also working on a class for 7 employees to upgrade from 2b to 2a in November on the 18th.

Tim D. announced that CMMCP will receive the Bronze award in the Institution/Non Profit category at the MassRecycle awards reception on Nov. 15, 2011. The Commission congratulated Tim and Tim for their efforts and coordination with the CMMCP used tire program.

Tim D. had a copy of a *WingBeats* article written by Field Biologist Frank Cornine: the Commission noted this was a fine example of our R&D department and thanked Frank for his hard work and commitment to CMMCP.

No correspondences were received for review.

The meeting adjourned at 11:52 PM

Approved: _____

Richard Day, Chairman, CMMCP

Date: _____

2011 Meeting Schedule:

January 12, February 9, March 16, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December TBD