

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: January 11, 2012
Time: 11:00 AM
Place: Northboro Library, 34 Main Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy

.....

1. At 11:00 AM Commission Chair Richard Day declared there was a quorum and the meeting began.
2. **2011 work summary public meeting** – tabled until a town official or anyone from the public arrives in the audience.
3. **CMMCP FY/13 budget public meeting** – tabled until a town official or anyone from the public arrives in the audience.
4. The minutes of the November 9, 2011 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.
5. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzarella:

Nov. 12, 2011	\$19,476.40	Nov. 19, 2011	\$20,108.73
Nov. 26, 2011	\$19,476.40	Dec. 3, 2011	\$19,247.53
Dec. 24, 2011	\$19,458.09	Dec. 31, 2011	\$19,476.40
Jan. 7, 2012	\$19,476.40		

Vacation buyout, Ed Storonsky: \$14,038.00 (retirement)
6. Submitted FY12 invoices for January 11, 2012 totaling \$252,276.23 (including payrolls) were unanimously approved on a motion by Mr. Telford, seconded by Mr. Noguera.
7. **Work Schedule**: Tim M. reports that the work crews spent the majority of December stream cleaning in towns throughout their districts in effort to get stream cleaning totals up to at least 2,500 linear feet in each town. With the extended spray and surveillance season we got a late start in some districts and we were concerned that we may fall short of the stream cleaning goals, but the work crews were able to meet the goal in each city or town. Work crews are now performing more extensive ditch maintenance jobs that were set up by our wetland project coordinator. The excavator just completed

2012 Meeting Schedule:

January 11, **February 8**, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12

jobs in Natick, Hudson (2) and Shrewsbury (a beaver dam). We have jobs ready to go in Leominster (2), Hopedale and Tewksbury. For the tire program Tim reports we did 2 recycle days, one in November for Leominster and one in December for Holliston. To date we have recycled 57.23 tons of tires (5,723).

8. **Old Business**: Tim D. handed out a color report of our 2011 resident survey. Results mirror years past, but with slightly lower satisfaction regarding wait times and efficacy. This report has been posted on our website and will be included in our annual report to our cities and towns.

The Notice of Intent (NOI) for the NPDES permit is due tomorrow, and Tim D. has already filed it electronically. We are waiting for a review from NMFS (National Marine Fisheries Service) because some of our service area borders the Merrimac River, but we have been told that the short-nose sturgeon (endangered) cannot travel upstream from the Essex Dam in Lawrence, so we do not appear to have any sturgeon habitat – NMFS will let us know if there are any issues we have to address.

The NMCA annual meeting was held from Dec. 5-7, 2011 in Plymouth, MA. All licensed CMMCP employees but one attended and received CEU for pesticide credits.

9. **New Business**: There was a Commissioner/Directors meeting at the NMCA conference; topics of discussion were salary and budget issues, as well as Commissioner's roles and responsibilities.

The SRB had a meeting on Dec. 14, 2011 to finalize their budget policy; a few minor revisions were noted in the policy, but the new form SRB-3 which asks for a declaration of support or non-support by member cities and towns has been voted as policy by SRB. A question arose regarding liability on the part of member cities and towns, SRB stated they will have the DAR legal department review this and then get back to us.

MDPH had a year end meeting on Dec. 15, 2011 that covered a synopsis of the year's arbovirus activity, as well as discussions on revising the Mass. Vector Control Plan. They will organize a workgroup from out of state colleagues as committee members.

Annual operations reports are due to SRB this Friday, Jan. 13. Tim D. has collated the numbers and will be filing it this afternoon.

2012 Meeting Schedule:

January 11, **February 8**, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12

Our annual courtesy reminder to town and city clerks regarding the pesticide exclusion regulations has gone out by postal mail.

SRB will have the first quarterly meeting of 2012 in Northboro at the Northboro Library from 10:00am – noon. The Commission is encouraged to attend if possible.

The CMMCP salary topic, tabled since July 2011, was the next agenda item. The proposal is to increase salaries under \$40,000 by 4%, increase salaries from \$40,000 - \$50,000 by 2%, and no increase for salaries over \$50,000. The Commission wanted to note for the record that this is intended to close the gap between lower and higher paid employees, and was not a reflection on the hard work and dedication that employees over \$50,000 showed in 2011. There was discussion about giving these employees a salary increase as well, but that did not meet approval from all Commissioners, so the topic was dismissed. On a motion by Mr. Mazzuchelli, seconded by Mr. Noguera, it was unanimously voted to accept the original proposal to increase salaries under \$40,000 by 4%, increase salaries from \$40,000 - \$50,000 by 2%, and to give no increase for salaries over \$50,000. Details are as follows:

NAME	HOURLY	YEARLY	% INCREASE	NEW RATE HOURLY	NEW RATE YEARLY	YEARLY INCREASE
Allard, Ed	\$18.31	\$38,084.80	4%	\$19.04	\$39,608.19	\$1,523.39
Begin, Jay	\$31.57	\$65,665.60	0%	\$31.57	\$65,665.60	\$0.00
Best, Curtis	\$36.79	\$76,523.20	0%	\$36.79	\$76,523.20	\$0.00
Briggs, Jonathan	\$20.26	\$42,140.80	2%	\$20.67	\$42,983.62	\$842.82
Cornine, Frank	\$21.49	\$44,699.20	2%	\$21.92	\$45,593.18	\$893.98
Croshaw, Edward	\$17.26	\$35,900.80	4%	\$17.95	\$37,336.83	\$1,436.03
Deschamps, Tim	\$51.46	\$107,036.80	0%	\$51.46	\$107,036.80	\$0.00
Greite, Richard	\$32.51	\$67,620.80	0%	\$32.51	\$67,620.80	\$0.00
Healy, Sean	\$19.67	\$40,913.60	2%	\$20.06	\$41,731.87	\$818.27
McGlinchy, Tim	\$37.47	\$77,937.60	0%	\$37.47	\$77,937.60	\$0.00
Miller, Juliana	\$19.08	\$39,686.40	4%	\$19.84	\$41,273.86	\$1,587.46
Millet, Karen	\$21.34	\$44,387.20	2%	\$21.77	\$45,274.94	\$887.74
Pojani, Michael	\$20.88	\$43,430.40	2%	\$21.30	\$44,299.01	\$868.61
Proctor, Katrina	\$24.92	\$51,833.60	0%	\$24.92	\$51,833.60	\$0.00
Provost, Jeffrey	\$17.78	\$36,982.40	4%	\$18.49	\$38,461.70	\$1,479.30
Tagg, Michael	\$17.26	\$35,900.80	4%	\$17.95	\$37,336.83	\$1,436.03
Walsh, David	\$17.78	\$36,982.40	4%	\$18.49	\$38,461.70	\$1,479.30
Welch, Timothy	\$26.08	\$54,246.40	0%	\$26.08	\$54,246.40	\$0.00

The increases will be effective January 16, 2012. Tim D. thanked the Commission on behalf of all CMMCP employees.

2012 Meeting Schedule:

January 11, **February 8**, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12

The FY13 spending plan has been submitted with a figure of \$1,801,893. This is a \$130,000 increase, 7.75%. On a motion by Mr. Mazzeella, seconded by Mr. Noguera the budget amount of \$1,801,893 was accepted unanimously. The increase in the budget increase is intended to add 2 FTE to our staff to lessen wait times in the summer and to begin an established program for beaver mitigation.

4 CMMCP employees recently took the 2a hoist engineer exam and passed.

At 12:05pm Chairman Richard Day opened the public meeting for the 2011 work summary and FY/13 budget discussion; seeing no one in the audience, he then closed the public meeting at 12:05pm.

10. 2 correspondences were received for review. One was an inquiry from the Shrewsbury Town Manager regarding the Shrewsbury assessment figure noted on SRB-1, and a question regarding the 7.75% proposed budget increase. Tim D. explained to the Commission he made an error on the SRB-1 form in regards to the Shrewsbury assessment; 464,794 was the number given, but it should have been \$64,794. Tim also explained the budget increase to Mr. Morgado, and the Shrewsbury Manager stated that was "a-ok" and he appreciates the work we do. The second correspondence was a letter to CMMCP with a cc to Tim D. and Richard Day from residents of Ward Lane in Sherborn asking for a ditch cleaning in their area. This project is being reviewed, and a letter in response has already been sent out to these residents by our wetland project coordinator.
11. Public comment – none (no public in attendance)
12. The meeting adjourned at 12:20 PM

Approved: _____

Richard Day, Chairman, CMMCP

Date: Feb 8, 2012

2012 Meeting Schedule:

January 11, **February 8**, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12