

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONERS MEETING

DATE: June 21, 1990
TIME: 12:00 Noon
PLACE: Davco Farm

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Present: Malcolm Henry, Ray Davis, Frank Perrin, David Scott
Richard Day

1. The minutes of the preceding meeting of May 17, 1990 were unanimously approved.

2. The following payrolls were unanimously approved:

5/19/90	\$6868.50	5/26/90	\$8283.19
6/2/90	\$7471.57	6/9/90	\$7716.33
6/16/90	\$7970.09		

3. Invoices totaling \$1,057.37 were approved unanimously.

4. Our FY90 Budget has been pretty well spent and will leave only a small balance. The FY90 Budget was spent for controlling mosquitoes to the very best of our ability and knowledge.

5. Budget FY91: David is asking for a reduction from \$658,000.00 to \$593,416.00 due to three towns dropping out and two new towns joining our project. Should Lancaster reconsider, we will try to change our budget to \$617,000.00 which reflects Lancaster rejoining. David feels July 1st is about the deadline to alter budget requests.

6. Work Schedule:

Water Management: This type of operation is continuously going on, brushing out waterways, opening up narrow throated waterways, either by hand or with mechanized equipment.

Larviciding: Some larviciding is being done and there seems to be less larvae at present. Our schedule is to be in each town once a week.

Adulticiding: We are getting requests from townspeople - calls are heaviest Fridays and Mondays. With the equipment, personnel and schedule, about 30-40 calls can be handled in the regular schedule each night. We try not to "hot-spot" unless its a town function or civic function and then we request 5-6 days advance notice.

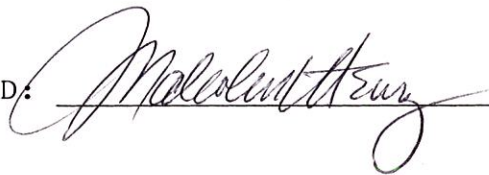
7. A proposed new member for our Commission was mentioned with more information to be available at the July meeting.

8. We presently have 13 full time employees and 4 summer employees. The Commission voted 3 to 1 in favor of step raises for applicable employees and a 4% cost of living raise for all permanent employees. Chairman Henry was opposed.
9. It was unanimously voted to change Kenneth Courtemanche's title from Administrative Assistant to Assistant Superintendent. A pay scale was approved for this new position as:

Grade A	15.84
Grade B	16.09
Grade C	16.34
Grade D	16.59
Grade E	16.84

10. A new accounting system will be going into place July 1st and it will take some effort to make the transition. Hopefully it will be beneficial.
11. Chairman Henry has sent his resignation to the Reclamation Board effective October, 1990 as he is moving to Maine.
12. Next meeting July 19, 1990.
13. Meeting adjourned at 3:00 P.M.

APPROVED: _____



Malcolm C. Henry, Chairman
C.M.M.C.P.