

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

Date: June 13, 2012

Time: 11:00 AM

Place: CMMCP headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Dean Mazzarella, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy. Not present were Pablo Noguera and Sam Telford.

1. At 11:14 AM Commission Chair Richard Day declared there was a quorum and the meeting began.
2. The minutes of April 11, 2012 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Mazzarella.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli:

Apr. 14, 2012	\$19,688.48	Apr. 21, 2012	\$18,331.20
Apr. 28, 2012	\$19,804.16	May 5, 2012	\$20,603.57
May 12, 2012	\$19,823.72	May 19, 2012	\$20,581.40
May 26, 2012	\$20,974.75	Jun. 2, 2012	\$21,544.40
Jun. 9, 2012	\$22,598.99		
4. Submitted FY/12 invoices for June 13, 2012 totaling \$299,489.73 (including payrolls) were unanimously approved on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli.
5. **Work Schedule**: Tim M. reports that work crews are all in the adulticiding program answering service calls. We have received 3,355 service calls for adulticide to date, with 1,065 outstanding (2,290 done, 69%). He stated we are at about ½ of the service calls compared to the same time last year.
6. **Old Business**: Tim D. reports that he has seen annual meeting warrants for all member towns and there were no articles to withdraw.

We had a display at the Town of Tewksbury Annual Health Fair on May 2, 2012; Tim M. was in attendance and reported many visitors to our booth.

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The Town of Boylston voted to become a member of CMMCP on May 7, 2012 at an approximate annual assessment of \$35,000. On a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli the town was accepted in the CMMCP service area on a unanimous vote.

The town of Oxford had an article to join at their annual town meeting on May 2, 2012. The article failed, mainly due to the amount of the assessment but also from comments from town boards they were unaware and not ready to commit to the program without more information.

The Town of Upton and the City of Lowell both made inquiries into our program but there is no movement towards membership at this time.

Or alarm/access control repairs are underway and should be completed shortly. 3 bids were solicited from state contract, 1 refused to send a bid, and we received 2 others. We went with the low bid, mainly because the software used is more easily accessible.

The reappointment paperwork for Commissioner Paul Mazzuchelli is in Boston and in process.

7. **New Business:** MDPH had a meeting on May 7, 2012 to go over the findings of the arbovirus panel and possible changes to the vector control plan.

The electronic field data collection program is in progress, once service calls slow down a bit we will install the 2 units in the spray trucks to work out the kinks.

We had a display at the Shrewsbury Garden Club event on May 19; Jon Briggs, Crew leader for District 3 (of which Shrewsbury is a member) was able to represent CMMCP.

The SRMCB had a quarterly meeting on May 23, 2012; main topic on the agenda was certification of district budgets.

At the SRMCB meeting on May 23 our budget request of \$1,821,893 was approved; this included \$35,000 for the town of Boylston. Tim D. did lower the requested budget increase by \$15,000 due to the additional assessment; our approved budget increase was \$115,000, or 6.8%. We did receive 28/38 Form SRB-3, 27 which supported our budget (71%), and 1 that did not (Marlboro) – this was in excess of the 66% mandate set forth by SRMCB for budget endorsement.

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SRMCB had an additional meeting on June 7; in the morning they were to certify budgets for Berkshire & Bristol, in the afternoon there was a presentation by MDPH. Tim & Tim attended the afternoon session.

The Acton BOH has asked Tim D to attend their June 25, 2012 meeting to discuss mosquito control operations in the area and the changes to the arbovirus plan.

Discussion began on the 2012 pay raises, Tim D. will create a few different proposals for the Commission to review.

We are fully staffed for our seasonal programs; surveillance technician and research assistant.

In regards to the 2 new FTE, interviews are complete and we have made job offers to 2 applicants, both of whom have their pesticide license and are eligible to take the Category 47 certification exam when ready. One is on shift now; one will start next Monday June 19.

Tim D. has jobs specs for a new position at CMMCP; the Commission will take this under advisement and will discuss it further once additional Commissioners (those not present today) have time to review.

A brief summary of our aerial control program; 94% efficacy overall, 96.5% in Billerica, 90.7% in Boxborough and 81.1% in Chelmsford. A report has been sent to all Boards of Health, and is on our website.

8. One correspondences were received for review, a letter thanking us for a ditch maintenance project done in Millville. As is the policy, this letter was distributed in the office, and will be kept on file.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 11:49 PM. **Next meeting date July 11, 2012; same time & location.**

Approved: _____

Richard Day, Chairman, CMMCP

Date: July 11, 2012

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