

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: October 10, 2012

Time: 11:00 AM

Place: CMMCP headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Pablo Noguera, Dean Mazzarella, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy.  
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1. At 11:15 AM Commission Chair Richard Day declared there was a quorum and the meeting began.
2. The minutes of September 12, 2012 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford.
3. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford:

Sep. 15, 2012	\$21,135.01	Sep. 22, 2012	\$19,989.95
Sep. 29, 2012	\$19,534.05	Oct. 6, 2012	\$18,588.68
4. Submitted FY/13 invoices for October 10, 2012 totaling \$128,441.11 (including payrolls) were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Telford.
5. **Work Schedule:** Tim M. reports that the crews are all now working on ditch maintenance programs along with tire removal projects. The crews had been assisting with trapping and surveillance as of last Friday (Oct.5th) which was our last day of trapping. Our 2012 resident request for service final numbers are 12,532 adulticide requests, this represents a 6% decrease over 2011. We had 467 adulticide requests for special events, a 17% increase over 2011 along with 846 larvicide requests, a 12% decrease due to a relatively dry spring. At season's end we had 79 outstanding requests, unserved due to weather. We had a ditch maintenance job completed (hand work) in Leominster, and have maintenance jobs in progress (hand work) in Southboro, Billerica, Stow, Blackstone and Hopkinton. There are hand work projects ready in 20 member communities. We had excavator jobs completed in Ashland, a beaver dam and in Holliston. There are excavator jobs ready in Westford, Stow and Leominster, with other jobs pending permission. Tim reports some recent information on the tire program; 192 collected in Tewksbury during their Zero Waste Day event, 67 collected at the recycle center in Lancaster and a total of 251 collected during the summer in Fitchburg. We also had

### 2012 Meeting Schedule:

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January 11, February 8, March 21, April 11, May 9, June 13, July 11, August 8, September 12, October 10, **November 14**, December 12

residential pick ups in Stow (7) and Shrewsbury (23). More pick ups are scheduled this week. To date we have recycled 8,727 tires, and estimated 87.27 tons.

6. **Old Business:** The next agenda item was a continuation of possible 2012 salary increase; with a full board present discussion commenced. The Commission reviewed a spreadsheet showing a 1%, 2% and 3% across the board increase, as well as a graduated structure, showing 3% for those salaries under \$40,000, 2% for those salaries from \$40,000-\$80,000, and no increase for salaries over \$80,000. After considerable discussion, it was motioned by Mr. Mazzuchelli, seconded by Mr. Noguera and voted unanimously to accept the graduated increases effective Oct. 15, 2012, as outlined below:

NAME	CURRENT HOURLY	CURRENT YEARLY	NEW RATE HOURLY	NEW RATE YEARLY	%
Edward Allard	\$19.04	\$39,603.20	\$19.61	\$40,791.30	3%
Jay Begin	\$31.57	\$65,665.60	\$32.20	\$66,978.91	2%
Curtis Best	\$36.79	\$76,523.20	\$37.53	\$78,053.66	2%
Jonathan Briggs	\$20.67	\$42,993.60	\$21.08	\$43,853.47	2%
Frank Cornine III	\$21.92	\$45,593.60	\$22.36	\$46,505.47	2%
Edward Croshaw	\$17.95	\$37,336.00	\$18.49	\$38,456.08	3%
Richard Demers	\$16.92	\$35,193.60	\$17.43	\$36,249.41	3%
Richard Greite	\$32.51	\$67,620.80	\$33.16	\$68,973.22	2%
Sean Healy	\$20.06	\$41,724.80	\$20.46	\$42,559.30	2%
Timothy McGlinchy	\$37.47	\$77,937.60	\$38.22	\$79,496.35	2%
Juliana Miller	\$19.84	\$41,267.20	\$20.24	\$42,092.54	2%
Michael Pojani	\$21.30	\$44,304.00	\$21.73	\$45,190.08	2%
Katrina Proctor	\$24.92	\$51,833.60	\$25.42	\$52,870.27	2%
Jeffrey Provost	\$18.49	\$38,459.20	\$19.04	\$39,612.98	3%
Michael Tagg	\$17.95	\$37,336.00	\$18.49	\$38,456.08	3%
David Walsh	\$18.49	\$38,459.20	\$19.04	\$39,612.98	3%
Timothy Welch	\$26.08	\$54,246.40	\$26.60	\$55,331.33	2%

No increase was considered at this time for Karen Millet who is out on long term disability.

Tim D. passed out information for the Commission on the state-wide arbovirus situation.

CMMCP has performed 7 vector control events since the last Commission meeting, including a EEE intervention in the town of Millbury. To date we have 65 pools of WNV and 9 pools of EEE.

Tim D. met with the Board of Selectmen in the town of Spencer, they seemed interested in our program.

2012 Meeting Schedule:



2 public meetings are scheduled in the town of Grafton on October 10, 2012 – one at 2pm and the other at 7pm. Sam Telford has agreed to attend with Tim & Tim. Grafton will have an article to join at their Fall Town Meeting on October 15, 2012.

7. **New Business:** The City of Lowell voted by unanimous vote of the City Council on September 25, 2012 to become a member of the CMMCP service area. Assessment for FY13 will be \$55,689 – on a motion by Mr. Mazzuchelli, seconded by Mr. Mazzearella, it was voted unanimously to accept Lowell as part of our service area.

Tim D. has scheduled a meeting with the Lowell Department of Health to outline our program of services to them and anyone else in attendance.

Tim D. has received inquiries from 11 additional towns since the last Commission meeting: Athol (Selectmen's meeting scheduled Oct. 30), Charlton (inquiry from Town Admin.), Dudley (questions on membership), Mendon (Selectmen's meeting scheduled Oct. 9), Groton (Board of Health meeting scheduled Nov. 5), Sterling (Selectmen's meeting scheduled Oct. 18), Pepperell (inquiry from the Health agent), West Brookfield (inquiry from a citizens group), Bolton (Board of Health meeting scheduled Nov. 27), Harvard (questions from a Board of Health member) and Palmer (inquiry from the Town Admin). Palmer is an interesting situation, the Town Administrator is the same one Sturbridge had when they joined a few years ago, so he is familiar with our program, and they have a Town Council form of government, not an open town meeting like most other towns.

Tim D. is working on the FY14 budget request which will be due soon, we have several months to alter the initial request.

Tim had preliminary information on the 2012 resident survey, we have already exceeded last year's response (251) and this year's results look very good.

The 2012 NMCA Field Day will be October 11; agenda items will be safe pesticide handling, using personal protection equipment, pesticide spill response and calibration of backpack sprayers. Attendees will receive 2 pesticide credits, as well as a certificate of attendance for the spill response training which we can use for our NPDES permit requirements.

The NMCA annual meeting will be December 30, 2012 in Mystic, CT. If any Commissioners would like to attend please let Tim D know – Tim M. will be the incoming President.

2012 Meeting Schedule:

The State Reclamation Board will have a quarterly meeting on October 24, 2012 on Plum Island.

Frank Cornine attended a Millbury Scout Leader Meeting on October 8, 2012 (Columbus Day).

Discussion on the jobs specs for a new position was tabled.

The Commission was brought up to date on the "Self Serve Time & Attendance" program handed down from the state. CMMCP employees have been made aware, and there is online training available.

Tim received word that the new electric sprayers developed by Clarke will not have spray heads that will retrofit with our current machines. Tim will look into options and report back to the Commission at a later date.

8. We received one correspondence from the Littleton Vice Chair of the Board of Health thanking Tim D. for providing information and services this past summer.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 12:16 PM. **Next meeting date is Nov. 14, 2012; same time & location.**

Approved: \_\_\_\_\_

Richard Day, Chairman, CMMCP

Date: NOV. 14, 2012

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