

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: November 14, 2012
Time: 11:00 AM
Place: CMMCP headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Tim Deschamps & Tim McGlinchy. Not present were Paul Mazzuchelli & Sam Telford.

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1. At 11:12 AM Commission Chair Richard Day declared there was a quorum and the meeting began.
2. The minutes of October 10, 2012 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzarella.
3. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzarella:

Oct. 13, 2012	\$18,557.16	Oct. 20, 2012	\$18,540.84
Oct. 27, 2012	\$18,575.84	Nov. 3, 2012	\$18,259.68
Nov. 10, 2012	\$18,556.00		

4. Submitted FY/13 invoices for November 14, 2012 totaling \$113,406.20 (including payrolls) were unanimously approved on a motion by Mr. Noguera, seconded by Mr. Mazzarella.
5. **Work Schedule**: Tim M. reports that the crews are all now working on ditch maintenance programs along with tire removal projects. Ditch maintenance jobs completed (hand work) since our last meeting were done in Billerica, Southboro, Stow, Blackstone, Hopkinton, Holliston, Northboro, Hopedale and Millbury. Ditch maintenance work is in progress (hand work) in Hudson, Westford (machine prep), Natick and Sturbridge. Excavator jobs were completed in Northbridge, Berlin and Hudson. We have a machine job in progress in Leominster. There are ditch maintenance jobs ready (hand work) in Wilmington, Billerica, Dracut, Tewksbury, Chelmsford, Acton, Lunenburg, Leominster, Fitchburg, Hopkinton, Natick, Milford, Auburn and Millbury. There are excavator jobs ready in Westford, Stow, Northboro, Hopedale, with other jobs pending permission. We had four tire projects in Uxbridge (30), Shrewsbury (3), Fitchburg (9) and Billerica (20), bringing our totals to 8,789 tires (87.89 tons).
6. **Old Business**: Tim D. reports that the 2 public meetings in Grafton on October 10, 2012 were sparsely attended. He did thank Sam Telford & Tim McGlinchy for their attendance.

2012 Meeting Schedule:

January 11, February 8, March 21, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, **December 12**

The article to join did not pass the Grafton Special Town Meeting, losing by 10 votes (75 yea, 85 nay). The Grafton BOH may vote on Nov. 19 to place another article on the Annual Town Meeting warrant.

The NMCA Field Day was well attended, and we did receive pesticide credits and certificate of attendance for the spill response workshop.

Tim D. met with the Sterling Board of Selectmen on October 18; there was some interest in the program but the assessment figure is an issue.

Tim D. met with the Finance Committee for the town of Mendon on October 23; they will support the article to join if they can find a way to offset the loss of revenue in the cherry sheet assessment.

The SRMCB had a quarterly meeting on Plum Island on October 24. Agenda topics included annual operational reports, SSTA and initial budget figures.

Tim D. met with the Athol Board of Selectmen on October 30; although the Board of Health was there to express concern over EEE in the area, the BOS did not show much interest in the program.

Tim D. met with the Groton Board of Health on November 5. The Chair has reservations on the program, but after a lengthy discussion, information was presented that countered many of her concerns.

Tim & Tim met with the Lowell Health Department on November 7 and presented information on our program, and answered questions from the Board.

We will meet with the town of Bolton Board of Health on November 27.

The FY14 budget request was discussed; on a motion by Mr. Mazzeella, seconded by Mr. Noguera it was voted unanimously to start with a figure of \$2,054,498.

The NMCA annual meeting is in Mystic, CT this year on Dec. 3-5. Travel requests have been sent into Boston for the senior staff, and we expect our field staff to attend on Tuesday.

Tim D. passed out copies of our 2012 resident survey.

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7. **New Business:** Tim D. will meet with Palmer Town Council on November 19 to present information on our program.

The town of Tyngsboro called recently and gave the impression they will have an article to join at their annual town meeting.

Katrina Proctor will attend the AMWS annual meeting in Boylston on Nov. 16.

Several employees had registered for a free program on beaver deceivers on Dec. 6, but the date has been changed to Dec. 4 which conflicts with the NMCA conference, so we will have to cancel.

The Commission decided to stay with the current meeting scheduled for 2013, the 2nd Wednesday of each month. Tim D. will work up the necessary letters to comply with the Open Meeting Law.

We will schedule our 2013 work schedule/FY14budget public meeting for the first Commission Meeting in January on the 9th at the Northboro Free Library. Tim D. will make the necessary arrangements.

We are in line for some EEE supplemental funding, SRB has put us in for \$57,435.

Our facility lease expired at the end of September; we are currently on an extension. Discussion ensued regarding expansion, relocation, and possible satellite locations.

Our cleaning contract has expired, Tim M. has worked on receiving quotes off FAC67 – we will award the contract to a company from Boylston at a cost of \$200/month (saving \$65/month).

The next agenda item was the open foreman position; we will post this position internally and expect to staff it after the new year begins.

Job specs for possible new classifications at CMMCP was tabled.

The Self Service Time & Attendance (SSTA) program will begin next week.

2 CMMCP employees are taking the certification exam, Jeff Provost in November (2nd attempt) and Rick Demers in December (1st attempt).

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Deveris has renewed its membership in CMMCP for 2013 at a cost of \$12,000 (no change from 2012).

Discussion on new sprayer additions/upgrades was tabled.

8. We received two correspondences, one from the town of Ashland thanking us for our assistance with a beaver problem, and one from a resident of Berlin thanking us for our work on his pond.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 12:10 PM. **Next meeting date is Dec. 12, 2012; same time & location.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: 12-12-12

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