

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

RECEIVED  
MAY 20 2013  
BY: SRB

Date: April 10, 2013  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy. Not present was Paul Mazzuchelli

1. At 11:10 AM Commissioner Noguera called in and Chair Richard Day declared there was a quorum.
2. The minutes of February 13, 2013 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera:

Jan. 12, 2013	\$18,827.44	Jan. 19, 2013	\$18,903.68
Jan. 26, 2013	\$18,763.68	Feb. 2, 2013	\$18,905.20
Feb. 9, 2013	\$18,939.44	Feb. 16, 2013	\$18,925.44
Feb. 23, 2013	\$18,996.08	Mar. 2, 2013	\$18,961.84
Mar. 9, 2013	\$18,667.84	Mar. 16, 2013	\$18,773.60
Mar. 23, 2013	\$18,877.84	Mar. 30, 2013	\$19,003.84
Apr. 6, 2013	\$19,017.84		

4. Submitted FY/13 invoices for April 10, 2013 totaling \$166,994.66 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera.
5. **Work Schedule:** Tim M. reports that field crews wrapped up their water management jobs last week and are now larviciding full time. We will continue to do machine work as time and staff allows. Ditch maintenance jobs completed by hand were done in Dracut, Sturbridge, Ayer, Uxbridge, Tewksbury, Ayer, Southboro, Auburn, Sherborn and Lancaster. Excavator jobs were completed in Berlin, Marlboro, Northboro and Sherborn. We have ditch maintenance jobs ready (hand work) for next season in 9 communities, and excavator jobs ready to go in Berlin, Hudson (2), Northborough and Natick. In our tire program we have an event in Leominster on April 27, and have recycled 94.04 tons of tires to date.

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January 9, February 13, March 13, April 10, **May 8**, June 12, July 10, August 14, September 11, October 9, November 13, December 11

6. **Old Business:** Tim D. e-mailed the Standard Operations Protocol (SOP) Manual to the Commission in February for review with all additions and revisions highlighted. On a motion by Mr. Mazzaella, seconded by Mr. Noguera the revisions to this document were unanimously accepted.

The letter that the Commission sent to SRMCB advocating for more testing at MDPH was reviewed and received positively by SRMCB, they will contact MDPH on our behalf.

CMMCP employees attended a free training session with pesticide credits available in Foxboro on Feb. 14.

MDPH held their 2013 kick off meeting on Feb. 15 and announced they are trying to set up surveillance "hubs" in areas outside of the traditional EEE risk area.

The beaver seminar held on Feb. 20 in Northboro sponsored by NMCA was well attended and provided valuable information to our new beaver program.

Tim & Tim attended the NJMCA/AMCA meeting in New Jersey Feb. 24-28, 2013 and reported excellent presentations. Some of these are now available for AMCA members online.

After being rescheduled twice due to snow, the CPR/AED/First aid training refresher course was held for CMMCP employees on April 5.

CMMCP employees with hoist engineer licenses attended a free training session in Fitchburg on Mar. 28 on excavator operations and safety; this was sponsored by Dig Safe.

The CMMCP annual reports are still being compiled and will be completed shortly.

7. **New Business:** Tim M. updated the Commission on compliance with the Children's Protection Act. As of today we have 77% compliance, with 9 communities not in compliance at all. Tim D. noted to the Commission that Tim M. has put in a lot of time and effort into this issue, and we have seen some good results. Tim M. will continue to attempt to reach 100% compliance.

Tim D. updated the Commission on our annual meeting status: to date he has seen 11 annual town meeting warrants; all but one (Uxbridge, article to continue membership) have no mention of CMMCP.

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Tim & Tim attended a forum in Gloucester for 3 communities considering membership in the NE Mass mosquito program on March 7. Employees from MDPH were on the panel and answered questions.

Tim, Tim & new Foreman Rich Greite attended a workshop sponsored by the Baystate Roads program on "Succeeding as a Foreman" on March 14.

The SRMCB had a meeting on March 20 in West Boylston; agenda topics included budgets, the draft ISA for arbovirus testing (no information available) and Commissioner re-appointments.

Several CMMCP employees attended some UMASS Pesticide workshops in March; topics included "Pesticides Mode of Action" and "Pesticide Resistance".

Tim D. attended a Board of Health meeting for the town of Boylston on March 25 at 6pm and gave an update on 2012, and work anticipated in 2013.

Tim D. attended a meeting in Natick on March 26 at 7pm for the "Get Ticked" Committee. Commissioner Sam Telford gave a presentation on ticks, biology and control.

Tim & Tim went to a meeting at the State House on April 4 on proposed legislation, House Bill #682.

Tim D. presented the Commission with additional legislation filed concerning mosquito control for Commission review and possible comment.

The annual Clarke Workshop will be held here April 11 (tomorrow) and will present information on mosquito issues in 2012 and 2013 – it is free of charge and pesticide credits are available.

Tim D. has been invited by the Southboro Board of Health to present to an emergency management team in town (local elected officials, public health and first responders) on April 17.

CMMCP has been invited to display at the Earth Day celebration in Natick on Sunday April 21; we will have a display on our tire program, and have educational handouts for residents.

Bolton will have a public meeting prior to their annual town meeting to give residents time to learn about CMMCP and ask questions; Tim D will attend on April 23, at 7:30pm.

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Tim & Tim plan to attend a forum on mosquito control out in Western Mass on April 24; two sessions are scheduled, one at 8am - noon to one at 5pm.

We have been invited to display at the Shrewsbury Arbor Day event on Saturday April 27, from 9am-noon.

Also on April 27 Tim D. will give an hour long lecture at the Acton Wellness Fair, and have a display on the CMMCP program with educational handouts.

On May 1 from 3-7pm we will once again attend the Tewksbury Health Fair and have a booth presenting information on CMMCP.

Tim D. has been invited to present at the Mendon Annual Town Meeting on May 3 at 7pm. Mendon will tie membership into a Prop. 2/12 override at the ballot.

Tim D. will also attend the Bolton Annual Town Meeting on May 6 at 7pm; Mendon will also tie membership into a Prop. 2/12 override at the ballot.

The town of Sterling has an article to join, Town Meeting is May 13 at 7pm. Tim D has been asked to attend.

Commissioner Dean Mazzearella is up for re-appointment this November. He has filled out the necessary paperwork, and Tim D. will send the requisite copies to SRMCB today, with a copy for our file.

Tim D had an update on receipt of Form SRB-3: we have received 16 affirmative, and 0 negative to date. Tim will follow up with another mailing in a week or so.

Our open FTE positions have been posted on CEO, we are currently in the interview process. Tim has extended a conditional offer to one applicant.

2 CMMCP employees, Rick Demers and Ed Croshaw took the category 47 (specialty) exam on March 8. Ed passed the test but Rick did not.

Postings for our open seasonal positions were online and we are currently performing interviews.

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The Commission reaffirmed their February vote, unanimously voting to promote Ed Allard to Crew Leader and Richard Greite to Operations Foreman on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

Tim D. asked the Commission to consider a clothing allowance for footwear; in the past we have found appropriate, cost effective footwear on state contract, but for several years now Tim has been unable to find similar items. After discussion the Commission directed Tim to offer up to \$75 per calendar year to each full time CMMPC employee, subject to state guidelines for reimbursement.

An update on injured CMMCP employee Karen Millet was given to the Commission.

Tim is continuing to follow the process to purchase 2 new pickup trucks.

The spring aerial program is scheduled for next week; all information has been filed with the appropriate authorities, and we will have a staff meeting tomorrow.

Tim M. had an update on the recent Safety Committee meeting. Pertinent training (CPR & excavator safety) was scheduled recently, and he has scheduled a "Lunch & Learn" workshop on May 31 for employees that work with compressed gas. This is free training offered by AirGas. Tim M is also working on a safety manual to put in one binder information on workplace accidents, vehicle incidents, excavator accidents and pesticide spills.

8. No correspondences were received for review.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 12:05 PM. **Next meeting date is May 8, 2013 at the Project office.**

Approved: Richard Day  
Richard Day, Chairman, CMMCP

Date: May 8, 2013

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