

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: July 10, 2013
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella, Paul Mazzuchelli, Tim Deschamps & Tim McGlinchy. Not present were Pablo Noguera & Sam Telford.

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1. At 11:12 AM Chair Richard Day declared there was a quorum.
2. The minutes of June 12, 2013 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli:

Jun. 15, 2013	\$24,905.06	Jun. 22, 2013	\$24,790.36
Jun. 29, 2013	\$26,405.78		
4. Submitted FY/13 invoices for July 10, 2013 totaling \$83,477.98 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli.
5. **Work Schedule**: Tim M. reports that crews are working the night shift as spray season is in full swing. As of 11AM today we have received 7,347 requests for adulticide spraying. We have serviced 5,811 of these requests, leaving 1,536 (21%) outstanding. This included the 199 service request for special event spraying. This is an increase of about 4,500 since the last Commission meeting. Weather has delayed applications in some areas, but with extra spray rigs now on the road, crew overtime and creative scheduling this number has been kept manageable. We have an average lag of about a week, with up to a 2 week wait in some areas; these areas are receiving extra focus to reduce the backlog. Crews are performing catch basin treatments as time allows. Tim M would like to commend Ellen Holmes on her patience and accuracy in dealing with the multitude of service calls we have received the past month. Tim D would like to commend Tim M on his supervision over the spray crews keeping the backlog to a minimum, and both acknowledged the hard work by all members of the CMMCP staff. The excavator completed a job in Westboro, and has a few project scheduled during the low-flow period. Samples from our surveillance sites are being collected, sorted and sent in for testing weekly.

2013 Meeting Schedule:

January-9, February-13, March-13, April-10, May-8, June-12, July-10, **August 14**, September 11, October 9, November 13, December 11

6. **Old Business:** Tim D mailed the results of our 2013 Board of Health survey to all member Boards of Health, Boards of Selectmen, Town Managers, City Councils & Mayors. He did receive a request from Billerica for 6 packets to be shared at their next meeting; they were brought up the next day.

Tim D met with the Lowell Health Department on June 19, 2013 at 6pm to give an overview of the program that was to start July 1. We have begun full service in town and have received about 2 dozen service calls (adulticiding) to date, and will be spraying the Cawley Stadium complex tonight upon the request of the City.

Tim D has been invited to participate in a Shrewsbury cable access show on July 12, 2013 (postponed from June 28) to demonstrate ways homeowners can lower mosquito population around their home.

Information has been received from the State Reclamation Board on the bee issue; it is a compilation of information from various sources. A copy was given to the Commission for review.

7. **New Business:** The State Reclamation Board held a meeting on June 5, 2013. The CMMCP budget figure of \$1,890,213 for FY14 was approved unanimously by the Board (Lowell assessment to be added); the draft ISA for mosquito testing was not available but fees will increase to \$30/pool; no action on mosquito control in State Parks was taken but we were told to coordinate with each Park Manager; pesticide exclusion policies were discussed; a database has been created asking for vector spray event information; Sam Telford has been added to the Mosquito Advisory Group (MAG); the domicile vehicle policy and legislative policies were discussed; and SRB spoke about service to communities. Zenivex has also been approved on school properties.

Our new FTE were given the Right to Know (RTK) training on June 24, 2013.

Tim D will have a revised proposal for new truck purchases for the August meeting.

The CMMCP Emergency Procedures Manual has been reviewed by the CMMCP Safety Committee a second time and will be revised to reflect the comments received. We have the latest draft under review and the final version will be presented to the Commission at the August meeting. Tim D would like to acknowledge the hard work and input from Facility Manager Tim Welch in creating flow charts, and revising the document for easier reading.

2013 Meeting Schedule:

8. Two correspondences were received for review; one from a teacher in the Westford School system thanking CMMCP and Curtis Best for our educational program, and one from resident of Sturbridge thanking the "gentleman that came out to our house" (Sean Healy) to spray on July 3, 2013.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 11:28 PM. **Next meeting date is August 14, 2013 at the Project office.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Sept. 11, 2013

2013 Meeting Schedule:

January 9, February 13, March 13, April 10, May 8, June 12, July 10, **August 14**, September 11, October 9, November 13, December 11