

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

Date: October 8, 2014
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella, Paul Mazzuchelli, Sam Telford & Tim Deschamps. Not present was Pablo Noguera.

1. At 11:08 AM Chair Richard Day declared there was a quorum and the meeting commenced.
2. The minutes of August 13, 2014 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford:

Aug. 16, 2014	\$24,008.20	Aug. 23, 2014	\$23,945.83
Aug. 30, 2014	\$22,377.08	Sep. 6, 2014	\$22,399.20
Sep. 13, 2014	\$22,100.20	Sep. 20, 2014	\$22,208.70
Sep. 27, 2014	\$23,804.90	Oct. 4, 2014	\$23,196.24
4. Submitted FY/15 invoices for Oct. 8, 2014 totaling \$249,201.39 (including payroll) were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
5. **Work Schedule:** Tim D. reports that Tim M. is on vacation but submitted the following report: field crews are currently carrying out water management work full time. Some seasonal workers remain on staff carrying out surveillance work. We received 15,736 requests for service between March 15 and August 28. Of those, 14,028 were for spraying (90%). Crews have treated 66,467 catch basins throughout the late spring and summer, a new high total. We had excavator jobs completed in Fitchburg, Shrewsbury, Natick and Marlboro. The excavator went to Natick this morning. We have upcoming excavator jobs in Billerica, Chelmsford, Tewksbury, Lancaster, Stow, Hudson, Southborough, Sherborn, Westboro and Millbury. Field crews completed low-impact water management work (no excavator) in Stow and Fitchburg, and in Hudson we removed the beaver control device. Crews are currently working in Sherborn and Auburn. Tire collections from Aug. 9-Oct 1 totaled 566. Our total to date in the tire program is 133.76 tons recycled, or 13,376.

2014 Meeting Schedule:

January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, **November 12**, December 17

6. **Old Business:** Tim D had information on recent arbovirus activity in the Commonwealth. Statewide there has been 4,999 mosquito pools tested, 1,009 from CMMCP (20%). 56 pool are positive for WNV (1 for CMMCP) and 33 positive for EEE (1 for CMMCP). 1 EEE animal (fawn) and 3 human WNV.

Tim D. attended a Dept. of Unemployment Assistance (DUA) hearing for Juliana Miller on August 13 in Lowell. MDAR had a legal representative in attendance. Her request for unemployment was denied, and an appeal was upheld by DUA. There is one more appeal, to Superior Court. Tim will keep the Commission informed of any new developments.

The FY/16 budget figure Tim is working with continues to be \$2,029,800, a 2.15% increase from FY/15. He has received the final balance forward from FY/14 in the amount of \$237,681.48. Approximately \$74,000 will be charged off this figure (FY/14 truck purchase).

Tim met with the Holliston Conservation Associates on Sept. 14, 2014 at 7pm. There were about a dozen people in attendance, and he reports a positive reception with good questions.

Our booth at the Big E for Massachusetts Day on Sept. 18, 2014 was very well attended.

We participated for the third time in the Zero Waste Day event in Tewksbury on Sept. 27. 183 tires were collected and brought to the recycling center in Littleton.

We also had a tire collection event in Millbury on Oct. 4. Tires are still being counted and brought to Littleton; Tim estimates over 200 tires were collected.

The NMCA annual meeting will be in Cambridge, MA from Dec. 8-10. CMMCP employees will be registered, and if any Commissioners would like to attend please let Tim D. know soon.

1,500 postcards for our 2014 resident survey were mailed yesterday. Tim should have a report for the November meeting.

7. **New Business:** MDPH and MDAR have requested information on tire pile locations from all the districts to assess possible *Ae. albopictus* sites. Tim is working with Frank Cornine and the District Crew Chiefs to update our GIS layer, and has directed our tire efforts to refocus on removing tire piles.

2014 Meeting Schedule:

January-8, February-12, March-12, April-9, May-14, June-11, July-9, August-13, September-10, October-8, **November-12**, December-17

We will have a tire collection event in Lowell on Oct. 18. Tim D. has also requested information about possible tire locations in the City to add to our database and be considered for cleanup.

The CMMCP Safety Committee met on October 1 and went over equipment needs and possible training events for the upcoming months.

In the last BOH memo that went out in August Tim D stated we are looking to coordinate with their departments for an outreach program next year to identify abandoned swimming pools. Billerica has responded and we will start working with them shortly.

Tim and Tim attended a meeting in West Springfield called by Sen. Welch's office to give information on mosquito control to communities in the Pioneer Valley.

The NMCA Field Day is scheduled on Oct. 16 in Myles Standish State Park. All CMMCP employees have been registered; there will be 2 contact hours for Category 47 licenses, plus attendance certificated for a tick protection talk and spill training (good for NPDES requirements).

The next SRMCB meeting is on Oct. 22 in Danvers.

Tim D will be presenting information on "mosquito control after a disaster" for the MHOA conference on Cape Cod October 23.

Tim D has worked with Dave Lawson from Norfolk County to set up training for the new procurement system called CommBuys. It's set up for Oct. 30 at the Northboro Free Library.

Tim D. met with our landlord and began discussion for possible building expansion. He has communicated this topic to SRMCB.

The town of Groton has an article to join CMMCP at their fall Town Meeting on Oct. 20, 7pm.

Tim D has set up training for the 1C license (forklift) for 7 CMMCP employees on Nov. 10.

2014 Meeting Schedule:

January-8, February-12, March-12, April-9, May-14, June-11, July-9, August-13, September-10, October-8, **November-12**, December-17

Tim passed out a write up from Wetland Project Coordinator Katrina Proctor detailing a complaint from a resident of Stow about a recent water management project. Tim has coordinated with MDAR legal counsel on this issue and will have more information at the next Commission meeting. MDAR legal has already determined that we did not exceed our statutory authority.

Earlier this morning Tim spoke with Andy Reseska, a major apiarist in the Northeast. They discussed mosquito control, pesticides and the bee issue.

Tim received word from Boston that they have received 15 applications for Field Tech and 25 for Field Biologist so far. This posting closes Oct. 15. Tim is hoping to start the interview process soon afterwards

We still have 4 seasonal staffers on shift; our surveillance program will end this Friday (Oct. 10). We will keep the seasonals on for a time to update traps and other maintenance items.

Tim D passed out an organizational chart revision and updates to the CMMCP job classifications. The Commission will review these documents and we will discuss at their next meeting.

Tim began initial discussion on pay raises for CMMCP staff. He had a chart showing 1.5%, 2% and 2.5% increases and corresponding amounts; the most recent Consumer Price Index, and a timeline showing all pay increases going back to 2001. Commission Chair Richard Day asked Tim to keep this item on the agenda for a full Commission to discuss, Commissioner Telford asked Tim to poll the other districts to see what, if any, increase have been given, and Commissioner Mazzarella noted that he has seen 2% given in recent union negotiations.

Some news on the FY/14 truck purchase – IMP has been bought out by MHQ, and after losing our paperwork it has been found. Delivery is still now expected in mid-October.

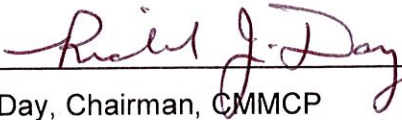
The next 2 agenda items, the FY/15 truck purchase and new sprayer purchase were tabled but will remain on the agenda.

Tim D had copies of "Scrap Tire News" to give to the Commission featuring our tire program he authored last month.

2014 Meeting Schedule:

January-8, February-12, March-12, April-9, May-14, June-11, July-9, August-13, September-10, October-8, **November-12**, December-17

8. One correspondences was received; a comment on our Facebook page thanking us for our services and noting the tech (Sean Healy, District Crew Chief) is a "most polite and accommodating person".
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 12:01 PM. **Next meeting date is Nov. 12, 2014 at the Project office.**

Approved: 
Richard Day, Chairman, CMMCP

Date: Dec 17, 2014

2014 Meeting Schedule:

January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, **November 12**, December 17