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# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: March 11, 2015  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Dean Mazzaella, Pablo Noguera, Tim Deschamps & Tim McGlinchy.

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1. Mr. Day called the meeting to order at 11:04 AM by declaring we had a quorum. 3 CMMCP Commissioners were in attendance, as were Tim Deschamps & Tim McGlinchy. No members of the public were present.

2. The minutes of February 11, 2015 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzaella.

3. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzaella:

Feb. 14, 2015	\$22,353.50	Feb. 21, 2015	\$22,780.33
Feb. 28, 2015	\$22,940.33	Mar. 7, 2015	\$22,977.20

4. Submitted FY/14 invoices for Mar. 11, 2015 totaling \$109,546.06 (including payroll) were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzaella.

5. **Work Schedule:** Tim M reports that field crews have been working in the shop as a result of the snowfall amounts. Maintenance is being performed on machines, tools, traps and vehicles. We are also carrying out maintenance on the facility itself. The crews have been helping out cities and towns by shoveling out fire hydrants. Towns where hydrants have been cleaned are Northboro, Berlin, Chelmsford, Wilmington, Leominster, Dracut, Blackstone, Fitchburg, Clinton, Millville, Webster and Hudson. The following is a list of maintenance and repair work that has taken place: the hallway and break room have been painted, the Scat track had a complete service, built new storage racks and shelves in the garage, maintenance on the backpack sprayers, maintenance on the gravid and CDC traps, maintenance on the ULV sprayers, excavator maintenance and service, vehicles maintenance and service. No excavator jobs were completed due to the weather. We have upcoming excavator jobs in Tewksbury, Stow, Hudson, Southborough, Sherborn, Westboro, Millbury, Billerica and Chelmsford.

### 2015 Meeting Schedule:

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January 14, February 11, March 11, **April 8**, May 13, June 10, July 8, August 12, September 9, October 7, November 18, December 16

Ni low impact work has been done due to weather. We had one tire collection from Westboro (4) but this program is suspended until the new contract is worked out. Total to date is 143.95 tons recycled.

6. **Old Business:** The SRMCB has a quarterly meeting scheduled on March 14 at the Cape Cod Community College.

Tim D had a listing of upcoming training events for Commission review.

4 CMMCP employees have been registered for the UMASS Pollinator Symposium on March 26 in Amherst, MA.

The Pesticide Bureau met on March 5, 2015 but little discussion ensued about the pesticide exclusion regulations due to the current moratorium on new regulations by Governor Baker.

Our FY/16 budget request remains at \$2,029,800.

7. **New Business:** Tim D. will meet with the Westminster Board of Health and other interested parties to discuss our program on March 18, 2015 at 5:00 PM.

The City of Gardner has shown some recent interest in our program according to several meeting minutes of the Board of Health.

OVM has announced that all mosquito districts will have to pay \$412.80 per vehicle on an annual basis to their department for services rendered. This will result in an annual chargeback of \$12,796.80. SRMCB is looking into this issue and when more information is available the Commission will be updated.

Tim has received 17 Form SRB-3 so far, all in support of our budget request. He will send out a reminder in the next week or so.

Our postings for surveillance technicians are live on CEO and close March 17.

The RFR for a Wildlife Technician is in process and may be sent out soon. Tim has coordinated with MDAR Legal Counsel Jessica Burgess on several items, and this will be an agenda item at the next SRMCB meeting.

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Crew Leader Mike Pojani will retire at the end of the month with nearly 11 years at CMMCP.

The FY/15 vehicle purchase discussion was tabled.

Our sprayers are being reviewed to determine if we need to upgrade or replace any of them.

Tim D has approved the quote from Whalley Computer for a computer system upgrade. Costs will be just under \$30,000. The Commission was given details on this purchase. Three other vendors were contacted but we had little to no response.

Tim has sent out a "Scope of Work" to 5 vendors looking for an upgrade to our phone system. We received quotes from one vendor, and Tim & Tim may meet with him again for more information. Tim D will check the FY/15 budget to see if we can do this in the current fiscal year or have to wait until FY/16.

Tim met with our security contractor BCM Controls and is waiting to hear back about possible upgrades to our system.

We have a new copier under a 3 year lease that will save us 493.96 a month. .

8. One correspondence was available, a letter from the Superintendent the North Chelmsford Water District thanking us for clearing some hydrants in the area.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 11:36 PM. **Next meeting date is April 8, 2015 at the Project office.**

Approved: \_\_\_\_\_

Richard Day, Chairman, CMMCP

Date: \_\_\_\_\_

April 8 / 2015

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