

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

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Date: July 18, 2015  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Paul Mazzuchelli, Dean Mazzarella, Tim Deschamps & Tim McGlinchy. Not present was Sam Telford and Pablo Noguera.

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1. Mr. Day called the meeting to order at 11:14 AM by declaring we had a quorum. 3 CMMCP Commissioners were present, as were Tim Deschamps & Tim McGlinchy. No members of the public were in attendance.
2. The minutes of June 10, 2015 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Mazzarella.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Mazzuchelli:

June 13, 2015	\$27,290.89	June 20, 2015	\$25,708.32
June 27, 2015	\$26,336.15	June 30, 2015	\$11,851.20
4. Submitted FY/15 invoices for July 18, 2015 (end fiscal year FY/15) totaling \$151,940.85 (including payroll) were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Mazzarella.
5. **Work Schedule:** Tim M reports that field crews are on the night shift as spray season is in full swing. As of 9:30am this morning we have 12,025 requests for adulticide spraying, about a 16% increase over last year. We have serviced 9,871 of these requests, leaving 2,154 (18%) outstanding. The crews will begin treating catch basins again once the calls slow down. We have about 2,000 more requests this year than we did last year. 3 new sprayers are in the fleet, thanks in great part to Facility Manager Tim Welch. Tim M wanted to note for the record Tim W has done an excellent job keeping the fleet going, working overtime, etc. The Commission also wanted to express their gratitude to Tim W. Samples have begun to be submitted for testing at MDPH.
6. **Old Business:** The City of Gardner voted to join the Project by a majority vote of the City Council on June 15, 2015. On a motion by Mr. Mazzuchelli, seconded by Mr. Mazzarella, it was unanimously voted to accept the City of Gardner into the Central Massachusetts Mosquito Control Project.

Tim D has projected a balance forward from FY/15 of about \$100,000. This is far below the 10% maximum set by the State Reclamation Board.

### 2015 Meeting Schedule:

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January 14, February 11, March 11, April 8, May 13, June 10, July 8, **August 12**, September 9, October 7, November 18, December 16

7. **New Business:** Tim D met with the Gardner Health Director on June 19, 2015 and spoke about our program of services, and brought some educational materials for the Health office.

Tim D met with the landlord and discussed possible expansion for the office & building in the future.

Compressed gas training for all surveillance personnel was held at the office on June 12 by AirGas free of charge.

We have 2 FTE position open Tim D will contact HR in Boston at some point to fill these vacancies (one retirement and one has applied to grad school).

We have a volunteer positon this summer working with our entomology department.

Tim D will work on a new truck purchase for Commission review. 2 new Ford F-150's are needed to round out the district crew trucks. Approximate cost is \$16,000 each on state contract.

Once the season slows down we will review the phone system upgrade bids and get something going – we are havening increasing issues with our phone system both inside the building and outside.

Tim D received a revised (lower) bid for video surveillance and will get the process moving to increase our building security. The revised bid is \$1,100 less than the one received last spring.

Information was received yesterday about our Wildlife Technician posting – Loomacres has given us a cost of \$85.71/hour for their licensed trapper, with a mileage rate of \$0.45/mile. Approximate cost for a 12 hour job would be about \$1,200. Tim has sent this information into SRB in Boston.

8. 1 correspondence was received for Commission review; an email from a resident of Hopedale thanking us for spraying in the area.
9. Public comment – none (no public in attendance)
10. The meeting adjourned at 11:42 PM. **Next meeting date is July 8, 2015 at the Project office.**

Approved: Richard J. Day  
Richard Day, Chairman, CMMCP

Date: August 12, 2015

2015 Meeting Schedule:

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January 14, February 11, March 11, April 8, May 13, June 10, July 8, **August 12**, September 9, October 7, November 18, December 16