

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: August 12, 2015

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy. Not present was Pablo Noguera and Paul Mazzuchelli.  
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1. Mr. Day called the meeting to order at 11:06 AM by declaring we had a quorum. 3 CMMCP Commissioners were present, as were Tim Deschamps & Tim McGlinchy. No members of the public were in attendance.

2. The minutes of July 8, 2015 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford:

July 4, 2015	\$13,619.04	July 11, 2015	\$25,019.98
July 18, 2015	\$24,390.38	July 25, 2015	\$23,237.24
Aug. 1, 2015	\$24,293.55	Aug. 8, 2015	23,692.92

4. Submitted FY/16 invoices for August 12, 2015 totaling \$80,356.22 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

5. **Work Schedule**: Crews are working the night shift as spray season is in full swing. As of 9:30am this morning we have had 15,147 requests for adulticide spraying, an 11.5% increase over last year. We have serviced 14,800 of these requests leaving 347 (2%) outstanding. The crews have begun treating catch basins during their regular shift, with overtime efforts being dedicated to our cities such as Gardner, Leominster, Lowell and Fitchburg. The excavator is currently working in Southboro. 174 tires were recycled in Billerica & Lancaster since our last meeting.

5. **Old Business**: Tim D has confirmed with Boston a balance forward from FY/15 of \$100,000. This is far below the 10% maximum set by the State Reclamation Board.

Information on the current arbovirus situation was shared with the Commission.

2015 Meeting Schedule:

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January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, **September 9**, October 7, November 18, December 16

The Wildlife Technician RFR process is about completed. We should be able to use the contractor very soon.

7. **New Business:** Tim D has worked up an initial FY/17 budget amount of \$2,171,306. This is a 4.4% increase, or \$91,511. The intention at this time is to expand the field staff by 2 FTE. No vote was taken at this meeting, Additional work may be done that may alter this amount.

Jennifer Forman-Orth from the SRMCB was on site on July 17 to observe our resistance management program.

Tim D. attended a bumblebee workshop in Southboro on Saturday August 1. Information was presented on bumblebee biology and attempts to protect and increase native populations.

We have a volunteer position this summer working with our entomology department. He is identifying mosquitoes, and also working on a project to take pictures of mosquito anatomy for our classroom programs and our website.

We have 2 open FTE positions, backfills for one retirement and a staff member that left to go to graduate school.

Tim D is working on a new truck purchase for Commission review. 2 new Ford F-150's are needed to round out the district crew trucks. Approximate cost is \$16,000 each on state contract.

Once the season slows down we will review the phone system upgrade bids and get something going – we are having increasing issues with our phone system both inside the building and outside.

Tim D received a revised (lower) bid for video surveillance and will get the process moving to increase our building security. The revised bid is \$1,100 less than the one received last spring. He also has information on a product that may be available through our computer vendor.

8. **Other business not anticipated by the Chair 48 hours in advance:**

- a. Office Manager Karen Millet will be out on medical leave until at least August 24.
- b. VDCI has solicited member and non-member communities by mail. SRB has been in contact with VDCI and informed them not to state they are partners, and to educate them on what they can and cannot do in Massachusetts under the umbrella of "mosquito control". Westminster Board of

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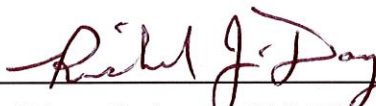
Health has stated in published minutes they are seeking information on their program as an alternative to CMMCP.

- c. We had a seasonal employee in our surveillance program give notice this week. We have redundancies built in and will be able to continue our full surveillance program without interruption.
- d. Tim D received a draft document from the Pollinator Stewardship Workgroup and passed it along to the Commission yesterday via e-mail. We will take some time to read and understand this document, and will formulate comments if needed.

9. No correspondence was received for Commission review.

10. Public comment – none (no public in attendance)

11. The meeting adjourned at 11:41 PM. **Next meeting date is September 9, 2015 at the Project office.**

Approved:   
Richard Day, Chairman, CMMCP

Date: Oct 14, 2015

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