

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: February 10, 2016

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Dean Mazzarella, Sam Telford & Tim Deschamps. Not present was Pablo Noguera and Paul Mazzuchelli.
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1. Mr. Day called the meeting to order at 11:03 AM by declaring we had a quorum. 3 CMMCP Commissioners were present, as was Tim Deschamps. No members of the public were in attendance.

2. The minutes of January 13, 2016 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford:

Jan. 16, 2016	\$20,409.60	Jan. 23, 2016	\$20,541.60
Jan. 30, 2016	\$20,583.93	Feb. 6, 2016	\$20,948.25

4. Submitted FY/16 invoices for February 10, 2016 totaling \$98,796.83 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

5. **Work Schedule:** Tim D reports that work crews are all performing maintenance in the shop at this time due to recent storms; outside work is expected to continue soon. The excavator completed work in Hudson & Ashland, and has projects ready to go in Billerica, Stow & Westboro. District 4 has been committed to a job in Natick which has taken several weeks due to depth, length and nature of the job. We have handwork projects completed in Stow, Blackstone & Lancaster, with work in progress in Tewksbury, Natick, Stow & Millville. We have other handwork projects ready in 19 member communities. Since our last meeting we had 1.28 tons of tires recycled in Gardner, for a total of 174.06 tons recycled to date.

6. **Old Business:** Our requested FY/17 budget amount has not changed and stands at \$2,171,306. This is a 4.4% increase, or \$91,511 from FY/16.

2016 Meeting Schedule:

January 13, February 10, **March 9**, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14

Tim D met with our building landlord and Peter Woodford from DCP regarding our building lease. An RFR has been completed and sent to DCAMM for distribution; the search area has been expanded, as has the building size.

Tim D is meeting with the Ashland Board of Health on February 23, 2016 at 7 PM to answer questions and discuss our program.

Annual reports have been filed for our NPDES permit, SRB Annual Operations, MDAR Pesticide Usage and WasteWise, as well as several individual member communities. CMMCP town annual reports are close to completion and will be posted online as they are ready.

7. **New Business:** The town of Upton may have an article to join CMMCP at an approximate assessment of \$52,000.

The town of Uxbridge may have an article to re-join CMMCP at an approximate assessment of \$71,000.

Tim D updated the Commission on an issue with a beekeeper in Lowell; he has been in communication with the City, MDAR Pesticide Enforcement and the state Apiary Inspector. It does not appear at this time according to the information at hand that we had any negative impact to this hive; losses were noticed by the beekeeper in January 2016.

Form SRB-3 have been sent out and we have received 8 "support" letters at this time, with none showing "no support".

Tim D has been invited to a public meeting scheduled in Westminster on Feb 17, 2016 5:30 PM to answer questions and discuss our program with residents and town officials.

SRB is convening the first bi-monthly meeting of the district Directors on Feb. 25, 2016 at 10 AM at the Northboro Library.

SRB will have a quarterly meeting on Mar. 16, 2016 10 AM at the NE Mass. MCWMD's office in Georgetown.

We currently have 2 open backfill FTE positions, one will be posted soon.

Seasonal staff posting will be posted online soon.

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One a motion by Mr. Mazzarella, seconded by Mr. Telford, it was voted unanimously to update the salaries for seasonal positions as such: Temporary Laborer & Office Assistant to start at \$12.00 per hour, with \$0.25 increments; Surveillance Technician and Research Assistant to start at \$13.50 per hour, with \$0.25 increments.

Tim D had a listing for the Commission of upcoming training events for CMMCP staff.

Our FY17 truck purchase is underway, Tim has the quote from Colonial Ford, who is the awarded vendor: 2 Ford F-150 truck are on order at a cost of \$20,469.08 each. Delivery is expected in 12-14 weeks.

Tim M has the Haz-Com process underway and will have a status report for the Commission next month.

Planning for the annual helicopter application has begun; the legal ad have been placed in the Boston Globe and runs today (Feb. 10, 2016). Tim sent out a .pdf copy to SRB and the 3 participating communities.

8. Other business not anticipated by the Chair 48 hours in advance: none
9. No correspondences were received for Commission review.
10. Public comment – none (no public in attendance)
11. The meeting adjourned at 11:31 PM. **Next meeting date is March 9, 2016 at the Project office.**

Approved: _____

Richard Day, Chairman, CMMCP

Date: 3-9-16

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