

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: August 10, 2016

Time: 11:00 AM

Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532

Present: Richard Day, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy. Not present was Pablo Noguera and Dean Mazzarella.

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1. Mr. Day called the meeting to order at 11:14 AM by declaring we had a quorum present. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were in attendance.
2. The minutes of April 13, 2016 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford:

Apr. 16, 2016	\$20,610.00	Apr. 23, 2016	\$23,604.21
Apr. 30, 2016	\$21,596.50	May. 7, 2016	\$21,433.52
May 14, 2016	\$21,135.43	May 21, 2016	\$22,579.25
May 28, 2016	\$22,853.33	Jun. 4, 2016	\$22,847.40
Jun. 11, 2016	\$26,946.78	Jun. 18, 2016	\$26,299.28
Jun. 25, 2016	\$26,186.18	Jun. 30, 2016	\$22,773.63
Jul. 9, 2016	\$24,846.76	Jul. 16, 2016	\$25,092.13
Jul. 23, 2016	\$23,790.40	Jul. 30, 2016	\$23,429.80
Aug. 6, 2016	\$23,821.05		

4. Submitted FY/16 invoices for August 10, 2016 totaling \$555,767.93 (4/14/16 – 6/30/16, including payroll) and \$132,680.23 (7/1/16 – 8/10/16, including payroll) were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
5. **Work Schedule:** Tim M reports that crews are working the night shift as spray season is in full swing. As of 7:30am this morning we have had 14,704 requests for adulticide spraying, about a 3% decrease over last year. We have serviced 14,329 of these requests leaving 375 (2.5%) outstanding. We have about 450 fewer requests at this time this year than we did last year. The crews have begun treating

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catch basins during their regular work shift as well as on overtime, with efforts being dedicated to our cities such as Leominster, Lowell, Fitchburg, Gardner and towns surrounding Worcester (Auburn, Millbury & Shrewsbury). To date we have treated over 44,000 catch basins. This includes treating nearly all the catch basins in May in the cities of Lowell, Gardner, Fitchburg and Leominster. We have low-flow (before Oct. 1) excavator jobs ready to go in Chelmsford, Tewksbury, Fitchburg, Northboro & Blackstone. We collected 1,545 tires (15.45 tons) between April 14 and August 10 in 21 member communities. 192 total tons of tires have been recycled to date.

6. **Old Business:** Tim D had an update for the Commission on the most recent arbovirus situation; Massachusetts currently has 40 samples positive for WNV and one for EEE. The city of Worcester has recorded 5 separate samples of WNV over a 2 week period.

Our requested FY/17 budget amount stands at \$2,171,306. This is a 4.4% (\$91,511) increase from FY/16.

Tim D has been told the RFR for our building lease will be issued some time this month.

The town of Upton had a failed article to join CMMCP on May 5, 2016 despite strong support from the BOH.

The town of Uxbridge had an article to join on May 10, 2016 that did not pass.

The town of Westminster had an article to join on May 7, 2016 that did not pass mostly due to financial reasons.

7. **New Business:** Tim D presented the Commission with an initial FY/18 budget request of \$2,253,816, a 3.8% increase. This amount will be used in the FY/18 spending plan and can be adjusted until a few weeks before the SRMCB certification vote in May of 2017.

A Selectman from the town of Brookfield expressed interest in our program, Tim D has sent out an informational packet.

The town of Southbridge has asked for information on our program and has been sent an informational packet.

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CMMCP staff spent 5 days over the course of 3 weeks cleaning a farm in Boylston under the stewardship of the Sudbury Valley Trustees. A total of 319 tires were recycled, with the last few loads comprised of large farm tractor tires. We were promised a thank you letter but we have not received one to date.

The Westboro Board of Health invited Tim D to a meeting on May 17 at 6pm to discuss our program and talk about mosquito control.

The SRMCB had a quarterly meeting on May 18 in Walpole for the annual budget certification.

The Acton Board of Health invited Tim D to a meeting on May 23 at 7:30pm to discuss our program and talk about Zika Virus.

Tim D did a presentation at the Natick Army Labs on May 25 for their annual "Safety Day".

The Grafton Board of Health invited Tim D to a meeting on June 13 at 6:15pm to discuss our program and possible membership.

The Lowell Board of Health invited Tim D to a meeting on June 28 at 10am to discuss our program and services performed in the city.

The Worcester Health Department invited Tim D to a meeting on July 11 at 1pm to discuss our program and the recent finding of WNV in the city.

Our Field Biologist resigned in May to take the Entomologist position at Bristol County Mosquito Control. We currently have a seasonal employee assisting with mosquito identification. Tim and Tim will discuss if/when to backfill this position.

Tim and Tim recently had a meeting with a Verizon representative about their Network Fleet program. On a motion by Mr. Mazzuchelli, seconded by Mr. Telford the Commission unanimously voted to direct Tim D to move ahead with this program.

Our FY17 truck purchase is complete, delivery was done in late May and all trucks have been outfitted with new sprayers and are in the field.

Tim D has also spoken to SRB about a possible lease/purchase for several new vehicles. Many of our trucks are 10 years old or older, and 12 have over 100,000 miles. Tim presented the Commission with a

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spreadsheet showing costs spread over a 5 year period. Tim will work with our fleet manager and have a more formal presentation for the Commission to consider at the next meeting.

The Haz-Com process is complete, Tim M has updated the SDS files, and is waiting to hear back about a report. No major safety issues were noted, and all recommendations noted during the inspection have been implemented.

8. Other business not anticipated by the Chair 48 hours in advance: none.
9. Three correspondences were received for Commission review. An e-mail from a resident of Marlboro thanking us for recent ditch maintenance work; a letter from the Auburn Board of Health thanking us for our participation in their recent hazardous waste day event, and a letter from the BayState Roads program announcing CMMCP employee Rich Greite has become a "Roads Scholar" through their training program.
10. Public comment – none (no public in attendance)
11. The meeting adjourned at 11:42 PM. **Next meeting date is September 14, 2016 at the Project office.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Sept. 17, 2016

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