

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: September 14, 2016
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Paul Mazzuchelli, Sam Telford & Tim Deschamps. Not present was Pablo Noguera and Paul Mazzuchelli.

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1. Mr. Day called the meeting to order at 11:20 AM by declaring we had a quorum present. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps. No members of the public were in attendance.

2. The minutes of August 10, 2016 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford:

Aug. 13, 2016	\$22,776.28	Aug. 20, 2016	\$22,631.01
Aug. 27, 2016	\$21,145.76	Sept. 3, 2016	\$21,026.81
Sept. 10, 2016	\$21,909.50		

4. Submitted FY/16 invoices for September 14, 2016 totaling \$155,385.12 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

5. **Work Schedule:** In Tim M's absence Tim D. reports that as of 7:30am this morning we had a total of 16,295 service requests for the 2016 season. Work crews are working various tasks. Some crews continue treating catch basins with efforts being dedicated to our WNV + and urban areas. To date we have treated over 73,000 catch basins. This includes treating nearly all the catch basins in late spring in the cities of Lowell, Gardner, Fitchburg and Leominster with follow up the past few weeks. Other crew members are running traps for the surveillance program and/or working on water management projects. We completed low flow excavator jobs in Northboro and Blackstone, and have one in progress in Tewksbury. Additional low flow work is scheduled for Chelmsford and Fitchburg. We recycled 165 tires in 3 communities, and will have a more aggressive schedule the next few weeks. Total for this program since inception is 19,377.

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January 13, February 10, March 9, April 13, May 11, June 8, July 13, August 10, September 14, **October 12**, November 9, December 14

6. **Old Business:** Tim D had an update for the Commission on the most recent arbovirus situation; Massachusetts currently has 166 samples positive for WNV (11 CMMCP) and four for EEE (0 CMMCP). We are waiting to hear about an additional 3 samples possible positive for WNV in our area.

Our RFR for our building lease is active and in 2 newspapers.

Our requested FY/18 budget amount stands at \$2,253,816. This is a 3.8% (\$82,510) increase from FY/17.

7. **New Business:** Tim and Tim attended a listening session on 333CMR13.03 on Monday Sept. 12, 2016.

The Pesticide Board has a meeting today in Boston from 10am to noon.

We will again be at Massachusetts Day at the Big E on Sept. 22, 2016 with a presentation on our program.

NMCA has the annual Field Day on Oct. 13 in Carver, MA. 2 PACE credits will be available.

The town of Grafton has requested language to join our program. Their fall town meeting is Oct. 17.

SRMCB has a quarterly meeting on Oct 19 from 10am to noon at the Cape Cod Community College.

Tim D is working with HR in Boston to backfill the Field Biologist position.

The Commission was informed of the driving license status of CMMCP Foreman Richard Greite.

Tim D apprised the Commission on a situation in Marlboro back in August regarding one of our seasonal employees. MDAR legal is up to date and the situation has been resolved.

Tim D presented the Commission with cost information on a bulk lease/purchase of 5 new trucks and ULV sprayers. On a motion by Mr. Mazzearella, seconded by Mr. Telford the Commission unanimously voted to instruct Tim D to move ahead with this purchase.

The NetworkFleet program through Verizon is in process.

8. Other business not anticipated by the Chair 48 hours in advance, as informational:
A. Devens has agreed to continue membership in our program.

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- B. Our resident survey for 2016 will begin soon, barring any issues with postage.
- C. Our FY16 surplus amount has been determined to be \$141,300.32

- 9. No correspondences were received for Commission review.
- 10. Public comment – none (no public in attendance)
- 11. The meeting adjourned at 11:46 PM. **Next meeting date is October 12, 2016 at the Project office.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: 12-14-2016.

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