

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: May 10, 2017  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy.  
Not present was Commissioner Paul Mazzuchelli.

.....

1. Mr. Day called the meeting to order at 11:07AM by declaring we had a quorum present. 4 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were in attendance.
2. The minutes of April 12, 2017 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford.
3. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford:

Apr. 15, 2017	\$20,816.80	Apr. 22, 2017	\$22,417.56
Apr. 29, 2017	\$21,344.65	May 6, 2017	\$20,843.08
4. Submitted FY/17 invoices for April 12, 2017 totaling \$139,943.22 (including payroll) were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Telford.

**Work Schedule:** Tim M. reports that the crews are all carrying out larvicide operations throughout the project towns. The aerial larvicide operation has been completed in Chelmsford, Boxboro, and Billerica. We have received 211 larvicide requests as of 8am this morning of which 186 have been surveyed. That leaves 12% outstanding. Basin applications are projected to start the last 2 weeks in May. No excavator work was completed, and none are scheduled at this time. We did breach a beaver dam by hand under the emergency permitting process in Tewksbury, and we have a beaver deceiver to be installed in Ashland next week per the Ashland BOH. 22 low impact projects (hand work) are ready to go in 14 member communities. We collected 451 tires since we last met in 13 towns, and all were brought to the recycling plant. Totals for this program to date is 22,769 tires (227.69 tons). We have 3 upcoming tires events, in Dracut, Wilmington and Leominster.

6. **Old Business:** Our building add/ren is underway: trees have been cleared for the new parking lot, and the office is projected to be moved the end of June to the West Main Street location.

2017 Meeting Schedule:

---

January 11, February 8, March 8, April 12, May 10, **June 7**, July 12, August 9, September 13, October 11, November 8, December 13

Our revised FY18 budget as voted in January 2017 stands at \$2,266,843, a 4.4% (\$95,537) increase. The budget certification will take place at the SRB meeting next week in Walpole.

The spring aerial program in Billerica, Boxborough and Chelmsford is completed, with an overall 84.43% decrease in mosquito larvae. This breaks out to a reduction of 93.63% in Billerica, 77.99% in Boxborough and 87.17% in Chelmsford. The full report will be available this week and will be posted right away on our website, and send to these three communities.

Tim D was invited to speak at a cable TV show in Billerica on May 3 at 7PM.

Tim D attended the Westford Health Fair on Saturday May 6 and reports good attendance.

7. **New Business:** The SRB will hold a quarterly meeting on May 17 at the Walpole Library. Budget certification and other items are projected to be on the agenda.

The Commission has been asked to complete the online training required by MDAR: issues around logging in, etc. can be forwarded to the PACE helpline.

Seasonal staff postings are mostly complete, we will have a full staff for our surveillance program again this year.

Tim D is working with Alex Gill, MDAR contracts manager on the telematics RFR.

The CDL Class A training RFR has been awarded to the New England Tractor Trailer Training School (NETTS).

A hoist engineer training and continuing education RFR will close May 30.

Additional training planned for CMMCP staff in the next few weeks will be spill response and compressed gas handling.

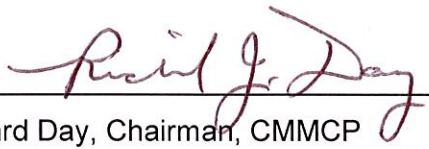
8. Other business not anticipated by the Chair 48 hours in advance, as informational: CMMCP annual meeting update: 26 from 35 member towns do not have any articles pertaining to CMMCP – Tim D will continue to monitor in the last few remaining towns.

2017 Meeting Schedule:

---

January 11, February 8, March 8, April 12, May 10, **June 7**, July 12, August 9, September 13, October 11, November 8, December 13

9. Two correspondences was received for Commission review; a phone call from a resident of Berlin thanking us for our ditch maintenance work in the area, and a thank you note for Tim D from the Ashburnham Conservation Trust thanking him for attending their annual meeting.
10. Public comment – none (no public in attendance)
11. The meeting adjourned at 11:46PM. **Next meeting date is June 7, location TBA.**

Approved:   
Richard Day, Chairman, CMMCP

Date: July 12, 2017

2017 Meeting Schedule:

---

January 11, February 8, March 8, April 12, May 10, **June 7**, July 12, August 9, September 13, October 11, November 8, December 13